

VACANCY



ABOUT GEITA GOLD MINING LTD

Geita Gold Mining Ltd (GGML) is Tanzania's leading gold producer with a single operation in Geita Region. The company is a subsidiary of AngloGold Ashanti, an international gold producer headquartered in Denver, USA. AngloGold Ashanti (AGA) has operations in more than ten countries across four continents. Geita Gold Mining Limited (GGML) is situated in the Lake Victoria Gold fields of Northwestern Tanzania, only about 120 km's from Mwanza City and 20 km's Southeast of the nearest point of Lake Victoria. The company has its main office and operations in Geita, only 5 Km's west of the fast-growing town of Geita, and a supporting office in Dar es Salaam. Applications are invited from ambitious, energetic and performance driven individuals to fill in vacant position(s) mentioned below:

Position:	General Investigator – Investigation.
Contract type & Duration:	Unspecified time contract.
Department:	Security
Reporting to:	Specialist 1 - Investigation
Number of Positions:	One (01).

GGML is an equal opportunity employer: Female candidates are highly encouraged to apply.

PURPOSE OF THE ROLE:

The purpose of the role is to ensure that investigation duties on the mine are conducted professionally, and according to the security and company standards. Also, to ensure police and court cases are followed up and give updates to the superior.

QUALIFICATIONS:

- Advanced Secondary Education and Above.
- Knowledge in Investigation duties
- Must possess a Tanzanian driving license and be able to drive a manual vehicle.

EXPERIENCE:

- 3 years' experience in conducting security investigations in the mining industry and/or extractive sector.
- Experience in serious fraud and corruption investigation is an added advantage.

MAIN OR KEY ACCOUNTABILITIES:

- Adherence to Security Golden Rules and compliance with safety requirements.
- Comply with VPSHR
- Prepare a Docket/charge sheet / Complaint form.
- Investigation of any crime e.g., misconduct cases, theft, fraud, gold cases etc.
- Gathering of information, relevant documents, and evidence.
- Attend disciplinary hearings, Labour Cases, CMA and Court Cases.
- Liaise with Police and Government Officials in cases related to the mine.
- Attend after hour investigations and provide updates to the section in charge.
- Recording and reporting of security events to the Compliance and Assurance Superintendent in a timely and accurate manner to assist him in developing strategy to counter/mitigate risks.
- Comply and maintain existing compliance and assurance standards and risks.
- Develop an informer network inside and outside of GGM boundaries to assist GGM security to act proactively in preventing losses and to effect arrests.

- Report any information obtained from informants for him to develop strategies to counter/mitigate the risks.
- Coach and train informers as to their role, functions, and behavior as per prescribed informer handling guidelines.
- Develop and build a relationship with the Finance department to assist in financial investigations.

ADDITIONAL REQUIREMENTS:

- Conversant with all the commonly used investigation principles and techniques.
- Computer Literate - Intermediate to Advanced MS Word and Excel.
- Fluency in English and ability to write concise and analytical investigation reports.
- Ability to demonstrate a high level of awareness of AGA, CARO and GGM Security Management Frameworks to effectively apply lessons and learnings within GGM, CARO and AGA where necessary.
- Application of iSIMS, AuRisk and other AGA, CARO and other GGML business systems.
- Maintain competency and awareness of current investigation techniques and methodologies and use sound judgment to select the most appropriate framework (AIIP) to undertake a root cause analysis for example the James Reason, Swiss Cheese root cause analysis models.
- Ability to work without close supervision.
- Knowledge and ability to supervise subordinates.
- Ability and knowledge to resolve workplace related Conflict.
- Good report writing skills.
- Presentation skills
- Ability to maintain confidentiality.

MODE OF APPLICATION:

- Please apply through our recruitment portal by following the link below. Please click the **link** or type the **URL** address on a website browser to access the application portal.
- On the portal you will be required to upload your detailed CV, copies of relevant certificates, e- mail and telephone contacts, names and addresses of three referees. Please do not attach certificates that are not related to the qualifications stated above.
- You will also be required to upload a cover / application letter addressed to “Senior Manager Human Resources”, Geita Gold Mining Ltd”. Subject should be “**General Investigator – Investigation.**”

Application Link: <https://careers.anglogoldashanti.com/job-invite/26445/>

- If you struggle to apply via the link provided, please head over to our website <https://www.geitamining.com/en/people/> for a step-by-step guide on how to apply for jobs on our recruitment portal (SuccessFactors).
- You will be required to present original certificates if you are contacted for interviews.
- Internal Applicants (those currently employed by AngloGold Ashanti) must have their application letter endorsed by their Head of Department (HOD) or Manager once Removed (MoR).

APPLICATION DEADLINE:

- Applications should reach the above on or before **4th April 2025 at 5:30 Pm.**
- Only shortlisted candidates will be contacted for interviews.

BEWARE OF CONMEN! GGML does not receive money in exchange for a job position. Should you be asked for money in exchange for a job offer or suspect such activity, please report this immediately to our Security Department, Investigation Unit, by calling **+255 28 216 01 40 Ext 1559** (rates apply) or use our whistle-blowing channels by sending an SMS to **+27 73 573 8075**

(SMS rates apply) or emailing speakupAGA@ethics-line.com or use the internet at www.tip-offs.com