

Democratic and Popular Republic of Algeria

**Ministry of Higher Education and Scientific
Research**
Ouzou Tizi Mammeri Mouloud University



Ministry of Scientific Research and Higher Education

Mouloud Mammeri University of Tizi Ouzou

Sub-Directorate of Resources and Maintenance

Maintenance and sub-educational means

CONSULTATION NOTICE No. 19 bis SDMM/UMMTO/2025

The Sub-Directorate of Resources and Maintenance of the Mouloud Mammeri University of Tizi-Ouzou.
Launches a

consultation on "Scientific meeting costs related to the development of research (organizational costs, accommodation, catering and transport costs, study costs, work and services provided on behalf of the research entity and registration and participation fees for scientific conferences and seminars for the benefit of the incubator of the Mouloud Mammeri University of Tizi-Ouzou" within the framework of the operating budget for the year 2025 chapter 21-31 article 01

The specifications are structured in The specifications are structured in a single (01) lot:

Lot 01: Transport tickets (air)

This consultation notice will be publicly posted and published on

The website of Mouloud Mammeri University of Tizi-Ouzou, www.ummto.dz.

All qualified bidders in the field may submit a bid for this consultation and are invited to obtain the specifications from the Resources and Maintenance Sub-Directorate.

Tenders must be submitted to the secretariat of the Sub-Directorate of Resources and Maintenance in sealed envelopes addressed to the Deputy Director of Resources and Maintenance of LUMMTO, bearing the note " ONLY TO BE OPENED BY THE COMMISSION FOR OPENING ENDPOINTS AND EVALUATING TENDER "

The title of the consultation must include the following documents:

A/ Application file:

- Declaration of candidacy duly completed, signed, dated and sealed.
- Declaration of probity duly completed, signed, dated and sealed.
- Copy of the statutes for companies.
- Copy of the trade register (electronic)
- Copy of the tax identification.
- Number and address of the bank account.
- Copy of the extract of the role cleared or with payment schedule and dated less than one month on the date of the submission.
- Copy of the update certificate issued by CASNOS and CNAS
- Copy of criminal record extract dated less than three months on the date of submission.
- Documents relating to the powers authorizing persons to engage the company
- Financial statements for the last three (03) years approved with TCR.2022-2023-2024.

B/ Technical Offer:

• Declaration to be duly completed, dated, signed and sealed by the tenderer.

• Specifications duly completed, dated, stamped and signed, bearing on the last page the mention "Read and

approved". • Technical memorandum: bidders must clearly specify the brand and the technical characteristics of the model offered by all articles.

• Commitment regarding delivery time, warranty and after-sales service duly signed and sealed.

• C/ Financial Offer: • Letter

of submission duly completed, dated, signed and sealed. • Schedule of unit prices duly dated, signed and sealed. • Quantitative and estimated details duly dated, signed and sealed.

A period of eight (8) days is granted to bidders to prepare their offers from 06/12/2025.

The deadline for submitting offers is set for 06/19/2025 at 10:00 a.m.

The opening of the bids will take place, in the presence of the bidders who wish to do so, on the same day as the date of submission of the bids (19/06/2025 at 10:30 a.m. in the meeting room of the rectorate located on the 6th floor.

The period of validity of the offers is equal to the period of preparation of the offers plus three 03 months from the date of opening of the bids.