

**INVITATION TO TENDER FOR PROCUREMENT AND INSTALLATION
WATER TREATMENT SYSTEM UNDER FRAMEWORK AGREEMENT**

Date of Issue	January 8, 2025
Tender No	HFO-0012078
Contract Title	Procurement and installation of small water Treatment System in Malakal
Closing date	15 January 2025
Tender opening place	Juba

Healthcare foundation organization wishes to contract a legally recognized service provider (Company) to provide services of Construction in HFO field offices in South Sudan.

Item	Description	Location
3	Supply of Procurement and installation of small water Treatment System in Malakal	Malakal

Vendors should bid in a sealed envelope to the address below.

HEALTHCARE FOUNDATION ORGANIZATION -HFO

Tongping behind Catholic University.

Juba-South Sudan

Tel: 0916652381

Email: logp.healthcarefoundation.org@gmail.com CC. opm.healthcarefoundation.org@gmail.com ; washm.hfo@gmail.com

Note: All prices must include applicable government taxes, transportation and delivery (Duty delivery paid quote)

Bid submission.

1. Bids shall be by hand delivery to the tender box at HFO office in the location mentioned above. The bidder shall register in the tender submission book upon submission of the bid. This register exists with HFO receptionist at the main gate.
2. All bids (sealed) in English language only, must be delivered to the office mentioned above by 10:00AM-5:00pm 8th January 2024. Bid documents must be clearly marked invitation to tender "Construction services as per the Location.
3. Queries regarding this tender should be addressed by email logp.healthcarefoundation.org@gmail.com by or before 8th January 2024.

Supporting documentation to be submitted with each bid.

Copies of the following supporting documentation **must** be submitted with each Bid:

- Valid Certificate of incorporation
- Valid membership certificate
- Valid operations licenses
- Valid Trading licence
- Tax Identification Number (TIN)
- Valid Tax Clearance Certificate
- Valid Imports and Exporters Registration Certificate
- Valid letter of No Objection.
- Company Profile
- Financial audit reports 2022-2024

Evaluation Criteria.

HFO will evaluate bids that meet the minimum technical requirements on the basis of:

No.	Criteria	Scoring	Weight
	Meet Technical Specification	25%	Comparison between the total quality specifications meet. 5 points for each.
	Price	50%	The lowest bidders will receive a full score of 50%. 10 points for each
	Lead Time	10%	Comparison for short delivery lead time. 5 points each.
	Past Performance	10%	Max of 5 signed contracts plus signed delivery notes of fuel.
	Other Factors	5%	5 points will give in relation to staff and vendor has offices/deports in field locations.

It is anticipated that the award will be made for a best value analysis. However, HFO reserves the right to conduct negotiations with and/or request clarifications from any vendor prior to award at any time or change the evaluation criteria scoring/weighting at any time.

How long has this Account been open?

3. Payment Terms:

Orders accepted on receipt of an LPO: Y/N	
Number of days credit provided, if applicable:	
Details of any discounts that apply:	
Preferred payment method: (cash/cheque/electronic payment)	

4. Product Information:

Does your company do the same Business with other organization Before? If so, please Mentioned	
What capacity are your trucks?	
Time Frame for completion of above Request.	
Where do you source your Materials from? Can you provide verification of the source?	

Section 3: Pricing

✚ Procurement and installation of small water Treatment system in Malakal

	Items descriptions	Unit of measurement	QTY	PRICE	LOCATION
S/N	SWATS	EACH			MALAKAL
1	SWAT Items				
a	Sand bags	Pcs	500		
b	Water pump at the intake	Pcs	1		
c	Plastic water Tank (5,000L)	Pcs	2		

Section 2 –Supplier information Form

1. Business Profile

Name of Company:	
Physical Address:	
Postal Address:	
Telephone Number:	
Email, if applicable:	
Contact Name, Telephone Number and Title	
Type of business (plc/limited company/partnership etc...)	
Years in operation:	
Are you Juba based?	
Do you have Office in Malakal -mentioned locations?	
Do you have offices in the above-mentioned locations	
Provide information on any relationships that you have with HFO? – Friends/family/ business partners etc.	

2. Bank Details:

Bank Name:	
Bank Address:	
Bank Account Name:	
Bank Account Number:	
How long has this Account been open?	

e	Weighing scales for aluminium Sulphate	Pcs	1		
f	Weighing scale for chlorine	Pcs	1		
g	Construction of tap stands	Each	2		
h	Excavation (piping system 200m)	Ls	1		
i	River sand	Trip	1		
j	Aggregate	Trip	1		
k	Burn Bricks	Pcs	500		
m	Connection accessories (elbow coupling gate valve)	Ls	1		
n					
	Sub Total				
	SWAT FANCE WORK /RESILIENCE				
1	Sand Bag	Begs	500		
2	Plastic Sheets	Pcs	8		
a	Timber 2x2 Hard wood	pcs	6		
b	Timber 3x3 Hard wood	pcs	6		
d	Assorted Nails (2inchs,3inches , 4inches)	5kg each	5		
e	Local Poles	Pcs	40		
	Sub Total				
3	Training				
a	Training of SWATS Operators	Persons	8		

Section 4 – Inspections and Site Visit

HFO reserves the right to visit and inspect quality and confirm availability of the stock's samples, as part of the bid evaluation process.

I do hereby confirm that the prices quoted are valid for 3 months.

Name:

Signature:

Date:

Official stamp

Section 5 – Inspections and Site Visit

HFO reserves the right to visit and inspect the quality and confirm the availability of the stock samples as part of the bid evaluation process. I now confirm that the prices quoted are valid for three months.

Reference #1: Organization Name:

Contact Person:

Email Address:

Telephone Number:

Type of Commodities/Services Provided:

Value of Commodities/Services Provided:

Month/s and Year During Which Commodities Services Were Provided:

Reference #2: Organization Name:

Contact Person:

Email Address:

Telephone Number:

Type of Commodities/Services Provided:

Value of Commodities/Services Provided:

Month/s and Year During Which Commodities/Services Were Provided:

Reference #3:

Organization Name:

Contact Person:

Email Address:

Telephone Number:

Type of Commodities Services Provided:

Value of Commodities/Services Provided:

Month/s and Year During Which Commodities Services Were Provided:

