

International Organization for Migration kindly requests your quotation for the provision of the goods, works and/or services described in the RFQ submission form below.

When preparing your quotation, please be guided by the RFQ information below. It is your responsibility to ensure that your quotation is submitted on or before the deadline.

Quotations received after the submission deadline, for whatever reason, will not be considered for evaluation.

Submit your response to the following contact.

Company **IOM**
 Buyer **Basak YAGAN**
 Location **Route des Morillons, 17**
Geneva

Switzerland
 Phone **90-5313057670**
 Fax
 E-mail **byagan@iom.int**

When submitting your response, include the following information.

Your Company Name	
Company Site <i>(Optional)</i>	
Address	
Contact Details	
Response Valid Until <i>(Optional)</i>	
Response Type	<input type="checkbox"/> Primary <input type="checkbox"/> Alternate <i>(This negotiation allows you to submit multiple responses. Mark this as your primary response or an alternate one.)</i>

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1 Overview

1.1 General Information

Title **Supply and Delivery of IT Equipment under IBG**
 Buyer **Basak YAGAN** Outcome **Purchase Order**
 E-Mail **byagan@iom.int**

1.2 Schedule

Preview Date _____ Open Date **09/05/2025 7:16 AM**
 Close Date **23/05/2025 12:00 PM** Award Date _____
 Time Zone **Coordinated Universal Time**

1.3 Negotiation Controls

Response Visibility **Blind**

Lines Settings

Rank Indicator **1,2,3...**
 Ranking Method **Price only**

1.4 Response Rules

This negotiation is governed by all the rules displayed below.

	Rule
<input type="checkbox"/>	Negotiation is restricted to invited suppliers
<input type="checkbox"/>	Suppliers are allowed to respond to selected lines
<input type="checkbox"/>	Suppliers are required to respond with full quantity on each line
<input checked="" type="checkbox"/>	Suppliers are allowed to provide multiple responses
<input type="checkbox"/>	Suppliers are allowed to revise their submitted response

1.5 Terms

Instructions

Delivery Terms:

***The price should include all delivery costs.**

****All items should be delivered to Ankara. Detailed address will be shared upon contract.**

Required Administrative Documents (please upload documents below to the system).

1. Activity certificate- Faaliyet belgesi
2. Chamber of Commerce Registration Document- Ticaret Odası Kayıt Evrağı
3. Company Establishment Certificate - Şirket Kuruluş Belgesi
4. Trade Registry Gazette - Ticari Sicil Gazetesi
5. Signature circular - İmza sirküleri
6. Tax plate - Vergi levhası
7. Bank Certificate (Document containing the company's name and bank information prepared and approved by the bank on letterhead) - Banka Sertifikası (Banka tarafından antetli kağıtda hazırlanmış ve onaylanmış firmanın adının ve banka bilgilerinin bulunduğu evrak)

SUBMISSION BY E-TENDERING:

Navigate to the official e-Tendering portal and log in using your authorized credentials.

<https://supplier-portal.iom.int/>

If you are not yet registered on the platform, you must complete the registration process before proceeding. Follow the instructions outlined in PowerPoint Presentation Guide #1: Guide for Registration and Profile Management to create an account and obtain the necessary access credentials. The guide is available at the following link: Guide for Registration and Profile Management:

https://www.iom.int/sites/g/files/tmzbdl486/files/1010/226079/user-guide-for-suppliers_guide_english-2.pdf

Once logged in, click on the home icon and Supplier Portal to access the Supplier section from the main dashboard.

Ensure you have reviewed all relevant submission guidelines and requirements before proceeding with the document upload. For further details, please refer to the PowerPoint presentation available at the following link: Guide #2: Submit Quotations/Bids/ Proposals:

www.iom.int/sites/g/files/tmzbdl2616/files/inline-files/2_user_guide_for_suppliers_guide2.pdf

Payment Terms	Net 30	Freight Terms	DAP
Shipping Method	Courier Service		FOB
Negotiation Currency	USD (US Dollar)	Price Precision	2

