



**REQUEST FOR EXPRESSION OF INTEREST N°05/ECOWAS/DER/2025**

**CONSULTING SERVICES:**

**RECRUITMENT OF AN INDIVIDUAL CONSULTANT AS A TECHNICAL ASSISTANT-  
AID MANAGEMENT PLATFORM COORDINATOR**

**FUNDING:** Kingdom of Spain - AECID Contribution to EU-ISE II - Results 3

The ECOWAS Commission adopted in December 2016 the PC / REX.4 / 12/16 a regulation establishing a Regional Cell within the office of the Regional Authorizing Officer (the President of the ECOWAS Commission), under the supervision of the Directorate of External Relations, to fulfill his mandate as the main executive counterpart to the EU in the implementation of European Union regional funded projects.

The Directorate is facilitating the development of a Resource Management Platform (RMP) by the Development Gateway -DG group. The purpose of the project is to aggregate and harmonize data of regional projects and programs funded by both development partners and ECOWAS Community levy.

The purpose is to ensure that this tool informs planning and provides an aggregate and status of projects implemented in ECOWAS Member States and can also serve as an information portal for the ECOWAS Institutions, Agencies and the Community at large. The Directorate is recruiting an expert to provide support to the ECOWAS Commission in the development and operationalization process.

The ECOWAS Commission invites interested, eligible and qualified candidates (Individual Consultants) to express their interest in providing the services.

Interested consultants **MUST PROVIDE** the information (**documentation in English or French in Word and PDF format**), demonstrating that they have the required qualifications and relevant experience to perform the services.

**1. ROLE AND LOCATION**

In the framework of the project ISE II, to improve the coordination, management, and monitoring of projects from ECOWAS Community levy and development partners, the ECOWAS Commission is developing an Resource Management Platform (RMP) with support from Development Gateway. This platform will serve as a central repository for Aid information, enhancing transparency, efficiency, and accountability.

The duty station is Abuja, Nigeria, with full-time work for an assignment of a duration of 12 months (with possibility of extension)- Full time (60 % in Abuja in person work and 40% remote) and corresponding to the duration of the project.

**2. CONSULTANT PROFILE**

Candidates for this position **MUST** possess the following qualifications:

- Senior Computer Engineer (design, development, maintenance of computer applications and project management).
- Minimum of 20 years of experience in project management, platform development, or related field.
- Proven experience in managing large-scale IT projects, preferably in the public or international sector.
- Strong understanding of Aid management processes and international development.
- Excellent technical skills, including proficiency in software development and data management.
- Strong leadership, communication, and interpersonal skills.
- Ability to work effectively with diverse stakeholders and manage cross-functional teams.
- Experience in sub-regional organizations is a plus.
- Fluency in oral and written expressions in one (1) of the ECOWAS official languages (English, French and Portuguese). Additional knowledge of another official language will be an added advantage.

### 3. PROCEDURES

The eligibility criteria, shortlist and selection procedure will be in accordance with the ECOWAS Procurement Code, 2021 "Recruitment of Individual Consultants".

#### **The application file is composed as follows:**

- a signed letter of expression of interest, including the availability date,
- a recent signed CV, detailing professional experience and similar missions,
- Three (3) professional references (full name, current and previous positions, telephone and email),
- a certified copy of the required diploma,
- copies of certificates of employment or service provision, as they appear in the CV.

Expressions of interest must be sent no later than **28<sup>th</sup> May 2025 at 11:00 a.m, (Nigeria time, GMT+1)** and mention "***Expression of interest for the recruitment of Technical Assistant-Aid management platform Coordinator***", and addressed to the ECOWAS Procurement Division at the following address: **ECOWAS Commission, 101 Yakubu Gowon Crescent, Asokoro, Abuja, 900103, PMB 401, Federal Capital Territory, Federal Republic of Nigeria** or by email to [sbangoura@ecowas.int](mailto:sbangoura@ecowas.int), with copy: [ikkamara@ecowas.int](mailto:ikkamara@ecowas.int); [kskouadio@ecowas.int](mailto:kskouadio@ecowas.int) and [yderra@ecowas.int](mailto:yderra@ecowas.int).