



NATIONAL FOOD AUTHORITY

REGION XIV, COTABATO CITY

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NFA RXIV (BARMM) BIDDING DOCUMENTS

For the

**PROCUREMENT OF WAREHOUSE HANDLING AND
ALLIED SERVICES OF NFA REGION XIV (BARMM)
GRAINS STOCKS FOR THE PERIOD JUNE 1 TO
DECEMBER 31, 2025 (REBIDDING)**

PROJECT REFERENCE No.

NFA14-HANDLING-2025-D-013

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations.....	3
Section I. Invitation to Bid	6
Section II. Instructions to Bidders	10
1. Scope of Bid	11
2. Funding Information	11
3. Bidding Requirements	11
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	11
5. Eligible Bidders	11
6. Origin of Goods	12
7. Subcontracts	12
8. Pre-Bid Conference	12
9. Clarification and Amendment of Bidding Documents	12
10. Documents comprising the Bid: Eligibility and Technical Components	12
11. Documents comprising the Bid: Financial Component	13
12. Bid Prices	13
13. Bid and Payment Currencies	14
14. Bid Security	14
15. Sealing and Marking of Bids	14
16. Deadline for Submission of Bids	15
17. Opening and Preliminary Examination of Bids	15
18. Domestic Preference	15
19. Detailed Evaluation and Comparison of Bids	15
20. Post-Qualification	16
21. Signing of the Contract	16
Section III. Bid Data Sheet.....	17
Section IV. General Conditions of Contract	21
Section V. Special Conditions of Contract.....	24
Section VI. Schedule of Requirements	37
Section VII. Technical Specifications	38
Section VIII. Checklist of Technical and Financial Documents	43
ILLUSTRATIONS ON MARKING AND SEALING	70

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to --the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification

facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



NATIONAL FOOD AUTHORITY

REGION XIV- Regional Office



Bangsamoro Government Center, Cotabato City 9600 Tel No. (064) 421-2407 E-mail: armm@nfa.gov.ph

INVITATION TO BID

PROCUREMENT OF WAREHOUSE HANDLING AND ALLIED SERVICES OF NFA REGION XIV (BARMM) GRAINS STOCKS FOR THE PERIOD JUNE 1 TO DECEMBER 31, 2025(REBIDDING)

Project Reference No. **NFA14-HANDLING-2025-D-013**

1. The National Food Authority Region XIV (BARMM), through its FY 2025 Corporate Operating Budget intends to apply the sum of Five Million One Hundred Sixty-Seven Thousand Four Hundred Eighty Pesos and 60/100 (₱ 5,167,480.60) being the ABC to payments under the contract for **PROCUREMENT OF WAREHOUSE HANDLING AND ALLIED SERVICES OF NFA REGION 14 (BARMM) GRAINS STOCKS FOR THE PERIOD JUNE 1 TO DECEMBER 31, 2025 (REBIDDING)**. Bids received in excess of the ABC shall be automatically rejected at bid opening. Details are as follows:

LOT NO.	LOCATION	ACTIVITY	NO. OF BAGS	ABC RATE	UNIT	ABC in Amount
1	MAGUINDANAO					
	GID- 6, SPGC	Handling of PALAY	50,981.00	5.92	Moves	864,095.04
		Handling of RICE	57,108.03	5.39	Moves	635,298.06
		Allied Services	528.00	646.34	Days	170,633.76
	GID Shariff Aguak	Handling of PALAY	97,356.00	4.77	Moves	1,110,036.24
		Handling of RICE	77,184.28	4.33	Moves	680,020.26
		Allied Services	528.00	520.01	Days	137,282.64
		Sub-total				3,597,366.00
	2	LANAO DEL SUR	Handling of PALAY	14,262.00	4.77	Moves
Handling of RICE			37,475.06	4.33	Moves	339,580.77
Allied Services			528.00	520.01	Days	137,282.64
		Sub-total				703,552.89
3	BASULTA					
	GID , Basilan	Handling of PALAY	500.00	5.73	Moves	11,460.00
		Handling of RICE	9,805.00	5.21	Moves	133,662.55
		Allied Services	528.00	520.01	Days	137,282.64
	GID, Sulu	Handling of RICE	10,300.00	5.21	Moves	138,846.50
		Allied Services	528.00	624.84	Days	164,957.76
	GID, Tawi-Tawi	Handling of RICE	10,300.00	4.33	Moves	115,394.50
		Allied Services	528.00	624.84	Days	164,957.76
		Sub-total				866,561.71
	Total ABC inclusive of Social Benefits, Administrative Cost, Profit and 12% VAT	Handling of PALAY	163,099.00		Moves	2,212,280.76
Handling of RICE		202,172.37		Moves	2,042,802.65	
Allied Services		3,168.00		Days	912,397.20	
Grand Total		368,439.37			5,167,480.60	

2. The **NFA RXIV (BARMM)** now invites bids for the above Procurement Project. Delivery of the Services is required upon issuance of Notice to Proceed on *June 2, 2025 up to December 31, 2025*. *Bidders should have completed at least two (2) similar contracts*. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **NFA RXIV (BARMM)** and inspect the Bidding Documents at the address given below **during Monday to Friday from 8:00 AM to 5:00 PM**.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **APRIL 30, 2025 to 9:30 A.M. of MAY 20, 2025**, from the given address and website(s) below upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person or through electronic means.


LOT NO.	LOCATION/AREA	APPROVED BUDGET FOR THE CONTRACT (ABC) (Php)	AMOUNT OF BIDDING FEE (Php)
	Maguindanao	3,597,366.00	5,000.00
1	GID Shariff Aguak	1,927,339.14	
	GID Tacurong	1,670,026.86	
2	Lanao del Sur	703,552.89	1,000.00
	BASULTA	866,561.71	1,000.00
3	GID Basilan	282,405.19	
	GID Sulu	303,804.26	
	GID Tawi-Tawi	280,352.26	
	Total	5,167,480.60	7,000.00

6. The **NFA RXIV will** hold a Pre-Bid Conference on **MAY 8, 2025, 10:30 A.M.** at the **NFA Regional Office XIV Conference Room, Bangsamoro Government Center, Cotabato City**, which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through **manual submission** at the office address indicated below, on or before **MAY 20, 2025, 09:30 A.M.** **Late bids shall not be accepted.**

8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **MAY 20, 2025, 09:35 A.M., after the 09:30 A.M. deadline for the submission of bids** at the **NFA Regional Office XIV Conference Room, Bangsamoro Government Center, Cotabato City**. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity physically or via Google Meet.
10. The **NFA RXIV** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ANNA LIZA G. ESMUNDO
BAC Head Secretariat
National Food Authority-Regional Office XIV
NFA Compound, Bangsamoro Government Center Cotabato City, 9600
(064) 421-2407
armm@nfa.gov.ph
12. You may visit the following websites:
For downloading of Bidding Documents: www.nfa.gov.ph
www.philgeps.gov.ph

Date of Issue: **APRIL 30, 2025**


LYDIA I. ARSAD
Branch Manager, BASULTA Branch Office/
RBAC Vice-Chairperson

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, *NFA Region XIV* wishes to receive Bids for the *Procurement of Warehouse Handling and Allied Services of NFA Region XIV (BARMM) Grains Stocks for the period June 1 to December 31, 2025 (REBIDDING)* with Project Reference no. *NFA14-HANDLING-2025-D-013*.

2. Funding Information

2.1. The GOP through the source of funding as indicated below for *the FY 2025* in the amount of *P 5,167,480.60*.

2.2. The source of funding is the **Corporate Operating Budget** for FY 2025.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
- a. at least fifty percent (50%) of the ABC.
 - b. the Bidder should comply with the following requirements:
 - i) completed at least two (2) similar contracts, the aggregate amount of which should be equivalent to 50% of the ABC for this Project;
 - ii) The largest of these similar contracts must be equivalent to at least 25% of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

The Procuring Entity has prescribed that *Subcontracting is not allowed*.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time at its physical address as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within **three (3) years** prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and

- iv. The price of other (incidental) services, if any, listed in the **BDS**.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in the **BDS**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in : **Philippine Pesos**.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid until *[indicate date]*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

Submission of bids through online submission or any other electronic means is not allowed.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring Entity's BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 14 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as *One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.*

- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause																																										
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. those related to the manual movement or handling and piling of grains in bags (like palay, rice, rice-by-products, corn grains, corn grits, mung beans, sugar, flour, salt, and other commodities and products of the same nature) b. completed within three (3) years prior to the deadline for the submission and receipt of bids. 																																									
7.1	Subcontracting is not allowed.																																									
12	The price of the Services shall be quoted DDP <i>in all NFA Warehouses in NFA Region XIV</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.																																									
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than <i>two percent (2%) of ABC</i>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than <i>five percent (5%) of ABC</i>, if bid security is in Surety Bond. <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 10%;">LOT NO.</th> <th style="width: 30%;">LOCATION/AREA</th> <th style="width: 20%;">APPROVED BUDGET FOR THE CONTRACT (ABC) (Php)</th> <th style="width: 15%;">NOT LESS THAN EQUIVALENT TO 2% OF THE ABC</th> <th style="width: 25%;">NOT LESS THAN EQUIVALENT TO 5% OF THE ABC</th> </tr> </thead> <tbody> <tr> <td></td> <td>Maguindanao</td> <td style="text-align: right;">3,597,366.00</td> <td></td> <td></td> </tr> <tr> <td rowspan="2" style="text-align: center;">1</td> <td>GID Shariff Aguak</td> <td style="text-align: right;">1,927,339.14</td> <td rowspan="2" style="text-align: center; vertical-align: middle;">71,947.32</td> <td rowspan="2" style="text-align: center; vertical-align: middle;">179,868.30</td> </tr> <tr> <td>GID Tacurong</td> <td style="text-align: right;">1,670,026.86</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Lanao del Sur</td> <td style="text-align: right;">703,552.89</td> <td style="text-align: center;">14,071.06</td> <td style="text-align: center;">35,177.64</td> </tr> <tr> <td></td> <td>BASULTA</td> <td style="text-align: right;">866,561.71</td> <td></td> <td></td> </tr> <tr> <td rowspan="3" style="text-align: center;">3</td> <td>GID Basilan</td> <td style="text-align: right;">282,405.19</td> <td rowspan="3" style="text-align: center; vertical-align: middle;">17,331.23</td> <td rowspan="3" style="text-align: center; vertical-align: middle;">43,328.09</td> </tr> <tr> <td>GID Sulu</td> <td style="text-align: right;">303,804.26</td> </tr> <tr> <td>GID Tawi-Tawi</td> <td style="text-align: right;">280,352.26</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">5,167,480.60</td> <td style="text-align: center;">103,349.61</td> <td style="text-align: center;">258,374.03</td> </tr> </tbody> </table>	LOT NO.	LOCATION/AREA	APPROVED BUDGET FOR THE CONTRACT (ABC) (Php)	NOT LESS THAN EQUIVALENT TO 2% OF THE ABC	NOT LESS THAN EQUIVALENT TO 5% OF THE ABC		Maguindanao	3,597,366.00			1	GID Shariff Aguak	1,927,339.14	71,947.32	179,868.30	GID Tacurong	1,670,026.86	2	Lanao del Sur	703,552.89	14,071.06	35,177.64		BASULTA	866,561.71			3	GID Basilan	282,405.19	17,331.23	43,328.09	GID Sulu	303,804.26	GID Tawi-Tawi	280,352.26		Total	5,167,480.60	103,349.61	258,374.03
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15	<p>Each Bidder is requested to submit four (4) copies (1 originally signed certified true copy of the original documents and 3 certified photocopies) of the first and second components of its bid.</p> <p>The bidders shall enclose the technical components (eligibility and technical documents) in one sealed envelope and the financial component in another</p>																																									

sealed envelope with the correct markings on each of the two envelopes. The two envelopes shall be enclosed and sealed in one single envelope containing the correct marking.

The illustration can be found at the end of this Bidding Documents.

19.3

The lots are grouped as follows:

The project shall be awarded as separate contracts per lot.

LOT NO.	LOCATION	ACTIVITY	NO. OF BAGS	ABC RATE	UNIT	ABC in Amount	
1	MAGUINDANA0						
	GID- 6 , SPGC	Handling of PALAY	50,981.00	5.92	Moves	864,095.04	
		Handling of RICE	57,108.03	5.39	Moves	635,298.06	
		Allied Services	528.00	646.34	Days	170,633.76	
	GID Shariff Aguak	Handling of PALAY	97,356.00	4.77	Moves	1,110,036.24	
		Handling of RICE	77,184.28	4.33	Moves	680,020.26	
		Allied Services	528.00	520.01	Days	137,282.64	
			Sub-total				3,597,366.00
	2	LANAO DEL SUR	Handling of PALAY	14,262.00	4.77	Moves	226,689.48
Handling of RICE			37,475.06	4.33	Moves	339,580.77	
Allied Services			528.00	520.01	Days	137,282.64	
			Sub-total				703,552.89
3	BASULTA						
	GID , Basilan	Handling of PALAY	500.00	5.73	Moves	11,460.00	
		Handling of RICE	9,805.00	5.21	Moves	133,662.55	
		Allied Services	528.00	520.01	Days	137,282.64	
	GID, Sulu	Handling of RICE	10,300.00	5.21	Moves	138,846.50	
		Allied Services	528.00	624.84	Days	164,957.76	
	GID, Tawi-Tawi	Handling of RICE	10,300.00	4.33	Moves	115,394.50	
		Allied Services	528.00	624.84	Days	164,957.76	
			Sub-total				866,561.71
	Total ABC inclusive of Social Benefits, Administrative Cost, Profit and 12% VAT	Handling of PALAY	163,099.00			Moves	2,212,280.76
Handling of RICE		202,172.37			Moves	2,042,802.65	
Allied Services		3,168.00			Days	912,397.20	
		Grand Total	368,439.37				5,167,480.60

20.2

Within a non-extendible period of five (5) calendar days from receipt by the bidder of notice from the BAC that it submitted the Lowest Calculated Bid, the bidder shall submit one (1) originally signed certified true copy of the original and 2 certified photocopies) of the following documentary requirements filed and paid thru BIR Electronic Filing and Payment System (EFPS):

Documents Particulars (If applicable)	For Individual Tax Payer	For Non-Individual Tax Payer
	BIR Form No.	
1. 2024 Income Tax Return (ITR)	1701	1702

	<table border="1"> <tr> <td data-bbox="379 210 951 297">2. Quarterly Income Tax Return <i>2024 3RD & 4TH QIT Returns</i></td> <td data-bbox="951 210 1195 297">1701-Q</td> <td data-bbox="1195 210 1406 297">1702-Q</td> </tr> <tr> <td data-bbox="379 297 951 472">3. Quarter Business Tax Return a. Quarterly Value Added Tax Return <i>2024 3RD & 4TH QVAT Returns</i> or b. Quarterly Percentage Tax Return <i>2024 3RD & 4TH QPT Returns</i></td> <td data-bbox="951 297 1195 405">2550-Q</td> <td data-bbox="1195 297 1406 405">2550-Q</td> </tr> <tr> <td data-bbox="379 405 951 472"></td> <td data-bbox="951 405 1195 472">2551-Q</td> <td data-bbox="1195 405 1406 472">2551-Q</td> </tr> <tr> <td data-bbox="379 472 951 555">4. If exempted or newly registered business, submit BIR Certificate of Registration (COR)</td> <td data-bbox="951 472 1195 555"></td> <td data-bbox="1195 472 1406 555"></td> </tr> </table>	2. Quarterly Income Tax Return <i>2024 3RD & 4TH QIT Returns</i>	1701-Q	1702-Q	3. Quarter Business Tax Return a. Quarterly Value Added Tax Return <i>2024 3RD & 4TH QVAT Returns</i> or b. Quarterly Percentage Tax Return <i>2024 3RD & 4TH QPT Returns</i>	2550-Q	2550-Q		2551-Q	2551-Q	4. If exempted or newly registered business, submit BIR Certificate of Registration (COR)			
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	2551-Q	2551-Q												
4. If exempted or newly registered business, submit BIR Certificate of Registration (COR)														
21.2	No additional contract documents required													

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

- 2.1. Advance payment of the contract amount is provided under Annex "D" of the revised 2016 IRR of RA No. 9184.
- 2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.
- 2.3. For a single-year Framework Agreement, prices charged by the Supplier for Goods delivered and/or services performed under a Call-Off shall not vary from the prices quoted by the Supplier in its bid.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184. In the case of Framework Agreement, the Bidder may opt to furnish the performance security as defined under the Guidelines on the Use of Framework Agreement.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project or Framework Agreement specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the

SCC, Section IV (Technical Specifications) shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 5.1 In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 5.2 The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause							
1	<p>A. OBLIGATIONS OF THE NFA</p> <p>The NFA shall:</p> <ol style="list-style-type: none"> 1. Provide empty sacks, sewing threads, twines, needles, bag closing machines, wooden pallets, wooden platforms (andamyo), baling equipment, and the like, necessary in the proper and safe handling of grains; 2. Provide the contractor with empty sacks as container in the: <ol style="list-style-type: none"> 2.1. Rebagging/ resacking of grains stocks during procurement; 2.2. Bagging of by-product recoveries during milling utilizing NFA-owned ricemill; 2.3. In-warehouse movement; 2.4. Sweepings of loose grains; and 2.5. Rebagging/ bagging of busted bags. 3. Provide the handler's copy for reporting and payment purposes such as Warehouse Stock Receipts (WSR), Warehouse Stock Issue (WSI), Weigher's Tally Sheet (WTS), Empty Sack Receipts (ESR) and Empty Sack Issue (ESI), and other necessary documents required in the handling of NFA grains and other services at receiving and issuing area/warehouse; 4. Notify in writing the contractor/Branch Coordinator within FIVE (5) calendar days prior to the actual need for the minimum and/or additional number of laborers to provide the grains handling services, excluding need during emergency situations; 5. Pay the contractor the awarded rate for the following services rendered: <table border="1" style="margin: 10px auto; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Service Provider</th> <th style="text-align: center;">Payment</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Warehouse Laborers</td> <td style="text-align: center;">Per bag of 50 kg per move on grains stocks, inclusive of Social Benefits, Agency Fee and VAT</td> </tr> <tr> <td style="text-align: center;">Allied Workers</td> <td style="text-align: center;">Per day inclusive of Social Benefits, Agency Fee and VAT</td> </tr> </tbody> </table> 6. Guarantee to pay on time for the actual services rendered. The payment shall be made at the concerned NFA office subject to the usual Accounting and Auditing rules and regulations. <p>B. OBLIGATIONS OF CONTRACTOR</p> <p>The Contractor shall:</p> <ol style="list-style-type: none"> 1. Provide the required number of handlers, facilities, equipment and services to ensure performance of NFA handling requirements and timely accomplishment of works. 2. Comply with all labor laws, local ordinances, and all government rules and regulations pertinent to its Warehouse Handling and Allied Services 	Service Provider	Payment	Warehouse Laborers	Per bag of 50 kg per move on grains stocks, inclusive of Social Benefits, Agency Fee and VAT	Allied Workers	Per day inclusive of Social Benefits, Agency Fee and VAT
Service Provider	Payment						
Warehouse Laborers	Per bag of 50 kg per move on grains stocks, inclusive of Social Benefits, Agency Fee and VAT						
Allied Workers	Per day inclusive of Social Benefits, Agency Fee and VAT						

contract;

3. Designate either the Officer-In-Charge or the Team Leader to directly disburse payments to the laborers;
4. Not allow the use of hooks (gancho) or any related instrument, that will damage containers and cause spillages of stocks;
5. Observe safe and proper piling of stocks to avoid undue collapse of stock piles;
6. Exercise direct control and supervision of its handlers in performing the warehouse handling services. It shall ensure that its handlers strictly observe and implement proper hygiene and sanitation practices within the warehouse premises, perimeter and compound and prohibits the following acts:
 - 6.1. Spitting inside the warehouse
 - 6.2. Urinating in non-designated area
 - 6.3. DEFECATE in non-designated area
 - 6.4. Littering (i.e. throwing of cigarette butts)
 - 6.5. Drinking liquor
 - 6.6. Gambling
7. Provide the following:
 - 7.1. Monday Uniform
 - 7.2. Identification Cards (ID)
 - 7.3. First aid kit per compound
 - 7.4. Regional Officer-In-Charge and Branch Office Coordinator to oversee and ensure the availability of sufficient number of handlers required at any given time, and to monitor the quality of their performance; and
 - 7.5. "Capataz" (Kapatas) or team leader in every warehouse/installation
8. Submit the names of its Regional Officer-In-Charge and Branch Office Coordinator and "Capataz" (Kapatas)/ team leader to the concerned NFA Regional and Branch Manager immediately after the signing of the contract. Any change of designation shall be coordinated in writing with the concerned NFA Regional and Branch Manager immediately.

