

Invitation for **Request for Expressions of Interest** Status: **Approved****GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH**

<b>Ministry/Division</b>	: Ministry of Post, Telecommunications & Information Technology
<b>Agency</b>	: Bangladesh Hi-Tech Park Authority
<b>Procuring Entity Name</b>	: Project Director, Digital Entrepreneurship and Innovation Ecosystem Development Project
<b>Procuring Entity Code</b>	: 224335600
<b>Procuring Entity District</b>	: Dhaka
<b>Expression of Interest for Selection of</b>	: Individual Consultant (National) (Time-Based)
<b>Title Of Service</b>	: Selection and Employment of a Social Specialist
<b>EOI Ref. No.</b>	: 56.02.0000.028.07.163.25.198
<b>Date</b>	: 17/02/2025

**KEY INFORMATION**

<b>Procurement Sub-Method</b>	: Selection of Individual Consultants (SIC)
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**FUNDING INFORMATION**

<b>Budget and Source of Funds</b>	: Development Budget Grant/Credit
<b>Development Partners</b>	: IDA

**PARTICULAR INFORMATION**

<b>Project/Programme Name</b>	: Digital Entrepreneurship and Innovation Ecosystem Development Project
<b>EOI Closing Date and Time</b>	: 11/03/2025 14.30
<b>Publication Date</b>	: 18/02/2025

# INFORMATION FOR APPLICANT

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## Brief Description of Assignment

- Completing all activities/tasks related to social issues as committed in the Project Environmental and Social Commitment plan (ESCP), its quality control and overall coordination.
  - Based on the project Environmental and Social Assessment (ESA), the SS will be responsible for developing and updating of various social instruments, including but not limited to Environmental and Social Management Plan (ESMP) etc.
  - Coordinate with various authorities and agencies for implementation, monitoring, coordination and supervision of social instruments/ plans in the field.
  - Carryout periodic stakeholder engagement as per Stakeholder Engagement Plan (SEP) and update the SEP as and when required.
  - Provide periodic reports on the implementation status of social mitigation measures as per social instruments and those committed in the ESCP.
  - Any other task assigned by the PD/PMU.
  - Please see detail in RFA published in [www.bhtpa.gov.bd](http://www.bhtpa.gov.bd) website.
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**Experience, Resources and Delivery Capacity Required** : Educational Qualification: • Masters in Sociology, Human Resources, Social Science, Food & Nutrition, Anthropology, Business Administration or any other related subject. • PGD in Development and Planning is preferable. Technical and Functional Experience: • Minimum 08 (eight) years of work experience of which at least 4 years working with a Development Organization in the field of Social Development; Familiarity with World Bank Environmental and Social Framework and Standards (ESF, ESS) as well as Environment, Health and Safety Guidelines (EHSG); • Knowledge and understanding of GoB Laws, Acts and Regulations regarding Labor, Gender, Resettlement, Ethnic Minority, Social issues, Epidemic and Pandemic issues • Familiarity with COVID-19 protocols of Gob and World Health Organization (WHO) • Practical experience in handling development projects; • High level of proficiency in written and spoken English and report writing; and • Proficient in use of MS Word, Excel, PowerPoint (Certificate Required)

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**Other Details (if applicable)**

: The BHTPA invites eligible applicants to indicate their interest in providing the services. Interested applicants are invited to provide information indicating that they are qualified and competent to perform the services (Application Form, A complete CV, one copy of recent passport size photograph, Photocopy of academic, training & experience certificate and other details as required as per RFA provided by the undersigned). Candidates are requested to send a softcopy (Word Document) of Application in pen drive/CD along with the application within the envelope. Interested applicants may obtain detail RFA (TOR, Application Forms, REOI) available at BHTPA website ([www.bhtpa.gov.bd](http://www.bhtpa.gov.bd)). Expressions of interest (EOI) shall be submitted by the applicants on or before 11/03/2025 by 2:30 PM, in sealed envelope delivered to the undersigned and be clearly marked "Request for expression of interest for selection of National Individual Consultant: Social Specialist, Package No: DEIEDP-BHTPA-S-6-1. No electronic copy of application is acceptable.

**Association with foreign firms is**

: Not Applicable

**Eoi Detail Information**

Ref No	Phasing Of Services	Location	Start Date	Completion Date
DEIEDP-BHTPA-S-6-1	Single	Dhaka	March 2025	December 2025

**PROCURING ENTITY DETAILS****Name of Official Inviting EOI**

: Monjur Mohammad Shahriar

**Designation of Official Inviting EOI**

: Project Director

**Address of Official Inviting EOI**

: Level-9, Bangladesh Copyright Bhaban, West Agargoan Administrative Area, Sher-e-Bangla Nagar, Dhaka-1207

**Contact details of Official Inviting EOI**: Phone : +02 223314941, Fax : , Email : [pd.deiedp@bhtpa.gov.bd](mailto:pd.deiedp@bhtpa.gov.bd)**The procuring entity reserves the right to accept or reject all tenders**

