

TRNC PRIME MINISTRY

KIB-TEK TRANSFORMER PURCHASE TENDER

Administrative Specifications

If there is a section that is not clear in the Administrative Specifications, you can get explanatory information from the authorized persons at 228 3116 – 228 5726 (ext. 328 - 369 – 327 – 365-217).



SUBJECT OF THE TENDER AND REGARDING SUBMITTING A BIDDING ISSUES

1. Information Regarding the Contracting Authority (Administration)

1.1. Contracting Authority (Administration);

a) Name	CYPRUS TURKISH ELECTRICITY INSTITUTION (KIB-TEK)
b) Address	140 Bedrettin Demirel Street Nicosia
c) Telephone Number	0392 600 09 00 (ext:1034)
d) Fax Number	
and) Email Address	cemile.gokmen@kibtek.com
f) Personnel Name and Surname	Cemile GOKMEN

1.2. Participants can contact authorized persons for information regarding the tender at the above addresses and numbers. can be provided by installing.

2. Information Regarding the Work Subject to Tender

2.1. Information Regarding the Work Subject to Tender;

a) Name	TRANSFORMER PURCHASE TENDER
b) Type	POWER TRANSFORMER
c) The amount of	It is specified in the Offer List.
d) Total estimated value reserved for tender	989,474.00 USD+VAT
and) Delivery time	3 Months for products coming from TRNC and TC, these 4 Months from others
f) Place of Delivery	Nicosia Central Warehouse

3. Information on Submitting Offers for the Tender

a) Tender Registration Number	145 /2025
b) Tender Method	: Open Method (Sealed Envelope)

- c) **Address to Submit Offer** : **Ministry of Finance Central Tender Commission**
- d) **Address of the Tender** : **Central Tender Commission Meeting Hall**

3.1. Bids must be submitted to the bid box of the Central Tender Commission in the Ministry of Finance Block C building by **10:00 a.m. on 11/06/2025** at the latest . Bids received after this time will not be accepted and will not be evaluated.

3.2. Bids submitted cannot be withdrawn for any reason, except in the event of an addendum being issued.

4. Viewing and Obtaining Tender Documents

4.1. The tender document can be viewed free of charge at the address below and on the Central Tender Commission website. However, those who will submit an offer for the tender are required to purchase the tender document approved by the Administration.

- | | | |
|----|---|--|
| a) | Where to View Tender Documents | KIB-TEK PURCHASING
BRANCH DIRECTORATE |
| b) | Internet Address Where Tender Document Can Be Viewed | www.kibtek.com –
mikgov.ct.tr |
| c) | Where to Purchase Tender Documents | PURCHASING BRANCH
HEADQUARTERS |
| d) | Tender Document Sales Price (to be deposited to KIB-TEK cashier)
3,000 TL+KDV) | 3000 TL+KDV |
| e) | Statement Regarding Tender Documents | |

Prospective bidders may request a written explanation regarding the tender documents from the tender authority until 6 working days before the end of the deadline for submitting their bids.

4.2. The candidate participants must submit their requests (questions) for clarification regarding the tender documents to the tender authority in writing by the period specified in clause 4.1(e). After this date, no requests for clarification (questions) will be accepted. After this date, no objections and/or questions will be accepted. If no clarification is requested by the candidate participants, all tender documents submitted will be deemed to have been accepted (committed) as submitted.

5. Scope of the Tender Document

5.1. The tender document consists of the following documents:

- a) Administrative Specifications,
- b) Annex 1 Special Considerations
- c) Technical Specifications,
- d) Standard Forms:
 - **Tender Participation Declaration**
 - **Temporary Guarantee Letter Sample**

- **Financial Offer Form**

- **Mandatory Document Control Form**

5.2. In addition to the above mentioned documents, the addendums to be prepared by the administration in accordance with the relevant provisions of this specification and the written explanations made by the administration upon the written request of the participants are a binding part of the tender documents.

5.3. The content of the tender document must be carefully examined by the participant. The responsibility arising from the non-fulfillment of the conditions for submitting the bid belongs to the bidder. **Bids that do not comply with the criteria and formal rules stipulated in the tender document will not be evaluated.**

6. Notification and Notification Principles

6.1. Tender committees shall inform the tender participant who won the tender in writing within 3 (three) working days from the date of receipt of the tender decision, stating the reason for the said decision.

6.2. Tender committees shall inform the tender participants who were excluded from the tender in writing about the reasons for the rejection of their bids within 3 (three) working days after the tender decision is taken.

6.3. Tender committees shall inform the tender participants in writing, stating the reason for the decision, within 3 (three) working days after the decision is taken not to finalise a tender or to restart the process.

6.4. Answers to questions, explanatory information and addendums regarding a tender are announced on the official website of the tender commission and notified to the participants in writing against signature.



ISSUES RELATED TO PARTICIPATION IN THE TENDER

7. Participation in the Tender

All real or legal entities that meet the conditions specified below can participate in the tender.

7.1. Real or legal entity established in TRNC and meeting the conditions specified in this specification.
persons.

7.2. It can participate in any tender as a member of an economic enterprise group established in accordance with Article 34 of the Public Procurement Law.

8. Documents that are Conditions of Tender Participation and Form the Basis of the Offer.

8.1. In order for the participants to participate in the tender, the following **participation condition documents** must be submitted to the tender.
must submit in their files:

a) **Tender Participation Declaration:** It is a document in which all sections are filled in completely, signed by the authorized person and all declarations must be submitted accurately. 

b) **Temporary Guarantee:** It is a temporary guarantee letter prepared by a bank in accordance with the standard form sample regarding temporary guarantee in the annex of this specification or a receipt showing that the amount of the guarantee has been deposited to the TRNC Revenue and Tax Office . 

c) **Financial Offer Form:** Offer in accordance with the standard form in the annex of this specification. is the form. 

d) **Company registration documents for legal entities or a document containing the information on the identity card or trade name registration certificate for individuals.** 

e) **Signature Circular or Signature Declaration:** It is a document indicating authorization to submit an offer issued in 2025. 

• If the bidder is a natural person , a signature declaration for the year **2025** , approved by the certification officer, _____

• If the bidder is a legal entity , the signature circular of the director and/or directors of the legal entity, dated **2025** and approved by the certification officer, _____

f) **Declaration of Authority:** As an "Authorized Person" representing a legal entity or real person. In case of participation in the tender, a notarized authorization declaration dated **2025** , issued in the name of the authorized person, regarding participation in the tender, 

g) **Specification Receipt:** It is the receipt or photocopy of the receipt proving that the price of the specifications for this tender has been deposited to the cashier of **the CYPRUS TURKISH ELECTRICITY INSTITUTION .** 

g) **Mandatory Document Control Form:** Mandatory document control form filled in by the tender authorities and the tender participant, signed and/or sealed by the tender participant. 



h) Documents Showing the Economic and Financial Situation of Businesses:

1. Company balance sheet ☐

2. Showing the turnover of the last three financial years in the subject area of the tender.

a document ☐



i) Documents Showing the Technical and Professional Skills of Businesses:

1. Regarding the tenders made by economic enterprises to the public or private sector Documents containing the deliveries, declarations prepared by the competent authority or private recipients and/ or the dates of the confirmed deliveries, their prices and the list of recipients' names, ☐

2. Certificates issued by official institutes or authorized official quality control services demonstrating the conformity of products identified as being in accordance with the relevant specifications or standards. ☐

8.2. How to Present Documents:

a) Participants must submit **the originals of the documents listed in subparagraphs a, b and c of article 8.1 above**, and the originals and/or copies of the other documents, the conformity of which has been approved by the certification officer, in the bid file.

b) Participants who submit a signature circular or signature declaration do not need to have the authorization declaration they will submit for the persons they will authorize for the tender approved by the certification officer. However, this document must be written on the company's headed paper, signed, sealed and original, and the signatures of both the authorized person who gives the authorization and the authorized person must be on the document. All directors of companies whose directors are jointly authorized must have their signatures on the authorization declaration. The bid of participants who submit an incompletely signed authorization declaration will be considered invalid.

c) Reasons for the offer being considered invalid:

If any of the documents specified in Article 8.1 of this specification are missing from the bid file, if any document that needs to be signed is not signed, not filled in properly or left blank and only signed, or if the bids and the temporary guarantee are not in accordance with the procedure, the bids of the participants will be treated as non-existent, will be deemed invalid and will be excluded from evaluation without being read. If any of the above-mentioned deficiencies are detected during and/or after the reading of a bid, the bid will be excluded from evaluation.