C. LIABILITIES OF THE CONTRACTOR

C.1. The Contractor shall be liable for:

1. Losses and/or damages to the NFA's stocks, MTS, owned/leased equipment/facilities and damages to third parties, due to the fault or negligence of the Contractor and/or its handlers;
2. Should the contractor fail to perform its obligations under the contract despite the period granted within which to cure the defect, the NFA may engage the services of another company as a stopgap measure until such time as the contractor is ready to perform its obligations as may be allowed by the NFA. The cost of engaging such services shall be for the sole account of the contractor. This remedy is without prejudice to the other remedies available to the NFA under the contract such as, but not limited to, termination of the contract and a recourse to the performance

bond.

3. Losses and damages caused by labor strike, work stoppage or any labor dispute between the contractor and its handlers;
4. Theft committed by its handlers;
5. Misdemeanor, harm and injury inflicted to NFA employees and third parties by its handlers;
6. Expenses in case of accident, injury, hospitalization and loss of life of handlers while on duty/work;

C.2. The settlement of Contractor's liabilities shall be through any of the following mode:

1. Deduction from claim payable to the contractor;
2. Payment in cash; and
3. By restitution which shall be of the same type and quality of the grain stocks and in such quantity equivalent to the lost and/or damaged stocks;

D. SPECIAL PROVISIONS

1. The NFA has the option to terminate the Contract anytime during the implementation period, in accordance with the procedures provided in Annex I on the Guidelines on Termination of Contracts of the Revised IRR of RA 9184.

If termination of the Contract, based on NFA's judgement, is due to failure of the Contractor to provide the required number of laborers and perform the work in accordance with the contract, the NFA reserves the right to perform the required handling services by administration, or the engagement of another service provider, subject to the approval of the Administrator.

The cost of engaging the services of another service provider or the performance thereof by the NFA by administration shall be for the sole account of the contractor.

2. The following penalty/sanctions shall be imposed by the NFA if the contractor fails to provide within twenty-four (24) hours from the actual day of need for laborers and fail to satisfactorily perform its obligations under the contract:

Offense	Penalty/Sanctions
First	First warning

Second	Settlement of the computed amount for the delays and damages incurred by the NFA, if any, through deduction from claim payable to the contractor. Last warning
Third	Grant of a maximum of ten (10) calendar days within which to cure the defect. Failure to complete remedy shall be sufficient ground for termination of the contract and forfeiture of the contractor's performance security

Every time the contractor fails to provide the required number of laborers and/or fail to satisfactorily perform its obligations, the Branch Manager shall write the contractor of the same and citing therein the disadvantages, delays and damages incurred by the NFA, copy furnished the Regional Manager. The contractor shall be given of not more than 10 days to cure the defect.

3. The handling services must be covered by an authority from the Branch Manager concerned. The number of movements to be paid for the warehouse handling activities shall be in accordance with the following table per NFA's latest approved SOP on Warehouse Handling and Allied Services - **SOP No. GM-G026 dated March 15, 2021 and its amendments per SOP No. GM-G026.A effective January 07, 2025:**

WAREHOUSE HANDLING AND ALLIED SERVICES, NUMBER OF MOVES AND SUPPORTING DOCUMENTS

Activities	Supporting Document/ Number of Moves	
A. ACQUISITION		
A1. PALAY PROCUREMENT	WSR	
	4	
Truck/Vehicle to Rebagging Area	1	
Rebagging (post-classified, de-stitching, and for pouring to NFA sacks and stitching)	1	
Rebagging area to Scale	1	
Scale to Pile	1	

B. MAINTENANCE		
B.1. Transfer		
Stock Transfer-Out (issues)	WSI	
Using platform scale	2	
Pile to Scale	1	
Scale to truck (for outside the warehouse transfer)	1	
Using truck scale	1	
Pile to truck	1	
Stock Transfer-In (receipts)	WSR	
Using platform scale	2	
Truck to scale	1	
Scale to pile	1	
Using truck scale	1	
Truck to pile	1	
B.2. Milling		
Milling Private		
Palay to Private Rice Mill	WSI	
Using Platform Scale	2	
Pile to scale	1	
Scale to Truck	1	
Using Truck Scale	1	
Pile to truck scale	1	

Rice Mill to NFA Warehouse	WSR	
Using Platform Scale	2	
Truck to Scale	1	
Scale to Pile	1	
Using Truck Scale	1	
Truck scale to Pile	1	
Milling/Remilling (NFA Owned Ricemill)	WSI/WSR	
	w/o TS	w/ TS
	6	4
Pile to Scale	1	1
Scale to Input Area	1	
De-stitching, Pouring	1	1
Filling, Stitching	1	1
Output Area to Scale	1	1
Scale to Pile	1	
B.3. Drying		
Sun and Flat-Bed Drying	WSI/WSR/WO Form	
	w/o TS	w/ TS
	8 or 7	6 or 5
Pile to Scale	Loading 1	1
Scale to Truck (for distant pavement)	Unloading 1	
Scale to Drying Area (within 25 meters from pile to farthest point of drying area)	1	1
Scale to Drying Area (more than 25 meters from pile to farthest point of drying area)	2	2
De-stitching, Pouring and including Rebagging and Stitching after Spreading and Stirring	1	1
Spreading and Stirring	WO Form	
Rebagging and Stitching to Truck (for distant pavement)	1	1

Rebagging Area/Truck to Scale	1	1
Scale to Pile	1	
Mechanical Drying	WSR/WSI	
	w/o TS	w/ TS
	5	3
Pile to Scale	1	1
Scale to Dryer	1	
De-stitching and Pouring	0.5	0.5
Rebagging and Stitching	0.5	0.5
Rebagging Area to Scale	1	1
Scale to Pile	1	
Physical Inventory (Bag-to-Bag Counting)	WSR/WSI	
	2	2
Pile to Scale / Pile to Truck	1	1
Scale to Pile /Truck to Pile	1	1
Physical Inventory (Sample Test-Weighing)	WSR/WSI	
	2	
Pile to Scale	1	
Scale to Pile	1	
Manual Reconditioning of Stocks with Laboratory Analysis	WSI/WSR/WO Form	
	w/o TS	w/ TS
	6	4
Pile to Scale	1	1
Scale to reconditioning area	1	
Sieving	WO Form	
De-stitching, Pouring, Spreading, and Sorting	1	1
Rebagging, Weighing and Stitching	1	1

Reconditioning Area to Scale	1	1
Scale to Pile	1	
B.4. In-warehouse Transaction		
Iron Fortified Rice (IFR) Mixing		
Mechanical Mixing (Using RFE)	WTS	
	w/o TS	w/ TS
	5	3
Pile to Scale	1	1
Scale to RFE	1	
De-stitching, Pouring/Dumping and Bagging/Filling, Stitching	1	1
Bagging Area to Scale	1	1
Scale to Pile	1	
Manual Mixing	WTS	
	w/o TS	
	5	
Pile to Scale	1	
Scale to Mixing Area	1	
De-stitching, Pouring and including Bagging/Filling, Stitching after manual mixing	1	
Manual Mixing – Job Order	WO Form	
Bagging/Filling, Stitching	0	
Bagging Area to Scale	1	
Scale to Pile	1	
Pre-Drying Aeration – inside the warehouse	WTS/WO Form	
	2	
Pile to Aeration Area	1	

De-stitching, Pouring, Filling, Stitching	1	
Spreading and Stirring	WO Form	
Re-Piling	WTS	
	1	
Pile to New Pile	1	
Bagging (WTS)	WTS	
	2	
Bagging (Filling and Stitching)	1	
Piling	1	
Rebagging	WTS	
	3	
Pile to rebagging area	1	
De-stitching, Pouring, Filling, Stitching	1	
Bagging area to Pile	1	
C. DISPOSITION		
Distribution/Sale		
	WSI	
Using Platform Scale	2	
Pile to Scale	1	
Scale to truck (for outside the warehouse transfer)	1	
Using Truck Scale	1	
Truck to pile	1	
Disposition of Totally Damaged Stocks	WSI	
	2	