2 Requirements

**Response is required*

- 1- Galaxy Tab S10 Ultra 1TB Wi-Fi (please submit unit price between 1 and 25 units-included)
- 2- Galaxy Tab S10 Ultra 1TB Wi-Fi (please submit unit price between 26 and 40 units-included)
- 3- Galaxy Tab S10 Ultra Keyboard & Mousepad Cover (Galaxy AI) (please submit unit price between 1 and 25 units-included)
- 4-Galaxy Tab S10 Ultra Keyboard & Mousepad Cover (Galaxy AI) (please submit unit price between 26 and 40 units-included)

3 Lines

3.1 Line Information

Line	Target Quantity	UOM	Response Quantity	Response Price	Line Amount	Promised Date
1-Galaxy Tab S10 Ultra 1TB Wi-Fi (Qty. 1pcs-25)	25	Each				
2-Galaxy Tab S10 Ultra 1TB Wi-Fi (Qty. 26pcs-40pcs)	40	Each				
3-Galaxy Tab S10 Ultra Keyboard & Mousepad Cover (Galaxy AI) (Qty. 1pcs-25pcs)	25	Each				
4-Galaxy Tab S10 Ultra Keyboard & Mousepad Cover (Galaxy AI) (Qty. 26-40)	40	Each				

3.2 Line Details

3.2.1 Line 1 Galaxy Tab S10 Ultra 1TB Wi-Fi (Qty. 1pcs-25)

To provide an alternate line, see appendix.

Category Name **Tablet Computers**
 Item
 Allow Alternate Lines **Yes**
 Requested Date

Revision
 Alternate Line Provided
 Location

Yes No
**IOM CO Ankara
 Annex Office
 Ilkbahar Mahallesi
 Konrad Adenauer
 Caddesi No: 61,
 Cankaya
 Ankara
 Türkiye**

Start Price (USD)

3.2.2 Line 2 Galaxy Tab S10 Ultra 1TB Wi-Fi (Qty. 26pcs-40pcs)

To provide an alternate line, see appendix.

Category Name **Tablet Computers**
 Item
 Allow Alternate Lines **Yes**
 Requested Date

Revision
 Alternate Line Provided
 Location

Yes No
**IOM CO Ankara
 Annex Office
 Ilkbahar Mahallesi
 Konrad Adenauer
 Caddesi No: 61,
 Cankaya
 Ankara
 Türkiye**

Start Price (USD)

3.2.3 Line 3 Galaxy Tab S10 Ultra Keyboard & Mousepad Cover (Galaxy AI) (Qty. 1pcs-25pcs)

To provide an alternate line, see appendix.

Category Name **Keyboards**
Item
Allow Alternate Lines **Yes**
Requested Date

Revision
Alternate Line Provided Yes No
Location

**IOM CO Ankara
Annex Office
Ilkbahar Mahallesi
Konrad Adenauer
Caddesi No: 61,
Cankaya
Ankara
Türkiye**

Start Price (USD)

3.2.4 Line 4 Galaxy Tab S10 Ultra Keyboard & Mousepad Cover (Galaxy AI) (Qty. 26-40)

To provide an alternate line, see appendix.

Category Name **Keyboards**
Item
Allow Alternate Lines **Yes**
Requested Date

Revision
Alternate Line Provided Yes No
Location

**IOM CO Ankara
Annex Office
Ilkbahar Mahallesi
Konrad Adenauer
Caddesi No: 61,
Cankaya
Ankara
Türkiye**

Start Price (USD)

4 Appendix: Alternate Lines

4.1 Instructions for Alternate Lines

Alternate lines are allowed for some negotiation lines. For these lines, you can propose one or more alternatives by entering information for each alternate line in the format given below. Print and insert multiple copies as per your requirement.

4.2 Alternate Lines Template

Negotiation Line <i>(Number and description of the negotiation line for which you have an alternative)</i>	Example: 1-xxxxxx where xxxxxx is the line description of first negotiation line.
Alternate Line Number <i>(Enter only numbers in sequence starting with 1 for every alternate line)</i>	
Alternate Line Description	
Response Price <i>(For a negotiation line with cost factors, enter your line price in the cost factors table)</i>	
Response Quantity	
UOM	
Promised Date	
Note to Buyer	