The documents in items "h" and "y" will be marked with the letter "Z" by the administrations regarding the requested documents can be requested. In the box next to the requested documents, the subject of the tender. The documents in the items containing the letter "Z" must be submitted by the participants.

9. Information That Is a Condition for Tender Participation and Forms the Basis of the Offer

9.1. In order for the participants to participate in the tender, they must declare **the participation conditions** listed below in the tender participation declaration in their bid files.

- | | |
|---|----------|
| a) Declaration that the bid file has been submitted after the administrative and technical specifications and addendums, if any, have been read, examined and understood. | B |
| b) Declaration containing the professional chamber registration certificate information for the fiscal year, | B |
| c) Declaration of the tender participation certificate information valid on the date the bids are opened, indicating that there is no ban from the Labor Department. | B |
| d) From the Revenue and Tax Office, valid on the date the bids are opened.
Declaration of tax security certificate (does not have any debt or debt has been restructured) information, | B |
| e) Declaration from the social security office regarding the liability that is valid on the date the bids are opened (there is no debt or the debt has been restructured). | B |
| f) Declaration of the information on the obligation (no debt or debt restructured) valid on the date the offers are opened from the reserve fund | B |
| g) That there are no unpaid fines under competition law.
declaration | B |

9.2. How the Information is Presented:

- a) Participants **must submit the above-mentioned information completely and accurately in the tender participation declaration.**
- b) **The tender participation declaration is one of the documents that form the basis of the offer specified in this specification and the conditions specified in article 8.2.(c) of this specification are valid for this document.**
- c) If it is determined that a false declaration has been made by the participant in the tender participation declaration or if the situation is documented by the participant who won the tender, in accordance with Article 64 of the Public Procurement Law No. 20/2016.
If the documents specified in Clause (B) of the 2nd Paragraph of Article 10 of the TCC are not submitted within 3 working days before the decision is made, the commitment is deemed not to have been fulfilled, the participant is excluded from the tender and the provisional guarantee is recorded as income.
- d) In such a case, the decision is notified to the participant who submitted the second most suitable offer and the same procedure is applied to this participant.
- e) **The documents specified under Article 9.1 above and submitted through declaration must be submitted by the winning bidder with valid documents that include the date the bid was opened. In order to avoid any grievances if they win the bid, bidders must pay attention to this issue and obtain these documents before the bid envelopes are opened.**

10. Sample and/or Catalogue or Brochure Delivery

Promotional material is requested in this tender.

- 10.1. Samples are not required.
- 10.2. It is mandatory to submit a catalogue or brochure containing detailed technical information in order to prove that the offered products comply with the technical specifications. 
- 10.3. Catalogues or brochures will be submitted to the Kyb-Tek Purchasing Branch Directorate against a delivery report and/or within the tender file before the tender closing date and time.
- 10.4. The delivery report will be prepared in **3 (three) copies** by the tender participant and signed by the officer receiving the delivery; one copy will be kept by the tender participant and the other **2 (two) copies** will be given to the participant.
- 10.5. **1 (one) copy of the delivery report will be placed in the bid envelope by the participant and submitted together with the bid. Bids without a delivery report will be disqualified, deemed invalid and will not be accepted after the hour the bids are opened. A delivery report is not required for catalogues or brochures to be placed in the bid file.**
- 10.6. It is the responsibility of the participant to clearly state in the delivery report each catalogue or brochure delivered. In case of any deficiencies in the catalogues or brochures to be opened by the tender authority after the bids are opened, even if it is stated in the delivery report that they were delivered, the tender committee will not be responsible for the deficiencies.
- 10.7. The bid of the participant whose catalogue or brochure is found to be deficient **will be excluded from evaluation and will be deemed invalid.**

11. Those Who Cannot Participate in the Tender

- 11.1. Those who are stated as not able to participate in the tender in Article 13 of the Public Procurement Law, directly or indirectly or as a subcontractor, on their own behalf or on behalf of others.

cannot participate in the tender in any way.

12. Exclusion from Bidding and Prohibited Acts or Behaviors

12.1. Participants who are unable to participate in the tender in accordance with Article 11 of this Specification and those who are found to have engaged in prohibited acts or behaviors listed in Article **12.2** below will be excluded **from the evaluation** .