Pile to Truck	1	
Truck to Disposal Area	1	
D. ALLIED ACTIVITIES		
Mobile Procurement	Daily Rate	WO Form
Procurement at Buying Station outside NFA (pick-up point)	Daily Rate	WO Form
Transfer of Pallets (per pallet)	2 (for rice)	WO Form
Carrying and laying of fumigation sheets	Daily Rate	WO Form
Carrying of Empty Sacks (per bale, except during initial delivery by the Supplier)	2 (for rice)	ESR/ESI
Stirring (In-Warehouse Pre-aeration)	Daily Rate	WO Form
Stirring (Sundrying Activity)	Daily Rate	WO Form
Sieving (Manual Reconditioning Activity)	Daily Rate	WO Form
Manual Mixing	Daily Rate	WO Form
Special Conditions:		WSR/WSI
Movement of stocks more than 25 meters from a reference point	1	
Tail-end transaction (unloading only)	1	
Night Differential/Rate (Contract Rate x 1.10)	1.10	WO Form (For Allied Services Only)
Special Holidays (Contract Rate x 1.30)	1.30	
Overtime pay (Contract Rate x 1.25)	1.25	

4. Documentation for other allied services shall be with the attached Annex B: Request Form and Work Order (WO) Forms.

5. Fumigation requirements:

TYPE OF FUMIGATION SHEETS	NO. OF JOB ORDER PERSONNEL	
	Big Pile (More than 5k Bags up to 15k Bags)	Small Pile (5k Bags and below)
Polyvinyl Chloride (PVC)	Eight (8)	Six (6)
Low Density Polyethylene	Five (5)	Three (3)

(LDPE)		
--------	--	--

6. At his option, the contractor may provide additional facilities, equipment, and services to ensure delivery on time of the required grains handling services. Payment shall still be based on actual number of bags handled.
7. The contractor shall be considered as an independent contractor, and no employee-employer relationship shall exist between the NFA and the handlers of the contractor. The contractor shall be solely liable for all accounts and claims filed by its handlers with the Department of Labor and Employment (DOLE) and pertinent government agencies.
8. Without prejudice to recourse to the performance bond in the event the collectibles of the contractor is less than the obligations due to NFA, then the NFA can
 - a. Offset through payment of cash
 - b. If offsetting is not enough, call on the performance bond.
9. In case of litigation arising from this contract, if the contractor loses, the contractor shall pay the cost of litigation in the amount of 1,000,000.00 in addition to the actual damages that may be declared by the court.
10. During emergency/calamity situations and necessary warehouse transactions, the contractor shall provide a contingent set of laborers even beyond the regular working hours, including Saturdays, Sundays and holidays. Otherwise, it shall be considered as failure of the contractor to provide sufficient laborers which shall be subject to appropriate penalties; and
11. The contractor may request price adjustment during the contract implementation should there be any mandated/legislative price adjustment to be issued by the Department of Labor and Employment (DOLE) thru its Regional Tripartite Wage Board.

Regular and Recurring Services

This contract for regular and recurring services may be subject to a renewal whereby the performance evaluation of the service provider shall be conducted in accordance with Appendix 37 of the IRR.

VII. Technical specifications.

The End-User shall evaluate the performance of the service provider for possible renewal of its contract based on the mandatory performance criteria provided below:

PERFORMANCE CRITERIA		WEIGHT	SCORE
I	Conformity to Technical Requirements	25%	
II	Timeliness in the Delivery of Services	25%	
III	Behavior of Personnel (Courteous, Professional, and Knowledgeable)	20%	
IV	Response to Complaints	20%	
V	Compliance with set office policies for such services	10%	

	<table border="1" style="width: 100%; text-align: center;"> <tr> <td style="width: 60%;">TOTAL</td> <td style="width: 20%;">100%</td> <td style="width: 20%;"></td> </tr> </table> <p>The service provider must attain at least a "Satisfactory" rating of 80 points.</p>	TOTAL	100%	
TOTAL	100%			
2.2	<ol style="list-style-type: none"> 1. Payment shall be in accordance with Special Conditions of the Contract under GCC Clause 1-A Item 5. 2. All payments for the Contractor shall be made at the Branch Office concerned which has jurisdiction on where the transactions were rendered/completed. 3. The NFA undertakes to pay the contractor and guarantees to pay on time for the actual services rendered upon submission of the applicable required supporting documents, to wit: <ol style="list-style-type: none"> a. First Billing <ol style="list-style-type: none"> i. Certified Statement of Billing ii. Proof of Monthly Remittance of Social Benefit Contributions per Branch (SBC) (with List of Laborers remitted with SBC) iii. Warehouse Stock Issue (Handler's Copy) iv. Warehouse Stock Receipt (Handler's Copy) v. Weigher's Tally Sheet (Handler's Copy) vi. Empty Sack Receipt (Handler's Copy) vii. Empty Sack Issues (Handler's Copy) viii. Notice of Award (Photo Copy) ix. Copy of the Contract (Photo Copy) x. Notice to Proceed (Photo Copy) b. Second and Succeeding Billing <ol style="list-style-type: none"> i. Certified Statement of Billing ii. Proof of Monthly Remittance of Social Benefit Contributions per Branch (with List of Laborers remitted with SBC) iii. Warehouse Stock Issue (Handler's Copy) iv. Warehouse Stock Receipt (Handler's Copy) v. Weigher's Tally Sheet (Handler's Copy) vi. Empty Sack Receipt (Handler's Copy) vii. Empty Sack Issues (Handler's Copy) 4. The following supporting documents shall be required for the payment of Allied Services: <ol style="list-style-type: none"> i. Accomplished Request Form ii. Accomplished Work Order Form 5. All payments to the Contractor under this Contract shall be subject to the usual accounting and auditing rules and regulations. 			
4	<p>The Contractor's performance shall be subject to quarterly assessment by NFA. Evaluation shall be conducted on a per warehouse basis consolidated by the NFA Branch Office and submitted to the Regional Office.</p> <p>The NFA will conduct inspections to determine both quantity and quality of services being rendered or delivered by the contractor and the conformity or compliance (or lack of it) with the requirements and specifications enumerated in SECTION VI. SCHEDULE OF REQUIREMENTS and SECTION VII. TECHNICAL SPECIFICATIONS of these bidding documents.</p>			

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

LOT NO.	LOCATION	ACTIVITY	NO. OF BAGS	UNIT	Delivered, Weeks/Months	
1	MAGUINDANAO				June 1, 2025 to December 31, 2025	
	GID- 6 , SPGC	Handling of PALAY	50,981.00	Moves		
		Handling of RICE	57,108.03	Moves		
		Allied Services	528.00	Days		
	GID Shariff Aguak	Handling of PALAY	97,356.00	Moves		
		Handling of RICE	77,184.28	Moves		
		Allied Services	528.00	Days		
		Sub-total				
	2	LANAO DEL SUR	Handling of PALAY	14,262.00		Moves
Handling of RICE			37,475.06	Moves		
Allied Services			528.00	Days		
Sub-total						
3	BASULTA					
	GID , Basilan	Handling of PALAY	500.00	Moves		
		Handling of RICE	9,805.00	Moves		
		Allied Services	528.00	Days		
	GID, Sulu	Handling of RICE	10,300.00	Moves		
		Allied Services	528.00	Days		
	GID, Tawi-Tawi	Handling of RICE	10,300.00	Moves		
		Allied Services	528.00	Days		
		Sub-total				
	Total ABC inclusive of Social Benefits, Administrative Cost, Profit and 12% VAT	Handling of PALAY	163,099.00	Moves		
Handling of RICE		202,172.37	Moves			
Allied Services		3,168.00	Days			

Handling and Allied Services refers to the deployment and supervision of laborers to handle the movement of grains stocks, facilities, and equipment inside and outside the warehouse. Handling and allied services include but are not limited to activities such as loading, unloading, weighing, piling, repiling, bag de-stitching/stitching, re-bagging/bagging, filling, refilling, and stirring.

Allied Activities refers to the activities performed either inside or outside of the warehouse such as but not limited to cleaning/sanitation, transfer and re-piling of pallets, carrying and laying of fumigation sheets, carrying of empty sacks and transfer of weighing scales.

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words "*or at least equivalent.*" References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

In case of Renewal of Regular and Recurring Services, the Procuring Entity must indicate here the technical requirements for the service provider, which must include the set criteria in the conduct of its performance evaluation.

Technical Specifications

ITEM	SPECIFICATIONS	STATEMENT OF COMPLIANCE
<p>Provision of Warehouse Handling (and Allied) Services for Grains</p>	<p>I. Provision of capable and adequate manpower:</p> <ol style="list-style-type: none"> 1. Provision of capable and adequate manpower to undertake grains handling services at the time and place required by the NFA: <ol style="list-style-type: none"> a. Regional Officers-In-Charge and Branch Office Coordinator with Monday Uniform and ID – with an office to monitor, conduct and facilitate the provision of capable and sufficient manpower/labor services anytime and other related administrative functions. b. Capataz/Cabo/Team Leader with Monday Uniform and ID - One (1) per person per warehouse to assist in the provision of capable and sufficient manpower/labor services and to manage/supervise handling and piling of grains stocks in the warehouse. This person shall be deployed only when actual operation is being performed. c. Master Piler with Monday Uniform and ID - One (1) per warehouse (already included in the required minimum number of laborers) in charge of ensuring proper handling and piling of grains stocks in the warehouse. d. Handlers/Laborers with Monday Uniform and ID - The minimum number required based on number of permanent warehouses (includes NFA owned and leased warehouses being utilized year-round) at one gang per warehouse or for 2 or more adjacent warehouses. The number of laborers/handlers per gang shall be determined by each Branch Office. 2. Observance and implementation of incidental services: <ol style="list-style-type: none"> a. Observance of proper hygiene of its employees and laborers; b. Maintenance of hygiene and sanitation within the warehouse perimeter and compound; and c. Other related / appropriate services as circumstances warrant. 3. Non-utilization of hooks “gancho” by laborers during operations. 	<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for</p>

		prosecution subject to the applicable laws and issuances.]
	II. With at least three (3) years' experience in providing services for the manual movement or handling and piling of grains in bags and other similar services	
	III. Compliance to DOLE requirements and other Labor Laws and Standards	
	IV. Compliance to Tax Laws	
	V. Scope of Work: Undertake the warehouse handling services of NFA grain stocks in accordance with its own means and method at the specified schedule, such as but not limited to, the following activities: <ol style="list-style-type: none"> 1. Receipt/Issues/Sales 2. In-warehouse Transactions 3. Procurement 4. Mechanical Drying 5. Sun Drying 6. Milling (NFA-Owned) 7. Milling (Contracted) 8. Manual Reconditioning 9. Mechanical Reconditioning 10. Manual Blending/Mixing of Rice/IFR 11. Mechanical Blending/Mixing of Rice/IFR 12. Disposition of Totally Damaged Stocks 13. Allied Activities 	
	The following supporting documents are required for submission during Opening of the Bids: <ol style="list-style-type: none"> 1. Contractor's Profile which shall state/indicate the following information: <ol style="list-style-type: none"> a. Contact information/details of the company, including its branch office/s, if any; b. Number of years in the manpower service c. Organizational Set-Up d. Complete List of Existing Laborers/Handlers indicating name and address of each 2. Certificate of Registration from the following (covering the period of the SLCC and the last six (6) months prior to the deadline of the submission and receipt of bids): <ol style="list-style-type: none"> a. Certificate of Registration as a Contractor from Department of Labor and Employment (DOLE) pursuant to DOLE Department Order (DO) 18-A s. 2011, as amended by DO 174 s. 2017 b. Certificate of Registration with the Social Security System (SSS) c. Certificate of Registration with Pag-Ibig Fund d. Certificate of Registration with Philippine Health Insurance Corporation 3. Summary of Payment of Contribution for Laborers for the whole duration of the submitted SLCC and for the last six (6) months prior to the deadline of the 	

submission and receipt of bids, as follows:

- a. Summary of Payment of Contributions to SSS
- b. Summary of Payment of Contributions to Pag-IBIG
- c. Summary of Payment of Contributions to PhilHEALTH

The required Summary Lists shall utilize the hereunder prescribed format:

A. SUMMARY OF PAYMENT OF CONTRIBUTIONS FOR LABORERS WITH SSS/ PAG-IBIG/PHILHEALTH FOR THE WHOLE DURATION OF THE SUBMITTED SLCC

Month	No. of Laborers	Official Receipt (OR) No.	Date Paid	Amount Paid
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Average				

B. SUMMARY OF PAYMENT OF CONTRIBUTIONS FOR LABORERS WITH SSS/ PAG-IBIG/PHILHEALTH FOR THE LAST SIX (6) MONTHS PRIOR TO THE DEADLINE OF THE SUBMISSION AND RECEIPT OF BIDS

Month	No. of Laborers	Official Receipt (OR) No.	Date Paid	Amount Paid
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				

December				
Average				

Other Requirements/Instructions:

- i. Summary of Payment of Contribution for the Laborers shall be prepared and submitted on a monthly basis, with breakdown per month as indicated above.
- ii. The average number of laborers per month must at least be equal to 20% of the Computed Labor/Manpower Requirement.

Computation for the Required Number of Laborers:

$$\left(\begin{array}{c} \text{ABC for Palay} \\ \text{Contract Duration in Months} \times 22 \times \text{Rate} \times \text{Daily Capacity} \end{array} \right)$$

+

$$\left(\begin{array}{c} \text{ABC for Rice} \\ \text{Contract Duration in Months} \times 22 \times \text{Rate} \times \text{Daily Capacity} \end{array} \right)$$

+

Computed No. of Allied Service Providers

Number of Laborers Required = _____

- 4. List of Laborers whose Contributions to SSS, Pag-IBIG and PhilHEALTH were paid for the whole duration of the submitted SLCC and for the last six (6) months prior to the deadline of the submission and receipt of bids
- 5. Copy of Official Receipts (ORs) as proof of payment of contributions that SSS, Pag-IBIG and PhilHEALTH were paid for the whole duration of the submitted SLCC and for the last six (6) months prior to the deadline of the submission and receipt of bids

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

Instructions:

The following required documents shall be accomplished, satisfied and submitted in chronological order to the RBAC Secretariat at NFA Regional Office _____ **on or before** ____ **on** _____. Prospective Bidders are required to submit in **four (4) copies** (1 originally signed certified true copy of the original documents) and 3 certified photocopies) each of the required documents. All pages of the Bid, including attachments thereto **shall be initialed** by the person signing the bid.

I. TECHNICAL COMPONENT ENVELOPE	
<i>Class "A" Documents</i>	
<u>Legal Documents</u>	
<input type="checkbox"/>	(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;
<u>Technical Documents</u>	
<input type="checkbox"/>	(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and
<input type="checkbox"/>	(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents. In lieu of one (1) similar contract which must be at least fifty percent (50%) of the ABC, the bidder may submit the following: a. The bidder should have completed at least two (2) similar contracts and the aggregate contract amounts should be equivalent to at least the percentage of the ABC as required above; and b. The largest of these similar contracts must be equivalent to at least half of the percentage of the ABC as required above.
<input type="checkbox"/>	(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission or Original copy of Notarized Bid Securing Declaration; and
<input type="checkbox"/>	(e) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable, other required supporting documents; and
<input type="checkbox"/>	(f) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; or Original Special Power of Attorney for Sole Proprietorship;

<u>Financial Documents</u>	
<input type="checkbox"/>	(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.
Class "B" Documents	
<input type="checkbox"/>	(h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.
II. FINANCIAL COMPONENT ENVELOPE	
<input type="checkbox"/>	(i) Original of duly signed and accomplished Financial Bid Form;
<input type="checkbox"/>	(j) Original of duly signed and accomplished Price Schedule(s); and
<u>Other documentary requirements under RA No. 9184 (as applicable)</u>	
	(k) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

(Sample Forms)

Legal and Technical Documents

ANNEX A

REVISED PhilGEPS CERTIFICATE OF PLATINUM REGISTRATION AND MEMBERSHIP (First Page Only)

Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE

CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

(NAME OF BIDDER)
Address

is registered in the Philippine Government Electronic Procurement System (PhilGEPS) on (date of registration) pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that (name of the prospective bidder) has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until (date of expiration).

Issued this (date) day of (month), year.

This is a system-generated certificate. No signature is required.

Documentary Stamp Tax Paid 30.00
Certificate Reference No:

(QR Code)

REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

Certificate Reference No: 201705164053734088814

Page 2 of 3

¹Refer to Section 4 of the Guidelines for the Use of the Government of the Philippines - Official Merchant's Registry

"Annex A"

List of Eligibility Documents

of

SEC Certificate	Registration Date : 23-Jul-2018 SEC Certificate Number : HS096000079
Mayors Permit	Expiration Date : 30-Sep-2020 Permit Number : Place of Issue : Issued By / Signatory : Issuance Date : 20-Feb-2020
Tax Clearance	Expiration Date : 01-Jul-2021 TCC Number : Issued By / Signatory : Issuance date : 01-Jul-2020
Audited Financial Statement	Date of Filing : 15-May-2020 Current Asset : Total Asset : Current Liabilities : Total Liabilities : Name of Auditor : BIR RDO Code :
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :

Certificate Reference No: 201705164053734088814

Page 3 of 3

**Statement of all Ongoing Government & Private Contracts
including contracts awarded but not yet started**

Business Name : _____

Business Address : _____

Name of Client 1. Contact Person 2. Contact Number 3. E-mail Address 4. Address	Date of the Contract	Contract Duration	Owner's Name and Address	Kinds of Goods/ Services	Amount of Contract	Value of Outstanding Contract	Date of Delivery	Reference Number and/or Date of NOA/s or Purchase Order/s or Contracts
<u>GOVERNMENT</u>								
<u>PRIVATE</u>								

Name & Signature of Owner or Authorized Representative

Date:

Instructions:

- a) State all ongoing including those awarded but not yet started (government and private contracts which maybe similar or not to the project called for bidding) as of the day before the deadline of submission and opening of bids.
- b) If there is no ongoing contract including awarded but not yet started as of the aforementioned period, state "NONE".
- c) The total amount of ongoing and awarded but not yet started contracts should be consistent with those used in the computation of the Net Financial Contracting Capacity (NFCC) in case an NFCC is submitted as an eligibility documents.
- d) "Names of Contract". Indicate here the Nature/Scope of the Contract for easier tracking of the entries/representations. Example: "Provision of Corporate Executive Health Care Program".

Statement of Bidder’s Single Largest Completed Government and Private Contracts (SLCC) which is similar to the contract to be bid;

Within the last five (5) years from the date of submission and receipt of bids

Business Name : _____

Business Address : _____

This is to CERTIFY that _____ company name _____ has a completed similar contract within the prescribed period.

Name of Client 1. Contact Person 2. Contact Number 3. E-mail Address 4. Address	Name of the Contract	Date of the Contract	Kinds of Goods	Amount of Contract	Date of Delivery	Indicate details <u>ANY</u> of the following: (a) Date End User’s Acceptance; (b) Date and No. Sales Invoice(s); (c) Date and No. of Official Receipt(s) (Corresponding document/s must be attached and submitted)
<u>GOVERNMENT</u>						
<u>PRIVATE</u>						

Submitted by : _____

(Printed Name & Signature)

Designation : _____

Date : _____

Instructions:

1. *This statement shall be supported with end user’s acceptance or official receipt(s) or sales invoice issued for the contract. The supporting documents must be attached to the statement.*
2. *Cut-off date as of: **Up to the day before the deadline** of submission of bids.*
3. *“Name of Contract”. Indicate here the Nature/Scope of the Contract for the Procuring Entity to determine the relevance of the entry with the procurement at hand*
4. *Do not leave any items blank. Write “None”*
5. *For contracts with the private sector, an equivalent document shall be submitted*

Bid Securing Declaration Form

[shall be submitted with the Bid if bidder opts to provide this form of bid security]

REPUBLIC OF THE PHILIPPINES)
CITY OF _____) S.S.

