

DEPARTMENT OF METEOROLOGY BRUNEI DARUSSALAM  
MINISTRY OF TRANSPORTATION AND INFORMATION AND COMMUNICATION  
STATE OF BRUNEI DARUSSALAM

1. The offer is offered for: "THE SUPPLY AND DELIVERY OF HIGH PERFORMANCE LAPTOPS FOR BRUNEI DARUSSALAM METEOROLOGICAL DEPARTMENT"
2. Bids must be submitted in a neatly sealed envelope without showing any identity or logo. supplier / wholesaler, written with:

Quotation for Services/Supplies:

THE SUPPLY AND DELIVERY OF HIGH PERFORMANCE LAPTOPS FOR BRUNEI DARUSSALAM  
METEOROLOGICAL DEPARTMENT

Quotation Number: JKBD/2024/SH-19

Closing Date: Wednesday, 22 January 2025 before 9.00 am

To;

Chairman of the Brunei Darussalam Meteorological Department Quotation Committee  
Brunei Darussalam Meteorological Department  
Block B23, Anggerek Village Flat  
Junction 32-37, Kampong Anggerek Village  
Bandar Seri Begawan BB3713  
The State of Brunei Darussalam

3. Quotations must be placed in the Quotation Box (official government working hours) located at the Surface Level, Brunei Darussalam Meteorological Department, at the address Block B23, Flat Anggerek Desa, Simpang 32-37, Kampung Anggerek Desa, Berakas, BB3713, Brunei Darussalam no later than 9:00 am on Wednesday, 22 January 2025.
4. Bid documents are available during business hours for \$5.00 per copy (no returned) from:  
  
Brunei Darussalam Meteorological Department  
Finance Division, Surface Level,  
Block B23, Anggerek Village Flat  
Junction 32-37  
Anggerek Village BB3713  
The State of Brunei Darussalam
5. Quotations received later than the date and time specified above will not be taken into account. and will be rejected.



6. The description of the required services/supplies is as in the TENDER FORM and its accompanying attachments. The total price of the offer must be written completely and clearly to avoid the rejection of the quotation. The company must affix its official signature and stamp on the form. Any quotation submitted without using the original TENDER FORM may result in the quotation being rejected.
7. The services/supplies offered must meet the requirements of the specifications as stated in the TS Appendix (Technical Specifications).
8. Quotations must be valid for 180 days from the closing date of this invitation to quotation.
9. For re-opened bids (retenders), any company that has previously purchased project documents must bring along the receipt for payment of the bid fee for the original bid during normal working hours to obtain the 'retender' documents for consideration to be exempt from paying the fee a second time.
10. The Offer Form must be returned even if the company is unable to provide a quotation, by noting/writing "NO OFFER" or "NO QUOTE" on the form.
11. The tenderer must state the following with this offer:
  - a. Business Registration Certificate;
  - b. EFT Form and Vendor Form; c. Tenderer's Declaration Statement and Tenderer's Declaration Form; d. Copy of Fee Receipt; e. Copy of "Track Record" for supplies that have been made.
  - f. List of Employees - Tenderers must include a list of names, positions and salaries, total and number (%) of local and foreign workers; g. Certificate of Tax Compliance - Tenderers are also required to attach a Certificate Tax Act Compliance from the Revenue Division of the Ministry of Finance and Economy (if applicable)
12. For your information, the official government working hours are:
  - Monday - Thursday and
  - Saturday • 7.45 am to 12.15 pm and 1.30 pm to 4.30 pm.
13. Further information can be obtained from:

**Mr. Mohd Noor'Arifin bin Hj Mr. Yussof**  
**Brunei Darussalam Meteorological Department**  
**Block B23, Anggerek Village Flat**  
**Junction 32-37, Kampong Anggerek Village**  
**Bandar Seri Begawan BB3713**  
**The State of Brunei Darussalam**

Tel No.: 2381342  
Facsimile: 2343134  
Email: arifin.yussof@met.gov.bn
14. The Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam is not bound to accept the lowest offer or any unreasonable offer.