12.2. The following acts or behaviors are prohibited in tenders:

12.2.1. To interfere with or attempt to interfere with tender-related transactions through fraud, promise, threat, influence, gain, agreement, extortion, bribery or other means,

12.2.2. Causing participants to hesitate, preventing participation, making or encouraging offers for agreements, engaging in behavior that would influence competition or tender decisions,

12.2.3. Preparing, using or attempting to issue false documents or false guarantees,

12.2.4. Except for the cases where an alternative offer can be submitted, a participant in the tenders To make more than one offer, directly or indirectly, in person or by proxy, on behalf of himself or others,

12.2.5. Having a final conviction for a crime related to his/her profession.

12.2.6. Fraudulent material used during the delivery of the goods/goods subject to the contract or using methods, making incomplete, faulty or defective production,

12.2.7. Causing harm to the administration or withholding information and to use his experience to the detriment of the administration,

12.2.8. Making misleading statements and explanations to the public regarding tender decisions,

12.2.9. Failure to fulfill its commitments in accordance with the tender documents and contract provisions, except for force majeure and similar situations determined by the Central Tender Commission,

12.2.10. Participating in a tender even though it has been stated that one cannot

participate in the tender, 12.2.11. Acting contrary to the matters and rules regulated in the Public Procurement Law and the regulations issued under this law.

12.3. The provisions of Article 13 of the Public Procurement Law shall be applied to those who cannot participate in the tender and those who are found to have engaged in prohibited acts or behaviors, depending on the nature of the act or behavior.

13. Offer Preparation Expenses

13.1. All costs related to the preparation and submission of offers are the responsibility of the participants. The participant cannot claim any expenses incurred in preparing his/her proposal from the administration.

14. Seeing the Place Where the Work Will Be Done

14.1. If the Participant or their representatives want to see the place where the work will be done, Necessary permissions to enter the place where the work will be carried out will be given by the Administration.

14.2. During the evaluation of the offers, the participant examines the place where the work will be done and It is deemed that he prepared his offer accordingly.

15. Amendments to the Tender Document

15.1. No changes can be made to the tender documents, except in cases where material or technical errors or deficiencies that may affect the preparation of the bids or the performance of the work are detected by the tendering authority or notified in writing by the participants.

15.2. The tendering authorities shall send all changes and corrections to all economic operators that receive the tender documents free of charge, up to 6 (six) working days before the end of the period granted for submitting tender offers, and shall republish all changes and amendments on the website.

15.3. If additional time is needed to prepare the offers due to the changes made, the tender committees may postpone the tender date for a maximum of 10 (ten) business days, once. During the postponement period, the sale of tender documents and receipt of offers will continue.

15.4. In case of change, participants who submitted their bids before this regulation,
The opportunity to withdraw and re-bid is given

15.5. If it is discovered that there are significant deficiencies or errors in the tender documents,
The commissions may cancel the entire tender conclusion procedure or repeat the tender.

16. Cancellation of Tender Before Tender Time

Before the end of the period for submission of offers, the contracting authorities shall:

16.1. In case of need to make changes in the tender documents,

16.2. In case of unexpected changes in the contracting authority's budget,

16.3. If the need for public procurement ends due to unpredictable and objective conditions and if the public procurement will not be repeated in the budget year or fiscal year in question, the procurement may be cancelled.



PREPARATION OF PROPOSALS AND ISSUES RELATED TO PRESENTATION

17. Valid Currency for Offers and Payments

17.1. The valid currency in the offer will be USD (DOLLAR).

18. How to Submit Offers

18.1. All documents requested for participation in the tender are placed in an envelope together with the offer letter and provisional guarantee, and the sealed envelope is signed and sealed by the tender participant.

18.2. The name, surname or commercial title of the tender participant, the full address for notification, the name of the tender to which the offer is submitted and the full address of the tender authority conducting the tender are written on the envelope.

18.3. In case the deadline for submission of bids is extended by an addendum, all rights and obligations of the tender authorities and tender participants subject to the deadline or dependent on the initial bid submission date shall be deemed to have been extended until the newly determined final bid submission date and time.

19. Form and Content of the Offer Letter

19.1. The offered prices are written clearly in numbers and/or words in accordance with each other. and these documents cannot contain any scrapings, erasures or corrections.

