



# Request for Proposal for Consultancy for Sanitary and Phytosanitary Standards (SPS) training in Jowhar Somalia

Danish Refugee Council (DRC)

## Tender details

Posted Date

Yesterday

Expire Date

May, 11

Location

Jowhar

## Tender description

### Request for Proposal

DRC Somalia

Behind Turkish Nile Academy, Waaberi Village,

Airport road before the dry land port, House No: 1116

Mogadishu, Somalia.

**7th May 2025**

Dear Sir/Madam

The Danish Refugee Council (DRC) has received a grant from **EU** funded for **EU riverine** and **pastoral strengthening** food system (RFSS) project in middle Shabelle jowhar. the proposed project aims to enhance sustainable food production and the resilience of food systems in Somalia, aligned with EU strategic outcomes. The project

will focus on increasing production capacity through irrigation, strengthening producer groups, providing quality extension services, and expanding market access. Therefore, DRC Somalia requests you to submit technical and financial proposal for the consultancy for Sanitary and Phytosanitary Standards (SPS) training in Jowhar Somalia. Please be guided by this RFP and the attached Terms of Reference (TOR) Annex F.

Your proposal must be expressed in **English** and valid for a minimum period of **60 days**.

## 1. TENDER DETAILS

The Tender details are as follows:

Line	Item	Time, date, address as appropriate
1	RFP published	7 <sup>th</sup> May 2025 2:00 PM
2	Closing date for clarifications	11 <sup>th</sup> May 2025 at 4:30 PM
3	Closing date and time for receipt of Tenders	11 <sup>th</sup> May 2025 at 11:59 PM
4	Tender Opening Location	DRC Office and via Microsoft teams – Virtual.
5	Tender Opening Date and time	12 <sup>th</sup> May 2025 at DRC Office, Mogadishu, Somalia.

**PLEASE NOTE: NO BIDS WILL BE ACCEPTED AFTER THE ABOVE CLOSING TIME AND DATE**

### 1. IMPORTANT INFORMATION REGARDING THIS RFP:

- This RFP is launched for the purpose of establishing a contract with the provider for the consultancy for facilitating Sanitary and Phytosanitary Standards (SPS) training in Jowhar Somalia.
- DRC may choose to cancel the contract if deemed necessary.
- The expected duration of this service shall be **30 days**, and the final delivery of the services shall not exceed 30 days. DRC may terminate the contract if supplier fails to deliver services on time.
- No advance payment will be paid to the awarded Consultant. The awarded Consultant is expected to mobilize own resources for the provision of the contracted services.
- Interested consultant firms are requested to submit their proposed budget, encompassing all project-related costs (work payments, Enumerators, travel, accommodation, etc.).

## 1. SELECTION AND AWARD CRITERIA

The criteria for awarding contracts resulting from this Tender is based on 'best value for money'. For all tenders DRC defines best value for money as:

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*Best value for money should not be equated with the lowest initial bid option. It requires an integrated assessment of technical, organizational, and pricing factors in light of their relative importance (i.e., reliability, quality, experiences, and reputation, past performance, cost/fee realism, delivery time, reasonableness, need for standardization, and other criteria depending on the item to be procured).*

For all bids deemed technically compliant as per the specification stipulated in **Annex F** – Terms of Reference (TOR), DRC award the consultant who passes the technical evaluation and provides the lowest financial offer.

### 1. Administrative Evaluation

A bid shall pass the administrative evaluation stage before being considered for technical and financial evaluation. Bids that are deemed administratively non-compliant may be rejected.

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## How to apply

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### 1. Email submission

Bids can be submitted by email to the following dedicated, controlled, & secure email address:

[rfq.som@drc.ngo](mailto:rfq.som@drc.ngo)

When Bids are emailed, the following conditions shall be complied with:

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- **The RFP number shall be inserted in the Subject Heading of the email.**

- **Separate emails shall be used for the 'Financial Bid' and 'Technical Bid', and the Subject Heading of the email shall indicate which type the email contains.**

- o The financial bid shall only contain the financial bid form, Annex A.2 or any other template adopted for financial bid by the firm.

- o The technical bid shall contain all other documents required by the tender but excluding all pricing information.

- Bid documents required, shall be included as an attachment to the email in PDF, JPEG, TIF format, or the same type of files provided as a ZIP file. Documents in MS Word or excel formats, will result in the bid being disqualified.

- Email attachments shall not exceed 4MB; otherwise, the bidder shall send his bid in multiple emails.

***Failure to comply with the above may disqualify the Bid.***

DRC is not responsible for the failure of the Internet, network, server, or any other hardware, or software, used by either the Bidder or DRC in the processing of emails.

DRC is not responsible for the non-receipt of Bids submitted by email as part of the e-Tendering process.

**Bids can be submitted in one of two ways, hardcopy or electronically. If the Bidder submits a Bid in both Hardcopy and electronically, DRC will choose the version that is the most advantageous to DRC.**