

SCHEDULE 1 – SERVICES

BACKGROUND:

Objective of the SME WG SP&DQ committee consultant:

To document the implementation of the WHO Surveillance assessment toolkit across malaria endemic countries by national malaria programmes (NMPs) and implementing partners and summarize key findings, use of surveillance results, and overall feedback from experiences implementing the toolkit.

Sub-objectives:

- Describe implementation of the Surveillance toolkit to date: Reason for conducting assessment, primary funds, who implemented the toolkit, type of assessment, when and where toolkit was implemented, cost of implementation etc.
- Develop a simple M&E framework to monitor uptake of the tool and capture key implementation information retrospectively and prospectively.
- Based on the M&E framework, track implementation of key recommendations and summarize them into a surveillance maturity table/matrix following a RACI approach.
- Summarize overall findings and identify common surveillance strengths and gaps.
- Document how surveillance findings were used and to what extent key gaps have been addressed since assessment was conducted.
- Gather feedback from NMCP and implementing partners on the tool's modules, capture recommendations on the toolkit and identify any potential areas of improvements.

Reasoning:

- Fits within the scope of the SP&DQ Committee to organise and disseminate surveillance tools and best practices and to share these among NMCPs, implementing partners and donors
- Considered a key priority for WHO and SME TWG could support gathering the information needed.
- Consultant can be facilitated by members of SME WG and the SP&DQ Committee to reach multiple country partners and stakeholders

PRIMARY ROLE:

- To collate details on the implementation of the WHO Surveillance assessment from NMPs, partners and information already available through the RBM SM&E dashboards using the WHO Surveillance assessment website, WHO and SME TWG platforms.
- To summarize the key findings of the assessments by country and summarize them to identify common strengths and gaps
- To develop a draft M&E framework to support prospective monitoring of key surveillance assessments indicators
- To develop a costed gap analysis template for malaria surveillance system improvement
- Document learning, challenges and lessons learnt from the deployment of surveillance toolkit
- To understand how surveillance assessment results are used and linked to decisions and track to what extent recommendations were implemented
- To compile recommendations on further areas of improvement on the Surveillance toolkit

SPECIFIC ACTIVITIES:

1. Conduct desk review and informant interviews with NMCPs and implementing partners to inform the draft of the M&E framework to monitor implementation, use and impact of the surveillance assessment toolkit.
2. Conduct interviews with key informants to gather feedback on the content of the modules and capture recommendations for improvements, lessons learned from roll-out, use of findings and tracking of any major surveillance improvements made after assessment, etc.
3. Written report describing key findings from activities 1 and 2
4. Share key findings during the SP&DQ's Data in Action webinar series (and at wider SME WG meetings, as requested)

EXPECTED OUTPUTS:

Draft M&E framework, draft SME gap analysis template, Written report; webinar and meetings presentation; tools repository

REPORTING: Consultant will report to WHO GMP focal point (Laura Anderson) as well as the SP&DQ Committee secretariat

TOTAL NUMBER OF CONTRACT DAYS: 60 days, 2-3 days per week. Spread and days of the week negotiable.

SCHEDULE 2

Duration:

Period: February 2025- May 2025 3 days per week for 4 months, 60 working days.

Deliverables:

Tasks/activities	Number of TA days
1.Receive briefing from Technical Task Manager and introductory meetings	1
2.Develop workplan	1
3. Develop M&E framework	3
4.Stakeholder mapping	2
5.Setting up stakeholder interviews and liaising	5
6.Desk based review	12
7.Conduct stakeholder Interviews	6
8.Qualitative analysis of stakeholder interviews and desk review	10
9. Fill M&E framework and compared/linked findings with NMCP/implementing partners RBM dashboards	5
10.Write overall report and develop presentation for dissemination	6
11.Develop specific technical briefs (1-2 pages) on key topics based on WHO/SP&DQ secretariat feedback	7
12.Present findings to SP&DQ committee webinar	2
Total	60

Programme Liaison: Elizabeth Burrough

Technical Task Manager: Elizabeth Burrough

Contract Administrator: Charlotte Squires

Fees: To be negotiated please share your daily rate with your application.

Subsistence: NA

Travel: NA

Payment: Payment will be made by bank transfer. If you have any specific requirement, please state those upon applying.