19.2. Offers are signed by authorized persons by writing their name, surname or trade name and sealed with an official seal.

20. Bidding Method (One will be selected according to the nature of the tender.)

20.1. Participants will submit their bids as unit price, total price and grand total price.

20.2. It is not mandatory to bid for all items in this tender. The tender is item-based. will be evaluated and may be linked to more than one participant.

21. Alternative Offer

21.1. Alternative offers are requested/not requested in this tender.

22. Validity Period of Offers

22.1. The validity period of the offers is 30 **working** days from the date of the tender.

22.2. If necessary, the participant may be requested to extend the validity period of the offer by a maximum of the period specified above. The participant may accept or reject this request of the administration. The participant who rejects the request of the administration to extend the validity period of the offer is deemed to have withdrawn from the tender.

22.3. The participant who extends the validity period of his/her offer shall bring his/her provisional guarantee into compliance with the validity period of the new offer he/she has accepted and the provisions regarding the provisional guarantee, without changing the offer and contract terms.

22.4. Requests and responses on this matter will be in writing.

23. Expenses Included in the Offer Price

23.1. Transportation, insurance, taxes, duties and fees incurred in accordance with the relevant legislation will be included in the price offered by the participants.

23.2. In case of an increase in the expense items included in article 23.1 of this specification or the emergence of similar new expense items, the offered price shall be deemed to include a share to cover such increases or differences. The Contractor cannot make any claim by putting forward such increases and differences and the price difference shall not be paid to the participants.

23.3. Other expenses included in the bid price are listed below:

23.4. Fulfillment of the commitment (including any increases that may occur due to additional work) taxes, duties, fees and transportation expenses to be paid for the importation.

23.5. Value Added Tax (VAT) arising during the payment of the price of the work subject to the contract shall be paid separately to the contractor by the Administration within the framework of the relevant legislation.

24. Temporary Guarantee

24.1. The amount of the provisional guarantee is calculated by the tender participant by taking into account the following rates. The bid of the participant who provides a provisional guarantee that does not comply with this rule **will be excluded from evaluation**.

<u>Offered Tender Price</u>	<u>Collateral Amount</u>
<u>Greater than 0 - TL - up to 20,000 - TL -</u>	<u>500.- TL</u>

<u>Greater than 20,000.- TL - up to 50,000.- TL :</u>	<u>1,000.- TL</u>
<u>Greater than 50,000.- TL - up to 100,000.- TL :</u>	<u>2,500.- TL</u>
<u>Greater than 100,000.- TL - up to 200,000.- TL :</u>	<u>5,000.- TL</u>
<u>Greater than 200,000.- TL - up to 500,000.- TL :</u>	<u>10,000.- TL</u>
<u>Greater than 500,000.- TL - up to 1,000,000.- TL :</u>	<u>25,000.- TL</u>
<u>Greater than 1,000,000.- TL - up to 2,500,000.- TL :</u>	<u>50,000.- TL</u>
<u>Greater than 2,500,000.- TL - up to 5,000,000.- TL :</u>	<u>100,000.- TL</u>
<u>For amounts greater than 5,000,000.- TL:</u>	<u>150,000.- TL</u>

24.2. The provisional guarantee must be dated at least **09/09/2025** . (If this item is not filled in,
(Please complete your transaction by getting information from the newspaper advertisement or the tender authority).

24.3. In cases where the tender price cannot be determined, the provisional guarantee amount is:TL.
(.....).

24.4. Bids not accompanied by an acceptable provisional guarantee **will be disqualified on the grounds that the required participation conditions cannot be met.**

24.5. Provisional letters of guarantee to be submitted through the bank **must include the following points** , as in the provisional letter of guarantee sample submitted as an annex to the tender file .



24.5.1. The name, surname and, if any, trade name of the participant who owns the letter of guarantee must be clearly written,

24.5.2. The closing date, number and subject of the tender must be clearly written,

24.5.3. The currency must be clearly stated, the amount of collateral must be written clearly in numbers and words, and there must be no scrapings, erasures or corrections.

24.5.4. The maturity date (start and end) of the guarantee must be clearly written as date and period, and if the maturity date falls on an official holiday, the letter of guarantee must contain the phrase "the maturity date shall be the first business day following the holiday" in order to be valid and appropriate.

