

**NATIONAL OPEN CALL FOR TENDER NO.**  
DNCMP/462/F/2024-2025 FOR THE SUPPLY OF EQUIPMENT AND SPARE PARTS TO THE  
ODECA COFFEE DEPARCHEGE AND PACKAGING PLANT LOCATED IN NGAGARA

Publication date : 27.1.2025

Tender opening date: 26.1.2025

1. Purpose of the contract

The Office for the Development of Coffee of Burundi, ODECA in acronym, invites, by this call for tenders, the tenderers admitted to compete, to submit their offers in a sealed envelope, for the supply of equipment and spare parts to the ODECA coffee deparchege and packaging plant located in NGAGARA.

2. Market financing

The market will be financed from ODECA's own budget for the 2024-2025 financial year.

3. Market specifications

a. The award of the Contract will be conducted by the National Open Call for Tenders as defined in the Public Procurement Code of Burundi.

b. The supplies provided for under this contract are in 1 lot:

I. spare parts

N°	ARTICLES	DESCRIPTION	UN	Q
1	Contacteur	LC1-D40 (LC1-D4011)	pce	6
2	Contacteur	LC1-D80 (LC1-D8011)	pce	6
3	Thermal relay	RLID09312 (5.5-8A)	pce	6
4	MPX325 magnetothermal contactor	1.6-2.5 A	pce	6
5	MPX325 magnetothermal contactor	2.5-4 A	pce	6
6	MPX325 magnetothermal contactor	6-10 A	pce	6
7	MPX325 magnetothermal contactor	9-13 A	pce	4
8	Belt	A40	pce	60
9	Belt	A49	pce	20
10	Belt	A50	pce	20
11	Belt	A78	pce	10
12	Sewing machine needle	Ø 160 mm	pce	100
13	Bearing	1217 k	pce	12
14	Bearing	1213 k	pce	6
15	Bearing	1215 k	pce	4
16	Bearing	6203	pce	10
17	Bearing	6210	pce	8
18	Bearing	2309	pce	6
19	Bearing bearing	F 207	pce	6
20	Bearing bearing	F 208	pce	6

21 Sewing Machine	Runner/ASL Power 75 W Voltage 220-250 v Current: AC/DC	pce	2
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II. Other Equipment

No.	ARTICLES	DESCRIPTION	UN	Q
1	Limestone Chalk	White	Box	1
2	Putex glue	500 ml	Box 1	
3	Super glue	Net 30g	pce	100
4	Scotch	See model	pce	10
5	Claw wrench	See model	pce	1
6	Respiratory masks	Dust masks (box of 50 pieces)	Drink	20
9	Welding goggles	Anti boo	Pce	2
12	Dishcloths	See model	kg	100
13	Nylon rope	See model	put	100
17	Tarpaulins	4X6	pce	30

III. Grease and lubricants

No.	ARTICLES	DESCRIPTION	UN	Q
1	Thinner	BASQUE	litre	200
2	Hydraulic Oil	Hydran 65	litre	50
5	grease	Industrial (red)	kg	50
6	Engine oil	15W-40 (total original)	litre	200
7	Marking ink	For jute bags/Box of 4 kg	kg	160

The Supplies must last a maximum period of 45 calendar days after the date of contract award.

4. Conditions of participation.

- a) Participation in the contract is open, on equal terms, to all natural and legal persons possessing the legal, technical, and financial capacities necessary for the performance of the contract
- b) Any bidder affected by one of the rules of incapacity listed in Article 161 of the Burundi Public Procurement Code may not participate in the call for tenders.

5. Consultation and acquisition of the tender documents.

- The tender documents may be obtained from the secretariat of the General Directorate of ODECA upon payment of one hundred thousand Burundian francs (100,000 FBU), half of which will be paid into account No. 6010750/001-000-108 opened at the Burundian Bank for Commerce and Investment S.M., BBCI in acronym, in the name of ODECA operation and

The other half must be paid into the non-tax revenue transit account no. CC10003C opened at the Bank of the Republic of Burundi, BRB.

- Bids must be written in French and only using the standard submission form included in the tender documents, the provisions and format of which must be strictly observed.
- Any questions regarding this call for tenders must be addressed in writing to the General Directorate of ODECA, located in Bujumbura, Buyenzi zone, Blvd de la Tunisie N°87; BP.450 Bujumbura, Burundi. Tel. 22 22 53 33, email: oteca.info@gmail.com, mentioning the publication reference indicated at the top of the page, at least 10 calendar days before the deadline for submission of bids indicated in point 7.

#### 6. Submission of the bid.

- Each bidder is entitled to submit only one bid;
- Bids written in French must be submitted, in five copies, including one original and four copies, in two different envelopes:
  - One will contain the technical bid clearly marked "Technical Bid";
  - The other will contain the financial bid clearly marked "Financial Bid".
- The bid security is: one million Burundian Francs (1,000,000 BIF);
- Bids must be paginated, initialed, and include a table of contents.

#### 7. Submission of bids

Bids must reach the Secretariat of the ODECA General Management, located at the address indicated above, no later than 26/3/2025 at 10:00 a.m., with the mention << AAO N° DNCMP/...../F/2024-2025, Offer for the supply of equipment and spare parts to the ODECA coffee processing and packaging plant located in NGAGARA

#### 8. Validity of Bids.

Bids are valid for a period of 90 calendar days from the date of bid opening.

#### 9. Bid Opening Session.

- Bids will be opened on 26/5/2025 at 10:30 a.m. in the presence of bidders who wish to be present at the opening or their representatives, in the ODECA meeting room
- In accordance with Article 22, paragraph 9, of the Public Procurement Code, a manager requested by the contracting authority from the DNCMP also attends the tender opening session. They prepare a report on the session's progress and provide a copy to the contracting authority. They do not sign the tender opening minutes



**Disclaimer: The above information is machine translated. For precise details, refer to the original language attachment**

[Attachment](#)