BID SECURING DECLARATION
Project Identification No.: *[Insert number]*

To: *[Insert name and address of the Procuring Entity]*

I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Bid Security, which may be in the form of a Bid Securing Declaration.
2. I/We accept that: (a) I/we will be automatically disqualified from bidding for any procurement contract with any procuring entity for a period of two (2) years upon receipt of your Blacklisting Order; and, (b) I/we will pay the applicable fine provided under Section 6 of the Guidelines on the Use of Bid Securing Declaration, within fifteen (15) days from receipt of the written demand by the procuring entity for the commission of acts resulting to the enforcement of the bid securing declaration under Sections 23.1(b), 34.2, 40.1 and 69.1, except 69.1(f), of the IRR of RA No. 9184; without prejudice to other legal action the government may undertake.
3. I/We understand that this Bid Securing Declaration shall cease to be valid on the following circumstances:
 - a. Upon expiration of the bid validity period, or any extension thereof pursuant to your request;
 - b. I am/we are declared ineligible or post-disqualified upon receipt of your notice to such effect, and (i) I/we failed to timely file a request for reconsideration or (ii) I/we filed a waiver to avail of said right; and
 - c. I am/we are declared the bidder with the Lowest Calculated Responsive Bid, and I/we have furnished the performance security and signed the Contract.

IN WITNESS WHEREOF, I/We have hereunto set my/our hand/s this ___ day of *[month]* *[year]* at *[place of execution]*.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Iurat]

[Format shall be based on the latest Rules on Notarial Practice]

OTHER FORMS OF BID SECURITY

Bid Security in the form of **Cash or Cashier's/Manager's check** issued by a universal or commercial bank in the amount not less than 2% of the ABC

or

Bid Security in the form of **bank draft/guarantee or irrevocable letter of credit** in the amount not less than 2% of the ABC accompanied by a confirmation from a Universal or Commercial Bank

or

Bid Security in the form of **surety bond** the amount not less than 5% of the ABC accompanied by a certification by the Insurance Commission that the surety or insurance company is authorized to issue such instruments

***Bidder's Statement of Conformity to the
Technical Specifications***

ITEM	SPECIFICATIONS	STATEMENT OF COMPLIANCE
<p>Provision of Warehouse Handling (and Allied) Services for Grains</p>	<p>I. Provision of capable and adequate manpower:</p> <ol style="list-style-type: none"> 1. Provision of capable and adequate manpower to undertake grains handling services at the time and place required by the NFA: <ol style="list-style-type: none"> a. Regional Officers-In-Charge and Branch Office Coordinator with Monday Uniform and ID – with an office to monitor, conduct and facilitate the provision of capable and sufficient manpower/labor services anytime and other related administrative functions. b. Capataz/Cabo/Team Leader with Monday Uniform and ID - One (1) per warehouse to assist in the provision of capable and sufficient manpower/labor services and to manage/supervise handling and piling of grains stocks in the warehouse. c. Master Piler with Monday Uniform and ID - One (1) per warehouse (already included in the required minimum number of laborers) in charge of ensuring proper handling and piling of grains stocks in the warehouse. d. Handlers/Laborers with Monday Uniform and ID - The minimum number required based on number of permanent warehouses (includes NFA owned and leased warehouses being utilized year-round) at one gang per warehouse or for 2 or more adjacent warehouses. The number of laborers/handlers per gang shall be determined by each Branch Office. 2. Observance and implementation of incidental services: <ol style="list-style-type: none"> a. Observance of proper hygiene of its employees and laborers; b. Maintenance of hygiene and sanitation within the warehouse perimeter and compound; and c. Other related / appropriate services as circumstances warrant. 3. Non-utilization of hooks “gancho” by laborers during operations. 	<p>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the</p>

		Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]
	II. With at least three (3) years' experience in providing services for the manual movement or handling and piling of grains in bags and other similar services	
	III. Compliance to DOLE requirements and other Labor Laws and Standards	
	IV. Compliance to Tax Laws	
	V. Scope of Work: Undertake the warehouse handling services of NFA grain stocks in accordance with its own means and method at the specified schedule, such as but not limited to, the following activities: 1. Receipt/Issues/Sales 2. In-warehouse Transactions 3. Procurement 4. Mechanical Drying 5. Sun Drying 6. Milling (NFA-Owned) 7. Milling (Contracted) 8. Manual Reconditioning 9. Mechanical Reconditioning 10. Manual Blending/Mixing of Rice/IFR 11. Mechanical Blending/Mixing of Rice/IFR 12. Disposition of Totally Damaged Stocks 13. Allied Activities	
	The following supporting documents are required for submission during Opening of the Bids: 4. Contractor's Profile which shall state/indicate the following information: e. Contact information/details of the company, including its branch office/s, if any; f. Number of years in the manpower service g. Organizational Set-Up h. Complete List of Existing Laborers/Handlers indicating name and address of each 5. Certificate of Registration from the following(covering the period of the SLCC and the last six (6) months prior to the deadline of the submission and receipt of bids):: a. Certificate of Registration as a Contractor from Department of Labor and Employment (DOLE) pursuant to DOLE Department Order (DO) 18-A s. 2011, as amended by DO 174 s. 2017 b. Certificate of Registration with the Social Security System (SSS) c. Certificate of Registration with Pag-Ibig Fund d. Certificate of Registration with Philippine Health Insurance Corporation 6. Summary of Payment of Contribution for Laborers for the whole duration of the submitted SLCC and for the last six (6) months prior to the deadline of the submission and receipt of bids, as follows:	

- a. Summary of Payment of Contributions to SSS
 - b. Summary of Payment of Contributions to Pag-IBIG
 - c. Summary of Payment of Contributions to PhilHEALTH
- The required Summary Lists shall utilize the hereunder prescribed format:

A. SUMMARY OF PAYMENT OF CONTRIBUTIONS FOR LABORERS WITH SSS/ PAG-IBIG/PHILHEALTH FOR THE WHOLE DURATION OF THE SUBMITTED SLCC

Month	No. of Laborers	Official Receipt (OR) No.	Date Paid	Amount Paid
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Average				

B. SUMMARY OF PAYMENT OF CONTRIBUTIONS FOR LABORERS WITH SSS/ PAG-IBIG/PHILHEALTH FOR THE LAST SIX (6) MONTHS PRIOR TO THE DEADLINE OF THE SUBMISSION AND RECEIPT OF BIDS

Month	No. of Laborers	Official Receipt (OR) No.	Date Paid	Amount Paid
January				
February				
March				
April				
May				
June				
July				
August				
September				
October				
November				
December				
Average				

Other Requirements/Instructions:

- i. Summary of Payment of Contribution for the Laborers shall be prepared and submitted on a monthly basis, with breakdown per month as indicated above.
- ii. The average number of laborers per month must at least be equal to 20% of the Computed Labor/Manpower Requirement.

Computation for the Required Number of Laborers:

$$\left(\begin{array}{c} \text{ABC for Palay} \\ \text{Contract Duration in Months} \times 22 \times \text{Rate} \times \text{Daily Capacity} \end{array} \right)$$

+

$$\left(\begin{array}{c} \text{ABC for Rice} \\ \text{Contract Duration in Months} \times 22 \times \text{Rate} \times \text{Daily Capacity} \end{array} \right)$$

+

Computed No. of Allied Service Providers

Number of Laborers Required = _____

- 6. List of Laborers whose Contributions to SSS, Pag-IBIG and PhilHEALTH were paid for the whole duration of the submitted SLCC and for the last six (6) months prior to the deadline of the submission and receipt of bids
- 7. Copy of Official Receipts (ORs) as proof of payment of contributions that SSS, Pag-IBIG and PhilHEALTH were paid for the whole duration of the submitted SLCC and for the last six (6) months prior to the deadline of the submission and receipt of bids

Name of the Company (in print)

Signature of Company Authorized Representative

Name and Designation (in print)

Date

ANNEX F

Omnibus Sworn Statement (Revised)

[shall be submitted with the Bid]

REPUBLIC OF THE PHILIPPINES)
CITY/MUNICIPALITY OF _____) S.S.

AFFIDAVIT

I, [Name of Affiant], of legal age, [Civil Status], [Nationality], and residing at [Address of Affiant], after having been duly sworn in accordance with law, do hereby depose and state that:

1. *[Select one, delete the other:]*

[If a sole proprietorship:] I am the sole proprietor or authorized representative of [Name of Bidder] with office address at [address of Bidder];

[If a partnership, corporation, cooperative, or joint venture:] I am the duly authorized and designated representative of [Name of Bidder] with office address at [address of Bidder];

2. *[Select one, delete the other:]*

[If a sole proprietorship:] As the owner and sole proprietor, or authorized representative of [Name of Bidder], I have full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached duly notarized Special Power of Attorney;

[If a partnership, corporation, cooperative, or joint venture:] I am granted full power and authority to do, execute and perform any and all acts necessary to participate, submit the bid, and to sign and execute the ensuing contract for [Name of the Project] of the [Name of the Procuring Entity], as shown in the attached [state title of attached document showing proof of authorization (e.g., duly notarized Secretary's Certificate, Board/Partnership Resolution, or Special Power of Attorney, whichever is applicable)];

3. [Name of Bidder] is not "blacklisted" or barred from bidding by the Government of the Philippines or any of its agencies, offices, corporations, or Local Government Units, foreign government/foreign or international financing institution whose blacklisting rules have been recognized by the Government Procurement Policy Board, **by itself or by relation, membership, association, affiliation, or controlling interest with another blacklisted person or entity as defined and provided for in the Uniform Guidelines on Blacklisting:**

4. Each of the documents submitted in satisfaction of the bidding requirements is an authentic copy of the original, complete, and all statements and information provided therein are true and correct;
5. [Name of Bidder] is authorizing the Head of the Procuring Entity or its duly authorized representative(s) to verify all the documents submitted;

6. *[Select one, delete the rest:]*

[If a sole proprietorship:] The owner or sole proprietor is not related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a partnership or cooperative:] None of the officers and members of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

[If a corporation or joint venture:] None of the officers, directors, and controlling stockholders of *[Name of Bidder]* is related to the Head of the Procuring Entity, Procurement Agent if engaged, members of the Bids and Awards Committee (BAC), the Technical Working Group, and the BAC Secretariat, the head of the Project Management Office or the end-user unit, and the project consultants by consanguinity or affinity up to the third civil degree;

7. *[Name of Bidder]* complies with existing labor laws and standards; and
8. *[Name of Bidder]* is aware of and has undertaken the responsibilities as a Bidder in compliance with the Philippine Bidding Documents, which includes:
 - a. Carefully examining all of the Bidding Documents;
 - b. Acknowledging all conditions, local or otherwise, affecting the implementation of the Contract;
 - c. Making an estimate of the facilities available and needed for the contract to be bid, if any; and
 - d. Inquiring or securing Supplemental/Bid Bulletin(s) issued for the *[Name of the Project]*.
9. *[Name of Bidder]* did not give or pay directly or indirectly, any commission, amount, fee, or any form of consideration, pecuniary or otherwise, to any person or official, personnel or representative of the government in relation to any procurement project or activity.