24.5.5. The letter of guarantee must be signed by authorized persons by writing their name, surname and title and must be sealed with the official seal of the relevant bank from which the letter of guarantee was received.

24.6. Issuance of provisional guarantee letter in the name of the Central Tender Commission
It is mandatory. 

25. Values to be Accepted as Collateral.

25.1. The values to be accepted as collateral are listed below:

25.1.1. A receipt to be received for a check or money to be deposited into the Revenue Account of the Revenue and Tax Department of the Turkish Republic of Northern Cyprus Ministry of Finance,

25.1.2. Banks established under the Banking Law No. 62/2017
Bank guarantee letter to be received,

25.1.3. Letters of guarantee received from banks other than the Turkish Republic of Northern Cyprus, provided that a counter-guarantee is obtained from banks under the supervision and control of the TRNC Central Bank,

25.1.4. Other assets to be declared as deemed appropriate by the contracting authority.

25.2. In case of issuance of a bank letter of guarantee, the scope and form of this letter must comply with the principles and standard forms determined by the central tender commission. Letters of guarantee issued in violation of these principles and standard forms **will not be accepted as valid.**

25.3. Guarantees may be exchanged for other values accepted as collateral.

25.4. In any case, the guarantees received by the administration cannot be seized and cannot be precautionary measures cannot be taken.

26. Return of Provisional Security

26.1. Except for the participant who won the tender, it will be returned within **7 (seven) business days** from the date of the decision with the approval of the Tender Commission Presidency.

26.2. The temporary guarantee of the participant left on the tender is the required final guarantee. It will be returned upon presentation and signing of the contract.



EVALUATION OF THE PROPOSALS AND REGARDING THE CONTRACT ISSUES

27. Receiving and Opening of Offers

27.1. Bids must be submitted to the Central Office by the tender time specified in **Article 3.1** of this specification. It will be put into the bid box of the Tender Commission.

27.2. The following procedure shall be followed by the tender committee in receiving and opening the bids:
Applies:

27.2.1. The tender shall start at the tender time specified in this specification by the tender committee and the number of bids submitted until this time shall be recorded in a report and announced to those present.

27.2.2. The tender committee examines the bid envelopes in the order they are received. During this examination, the name, surname or trade name of the participant, the notification address, the job to which the bid belongs, the tender administration's address and whether the sealed part of the envelope is signed and sealed by the participant are checked. Envelopes that do not comply with these issues are determined in a report and are not evaluated.

27.2.3. The envelopes subject to the tender are opened in the presence of the participants and those present in the order of receipt. It is checked whether the documents of the participants are complete and whether their offer letters and provisional guarantees are in accordance with the procedure. Participants whose documents are missing or whose offer letters and provisional guarantees are not in accordance with the procedure are determined in a report and their offers are deemed invalid and are cancelled without being read.

27.2.4. Participants with complete documents and bids and provisional guarantees in accordance with the procedure and bid prices are announced. The minutes prepared regarding these transactions are signed by the tender committee.

27.2.5. The session is closed for the tender committee to evaluate the bids. 12/17

28. Evaluation of Offers

- 28.1.** Evaluation and comparison of offers are carried out by tender committees in closed meetings.
- 28.2.** A bid that has not been opened at the public bid opening meeting cannot be subject to examination, evaluation and comparison at closed meetings.
- 28.3.** Bids are evaluated only by applying the criteria published in the tender documents and tender announcement.
- 28.4.** Tender committees shall provide the requested explanations or additions regarding the documents. cannot create advantages in favor of certain economic enterprises by using them.
- 28.5.** In the evaluation of the offers, it is decided that the offers with missing documents or the offers whose provisional guarantees are not in accordance with the procedure will be excluded from the evaluation.
- 28.6.** If the documents that must be submitted according to the tender announcement or specifications and any of the annexes that must be added to these documents in accordance with the relevant legislation are not submitted by the participants, these missing documents and annexes will not be completed.
- 28.7.** Tender committees start their evaluation of the tender results after determining the bids with complete tender documents and annexes and with proper provisional guarantees.
- 28.8.** Tender committees examine whether the tender participants comply with the qualification criteria that determine their capacity to perform the work subject to the tender and the conditions specified in the tender documents, and exclude from evaluation the offers that are determined to be incompatible in accordance with this law.
- 28.9.** In case of arithmetical errors in the offers, the arithmetical errors are corrected ex officio by the tender committees, provided that the unit prices presented in the offer are taken as basis.
The bid value found as a result of the correction made is accepted as the main bid of the tender participant and this situation is notified to the relevant tender participant in writing as soon as possible.
- 28.10.** Tender participants shall notify the tender committees in writing within 3 (three) business days following the notification date whether they accept the corrected offer or not. If the tender participant does not notify that they do not accept the corrected offer within 3 (three) business days or does not give any response within this period, the said offer will be excluded from evaluation and the tender participant's temporary guarantee will be recorded as income.
- 28.11.** Tender commission members who do not agree with the evaluation of the bids shall state their opinions in writing and such opinions shall be added to the minutes of bid review, evaluation and comparison.
- 28.12.** Tender committees prepare a report on the public tender process based on the minutes of tender examination, evaluation and comparison and submit it to the responsible person or the authorized unit of the tendering authority with a recommendation for the selection of the most suitable tender. The tender examination, evaluation and comparison process is kept confidential until the publication of the announcement indicating to whom the tender was awarded.

29. Evaluation of Domestic Production

- 29.1.** If the materials manufactured in the TRNC comply with the specifications, protection will be provided for the price difference of the offers up to 20% according to the decision of the Council of Ministers E-1586-2000. However, in order to benefit from this application, it is required to submit the approved form (Domestic Production Certificate) from the Department of Industry together with their offers.

29.2. In order to benefit from the domestic production priority specified in Article 15(3) of the Public Procurement Law, a domestic production certificate approved by the industry department for products of TRNC origin must be submitted in the bid file.

30. Evaluation of Extremely Low Bids

30.1. If it is determined that a bid submitted for a public tender is excessively low (25% (twenty-five percent) or more below the total estimated value) in relation to the subject of the tender in question, the tender committees may request in writing, before rejecting the bid, that the important elements related to the parts of the bid that are deemed appropriate be detailed. These details shall concern the following matters:

30.1.1. Proposed manufacturing process or economics;

30.1.2. Favorable conditions for the tender participant;

30.1.3. Originality of the goods proposed by the tender participant;

30.1.4. Compliance with the provisions regarding employment security and working conditions in force at the place where the tender will be carried out;

30.1.5. The possibility of the tender participant receiving state aid.

30.2. The tender committees, in consultation with the tender participant and taking into account the submitted documents, confirm the elements in paragraph (1) above. If the tender evaluation committee determines that the bid is excessively low due to the bidder receiving state aid and the bidder fails to prove that he has legally received such aid within the sufficient period given by the tender committees, the bid shall be rejected on this ground.

31. Requesting Participants to Clarify Their Proposals

31.1. Upon the request of the tender commission, the administration may request clarification from the participants on unclear issues in order to benefit from the examination, comparison and evaluation of the offers.

31.2. This explanation **cannot be requested in any way to change the bid price or to make bids that do not comply with the criteria set forth in the tender documents suitable, and cannot be used in a way that will lead** to this result.

31.3. The participant shall respond in writing to the administration's request for a written explanation.

32. Rejection of All Bids and Cancellation of the Tender

32.1. Tender committees, after the deadline for submission of offers has expired and the offer envelopes have been opened;

32.1.1. No offer was submitted and/or no acceptable offer was submitted.
in,

32.1.2. Number of participants for the award of the tender in accordance with the Public Procurement Law
If the number is less than the minimum number specified in the procedures,

32.1.3. If all bid prices exceed the planned or allocated resources for the relevant public tender, the tender may be cancelled.

33. Procedure for Award of Tender

33.1. In determining the most suitable offer, the procedure shall be carried out in accordance with the rules of the Public Procurement Law.
will be done.

33.2. This tender will be evaluated according to the lowest price criterion in order to award the tender to the most financially suitable offer that meets the conditions in the tender specifications, not exceeding the estimated tender value determined for the tender, and the tender will be awarded accordingly.

will be given as appropriate.

34. Finalization of the Tender

- 34.1.** As a result of the evaluation, the tender committee decides that the tender is valid.
Among the bids, the bid that meets the criteria in the specification is connected.