10. In case advance payment was made or given, failure to perform or deliver any of

the obligations and undertakings in the contract shall be sufficient grounds to constitute criminal liability for Swindling (Estafa) or the commission of fraud with unfaithfulness or abuse of confidence through misappropriating or converting any payment received by a person or entity under an obligation involving the duty to deliver certain goods or services, to the prejudice of the public and the government of the Philippines pursuant to Article 315 of Act No. 3815 s. 1930, as amended, or the Revised Penal Code.

IN WITNESS WHEREOF, I have hereunto set my hand this __ day of __, 20__ at _____, Philippines.

[Insert NAME OF BIDDER OR ITS AUTHORIZED REPRESENTATIVE]

[Insert signatory's legal capacity]

Affiant

[Iurat]

[Format shall be based on the latest Rules on Notarial Practice]

Attachment to ANNEX F

Notarized Authority of the Signatory (whichever is applicable)

- i. For Single Proprietorship- Special Power of Attorney
- ii. For Partnership- A partnership Resolution signed by the General Manager or President
- iii. For Corporation, joint venture and cooperatives- Board Resolution with the Secretary's Certificate

(to be provided by the bidder)

COMPUTATION OF NET FINANCIAL CONTRACTING CAPACITY (NFCC)

The formula to determine NFCC is as follows:

$$\text{NFCC} = \text{[(Current Assets minus Current Liabilities) (15)]} \\ \text{minus the value of all outstanding or uncompleted portions of the projects} \\ \text{under ongoing contracts including awarded contracts yet to be started} \\ \text{coinciding with the contracts to be bid.}$$

The values of the bidder's current assets and current liabilities shall be based on the latest Audited Financial Statements submitted to the BIR.

CURRENT ASSETS		P	xxx
LESS CURRENT LIABILITIES		-	<u>xxx</u>
Net Working Capital		=	xxx
Multiplied by 15	x	<u>15</u>	<u>P xxx</u>
LESS OUTSTANDING CONTRACTS			
<u>Ongoing Contracts</u>			
Contract 1 (Specify)	P	xxx	
Contract 2 (Specify)		xxx	
Etc.		xxx	
<u>Awarded contracts yet to be started</u>			
Contract 1 (Specify)		xxx	
Contract 2 (Specify)		xxx	
Etc.		<u>xxx</u>	- <u>xxx</u>
NFCC		= P	xxx =====

CERTIFIED CORRECT:

Printed Name and Signature
Proprietor/President/General Manager/
Duly Authorized Representative

Name of Bidder

NOTES:

- A. NFCC must at least be **equal** to the Approved Budget for the Contract (ABC).

- B. If the prospective bidder opts to submit a **committed Line of Credit**, it must be **at least equal to ten percent (10%)** of the ABC to be bid. If issued by a foreign universal or commercial bank, it shall be confirmed by a local universal or commercial bank.

CREDIT LINE CERTIFICATE

Date: _____

Regional Manager
 NATIONAL FOOD AUTHORITY
 Region ____

CONTRACT/PROJECT : _____
 COMPANY/FIRM : _____
 ADDRESS : _____
 BANK/FINANCING INSTITUTION : _____
 ADDRESS : _____
 AMOUNT : _____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Name of Prospective Bidder), a credit line the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be effective or available on the date of the bid submission by the _____ and shall be maintained until the project is completed by the _____ (Name of Prospective Bidder) Contractor.

This Certification is being issued in favor of said _____ in (Name of Prospective Bidder) connection with the bidding requirement of National Food Authority Region __ for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

Name and Signature of Authorized Financing Institution Officer : _____
 Official Designation : _____

Concurred By:

Name & Signature of Authorized Representative : _____
 (Name of Prospective Bidder)
 Official Designation : _____

ACKNOWLEDGMENT

SUBSCRIBED AND SWORN to before me this _____ day of _____, 20____, affiant exhibited to me his/her Government Issued ID No. _____ issued on _____ at _____, Philippines.

Notary Public
 Serial No. of Commission _____
 Notary Public for _____ until _____
 Roll of Attorneys No. _____
 PTR No. _____ [date issued], [place issued]
 IBP No. _____ [date issued], [place issued]

Doc. No. _____

ANNEX H

JOINT VENTURE AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

That this JOINT VENTURE AGREEMENT is entered into By and Between _____, of legal age, _____ (*civil status*), owner/proprietor of _____ and a resident of _____.

- and -

_____, of legal age, _____ (*civil status*), owner/proprietor of _____ a resident of _____.

THAT both parties agree to join together their manpower, equipment, and what is need to facilitate the Joint Venture to participate in the Eligibility, Bidding and Undertaking of the here-under stated project to be conducted by the (Name of the Procuring Entity).

A. NAME OF PROJECT

CONTRACT AMOUNT

That both parties agree to be jointly and severally liable for the entire assignment.

That both parties agree that _____ and/or _____ shall be the Official Representative of the Joint Venture, and is granted full power and authority to do, execute and perform any and all acts necessary and/or to represent the Joint Venture in the bidding as fully and effectively and the Joint Venture may do and if personally present with full power of substitution and revocation.

THAT this Joint Venture Agreement shall remain in effect only for the above stated Projects until terminated by both parties.

Done this ____ day of _____, in the year of our Lord _____

ACKNOWLEDGMENT

SUBSCRIBED AND SWORN to before me this ____ day of _____, 20____, affiant exhibited to me his/her Government Issued ID No. _____ issued on _____ at _____, Philippines.

Notary Public

Serial No. of Commission _____

Bid Form for the Procurement of Goods
[shall be submitted with the Bid]

BID FORM

Date : _____

Project Identification No. : _____

To : National Food Authority
Regional Office XIV

Gentlemen and/or Ladies:

Having examined the Philippine Bidding Documents (PBDs) including the Supplemental or Bid Bulletin Numbers _____, the receipt of which is hereby duly acknowledged, we the undersigned offer to supply/deliver the **Warehouse Handling and Allied Services** in conformity with the said PBDs for the sum of *[total Bid amount in words and figures (P _____)]*] or the total calculated bid price, as evaluated and corrected for computational errors, and other bid modifications in accordance with the Price Schedules attached herewith and made part of this Bid. The total bid price includes the cost of all taxes, such as, but not limited to: *[specify the applicable taxes, e.g. (i) value added tax (VAT), (ii) income tax, (iii) local taxes, and (iv) other fiscal levies and duties]*, which are itemized herein or in the Price Schedules.

If our Bid is accepted, we undertake:

- a. to deliver the goods in accordance with the delivery schedule specified in the Schedule of Requirements of the Philippine Bidding Documents (PBDs);
- b. to provide a performance security in the form, amounts, and within the times prescribed in the PBDs;
- c. to abide by the Bid Validity Period specified in the PBDs and it shall remain binding upon us at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof and your Notice of Award, shall be binding upon us.

We understand that you are not bound to accept the Lowest Calculated Bid or any Bid you may receive.

We certify/confirm that we comply with the eligibility requirements pursuant to the PBDs.

The undersigned is authorized to submit the bid on behalf of *[name of the bidder]* as evidenced by the attached *[state the written authority]*.

We acknowledge that failure to sign each and every page of this Bid Form, including the attached Schedule of Prices, shall be a ground for the rejection of our bid.

Name: _____

Legal capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Date: _____

Schedule of Prices
Warehouse Handling and Allied Services
Lot No. 1 (Single Lot)

Location	Handling Activities	ABC	No. of Moves	Bid Before Tax per Bag-Move	Tax per Bag-Move	Total Amount of Bid per Bag-Move	Total Amount of Bid Per Location
	Palay						
	Rice						
	Subtotal						
	Activity	ABC	Total Allied Days Requirement	Bid Before Tax per Day	Tax per per Day	Total Amount of Bid per Day	Total Amount of Bid Per Location
	Allied						
	Total						
Location	Handling Activities	ABC	No. of Moves	Bid Before Tax per Bag-Move	Tax per Bag-Move	Total Amount of Bid per Bag-Move	Total Amount of Bid Per Location
	Palay						
	Rice						
	Subtotal						
	Activity	ABC	Total Allied Days Requirement	Bid Before Tax per Day	Tax per per Day	Total Amount of Bid per Day	Total Amount of Bid Per Location
	Allied						
	Total						
Total	Handling Activities	ABC	No. of Moves	Bid Before Tax per Bag-Move	Tax per Bag-Move	Total Amount of Bid per Bag-Move	Total Amount of Bid Per Location
	Palay						
	Rice						
	Subtotal						

	Activity	ABC	Total Allied Days Requirement	Bid Before Tax per Day	Tax per per Day	Total Amount of Bid per Day	Total Amount of Bid Per Location
	Allied						
	Total						

Bid/s in excess of the indicated ABC per the number of movements shall be rejected.