35. Notification of Tender Decision

- 35.1.** Tender committees shall inform the tender participant who won the tender in writing within 3 (three) working days from the date of receipt of the tender decision, stating the reason for the said decision.
- 35.2.** Tender committees shall inform the tender participants who were excluded from the tender in writing about the reasons for the rejection of their bids within 3 (three) working days after the tender decision is taken.

36. Invitation to the Convention

- 36.1.** The tender decision is notified to the participant within **3 (three) working days at the latest** from the date of notification to the tender authority and the participant is invited to sign the contract.
- 36.2.** The participant shall submit the final guarantee within **5 (five) business days** at the latest from the date of notification. submits his letter to the tendering authority.
- 36.3.** The original of the Participant's final guarantee receipt or bank final guarantee letter. must be submitted to the contracting authority.
- 36.4.** As a result of the tender, the contract will be signed based on the total amount found by multiplying the quantity of each work item in the schedule prepared by the Administration and the unit prices offered by the Contractor for these work items.
- 36.5.** All specifications, addendums made in connection with them and all projects must be added to the contract.

37. Final Guarantee

- 37.1.** Before signing the contract from the participant who won the tender,
A final guarantee of **5%** of the price is taken.
- 37.2.** The definitive guarantee period will be at least 10 working days longer than the total of the contract and warranty period.

38. Participant's Duties and Responsibilities in Making a Contract

- 38.1.** If it is determined that the successful bidder has made a false declaration regarding subparagraphs (c), (d), (e), (f) and (g) of paragraph 1 of article 9 of this specification, or if the documents proving the situation undertaken by the successful bidder are not submitted to the tendering authority by the bidder within the period specified in article 9.2 of the specification before the decision is made, the bid shall be deemed to be null and void, the bidder shall be excluded from the tender and the provisional guarantee shall be recorded as income. In such a case, the decision shall be notified to the bidder who submitted the second most suitable bid and the same procedure shall be applied to this bidder.

39. Cancellation of Tender Decision

- 39.1.** After the tender decision, within the period specified in the Public Procurement Law, the winning natural or legal persons shall not deposit a definitive guarantee and sign the contract.

If the bid is not accepted, the temporary guarantee is recorded as income to the Treasury and the tender decision is cancelled and a new tender is held.

40. Duties and responsibilities of the contracting authority in the execution of the contract

40.1. If the contracting authority fails to fulfil its obligation regarding the conclusion of the contract, the contractor may renounce its commitment, provided that it notifies the contracting authority of the situation with a 10-day notice to a certification officer operating in the TRNC , **within 5 (five) days at the latest** following the end of the periods specified in the Public Procurement Law.

40.2. In this case, the provisional guarantee will be returned and the contractor may request payment of the documented expenses incurred in providing the guarantee.

41. Binding of the Tender to the Contract

41.1. The contract prepared by the contracting authority in accordance with the conditions included in the tender documents is signed by the contracting authority and the participant, and a copy of the contract approved by the contracting authority is given to the contractor.

41.2. On the date of signing the contract, it is mandatory to confirm whether the participant with whom the contract will be signed is prohibited from participating in tenders by sending the tender result information to the Central Tender Commission before signing the contract.

41.3. All kinds of taxes, duties and charges related to the signing of the contract and other Contract expenses are the responsibility of the participant.



IMPLEMENTATION OF THE CONTRACT

42. Matters Relating to the Implementation of the Agreement

42.1. Place and conditions of payment,

42.2. Delivery date of the goods,

42.3. Circumstances and conditions under which a time extension may be granted,

42.4. Penalties and termination of the contract,

42.5. Conditions regarding audit, inspection and acceptance procedures.

42.6. Method of resolving disputes.



OTHER MATTERS

43. Price Difference Application

43.1. Price difference during or after the implementation of the contract for the work subject to tender _____
will not be calculated and paid.

44. Unclear Matters

44.1. In case of any unclear issues in this specification and other tender documents or issues that are contrary to the Public Procurement Law and the Regulations issued under this Law, the relevant rules of the Public Procurement Law and the Regulations issued under this Law shall apply.

45. Cases That Do Not Have Any Effect

45.1. In cases not covered by this specification and other tender documents, the provisions of the Public Procurement Law and the Regulations made under this Law shall apply, depending on the relevant situation.

46. Special Considerations

The "Special Considerations" in this tender are specified in the "Special Considerations" section in Annex-1 of this Specification.