Submitted by:

Name of the Representative of the bidder

Position

Name of the Bidder

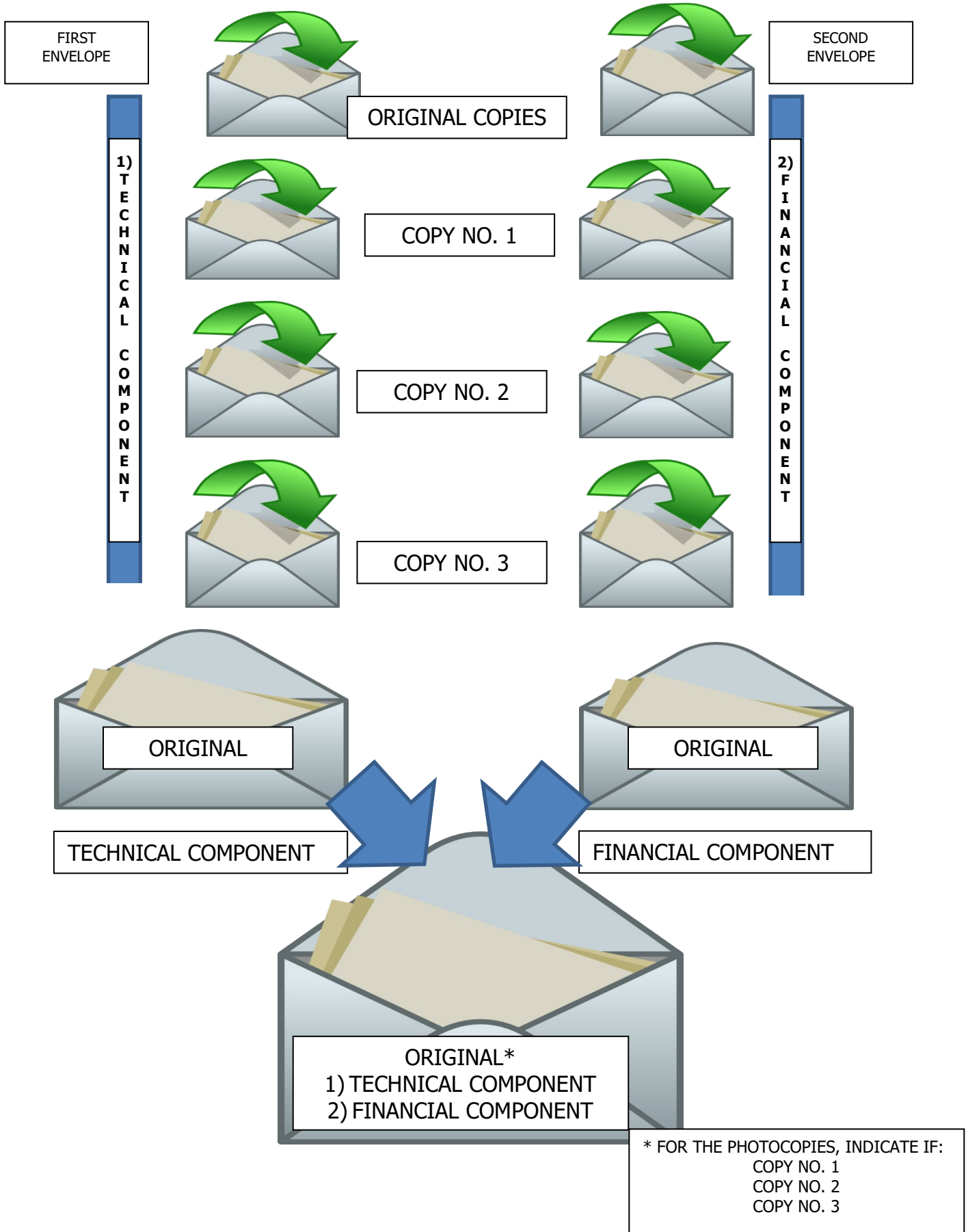
ANNEX K

[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.

Certification from the DTI if the Bidder claims preference
as a Domestic Bidder or Domestic Entity

***ILLUSTRATIONS ON MARKING AND
SEALING***

PROCEDURE ON BID DOCUMENTS SEALING





ORIGINAL* - TECHNICAL COMPONENT (FIRST ENVELOPE)

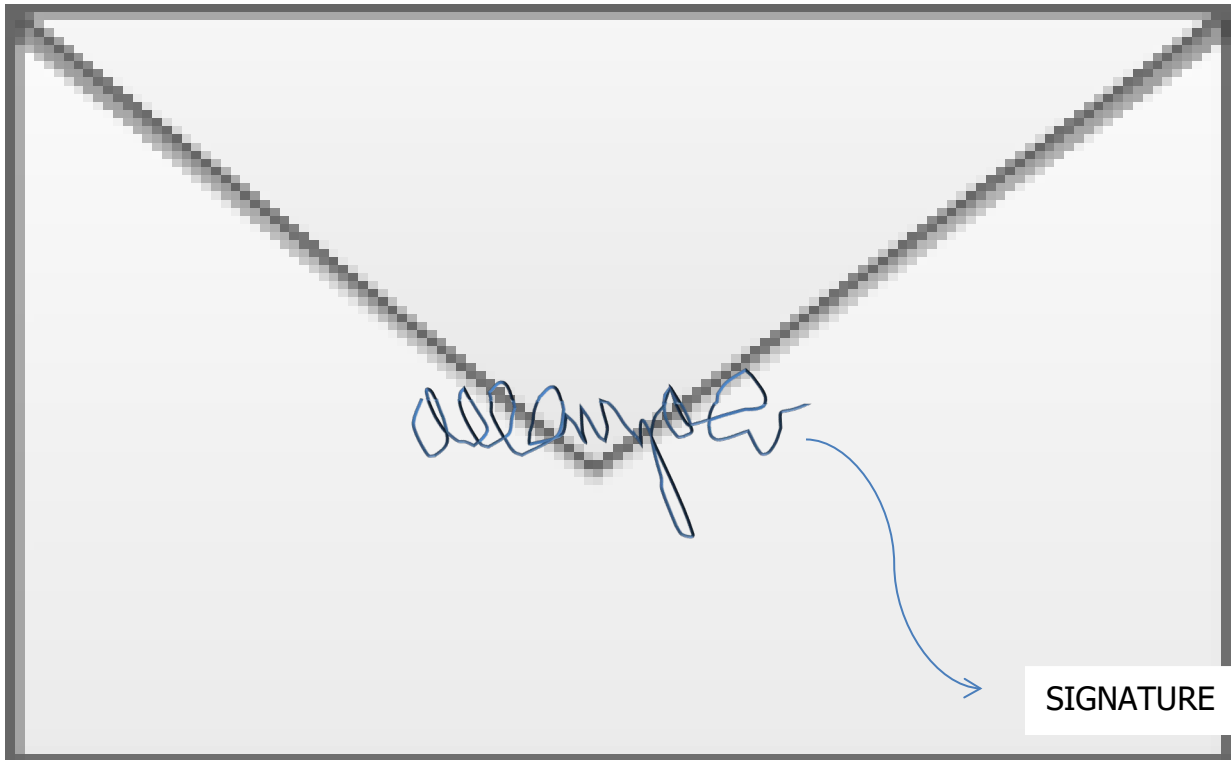
REGIONAL BIDS AND AWARDS COMMITTEE (RBAC)
NATIONAL FOOD AUTHORITY-REGIONAL OFFICE XIV (BARMM)
BGC, COTABATO CITY

**PROCUREMENT OF WAREHOUSE HANDLING & ALLIED
SERVICES OF NFA RXIV (BARMM) GRAINS STOCKS FOR THE
PERIOD JUNE 1 TO DECEMBER 31, 2025 (REBIDDING)**

DO NOT OPEN BEFORE _____ ON _____

TECHNICAL COMPONENT MARKINGS

* FOR THE PHOTOCOPIES, INDICATE IF:
COPY NO. 1
COPY NO. 2
COPY NO. 3



ORIGINAL* - FINANCIAL COMPONENT (SECOND ENVELOPE)

REGIONAL BIDS AND AWARDS COMMITTEE (RBAC)
NATIONAL FOOD AUTHORITY-REGIONAL OFFICE XIV (BARMM)
BGC, COTABATO CITY

**PROCUREMENT OF WAREHOUSE HANDLING & ALLIED SERVICES
OF NFA RXIV (BARMM) GRAINS STOCKS FOR THE PERIOD JUNE
1 TO DECEMBER 31, 2025 (REBIDDING)**

DO NOT OPEN BEFORE _____ ON _____

FINANCIAL COMPONENT MARKINGS

* FOR THE PHOTOCOPIES, INDICATE IF:
COPY NO. 1
COPY NO. 2
COPY NO. 3



ORIGINAL BID*
REGIONAL BIDS AND AWARDS COMMITTEE (RBAC)
NATIONAL FOOD AUTHORITY-REGIONAL OFFICE XIV (BARMM)
BGC, COTABATO CITY

**PROCUREMENT OF WAREHOUSE HANDLING & ALLIED SERVICES
OF NFA RXIV (BARMM) GRAINS STOCKS FOR PERIOD JUNE 1 TO
DECEMBER 31, 2025 (REBIDDING)**

DO NOT OPEN BEFORE _____ ON _____

MOTHER ENVELOPE

NOTE: Signature of bidder or authorized representative is required in the envelope.

* FOR THE PHOTOCOPIES, INDICATE IF:
COPY NO. 1
COPY NO. 2
COPY NO. 3