

RFP 00346906 Provision of Training on Livestock Production and Financial Management to Livestock Producers

Organization Danish Refugee Council **Posted** 16 May 2025 **Closing date** 30 May 2025

Who is the Danish Refugee Council?

Founded in 1956, the Danish Refugee Council (DRC) is a leading international NGO and one of the few with a specific expertise in forced displacement. Active in 40 countries with 9,000 employees and supported by 7,500 volunteers, DRC protects, advocates, and builds sustainable futures for refugees and other displacement affected people and communities. DRC works during displacement at all stages: In the acute crisis, in displacement, when settling and integrating in a new place, or upon return. DRC provides protection and life-saving humanitarian assistance; supports displaced persons in becoming self-reliant and included into hosting societies; and works with civil society and responsible authorities to promote protection of rights and peaceful coexistence.

DRC has been operational in Kenya since 2005 and has been working with refugee and host communities. DRC protects, advocates and builds sustainable futures for refugees and other displacement affected people and communities. It provides protection and life-saving humanitarian assistance; supports displaced persons in becoming self-reliant and included into hosting societies; and works with civil society and responsible authorities to promote protection of rights and peaceful coexistence. DRC is present in Garissa (Dadaab & Garissa), Turkana (Kakuma, Kalobeyi & Lodwar), Nairobi and Mandera counties.

Purpose of the consultancy

The Danish Refugee Council based in Kenya seeks proposals from a Trainer to train and equip livestock producers and entrepreneurs in Turkana West Sub-County with the knowledge and skills necessary to improve their livestock production and business practices, leading to increased income and sustainable livelihoods.

Background

The Ministry of Foreign Affairs of Denmark and Grundfos Foundation has granted funding to a consortium led by DRC, comprising DCA and TUPADO to implement Pathways to Prosperity (P2P) project which intends to promote self-reliance and resilience interventions in Turkana West Sub-County. The project targets both refugees and host community population.

The Project has several output areas that will be addressed, of major relation is the output 2 of Expanded and inclusive Pastoralist systems with activities of Formation and Training of Producer and entrepreneurs on best production practices, financial management, Marketing and value additions.

In line with the above output areas and activities the project plans to conduct training to the livestock producer and entrepreneur groups, as this will build the producers capacity and improve their competitiveness in the livestock sector.

Objective of the consultancy

The Trainer will be required:

- To equip livestock producers & entrepreneurs with knowledge and skills in best practices for animal health, nutrition and breeding – **Component A**
- To improve the participant understanding of basic financial management principles, including budgeting, record-keeping and savings. – **Component B**
- To increase the understanding and knowledge of value - added products that can be created from livestock - **Component B**
- To enhance participants understanding of market opportunities for livestock and livestock products while improving access to market information and facilitating linkages between producers and buyers – **Component C**
- To encourage and facilitate the formation of producer groups and cooperatives to enhance collective bargaining power and access to resources. – **Component C**

Scope of work and Methodology

The Trainer will be required to prepare a detailed methodology in line with the Livestock Product and work plan indicating how the objectives of the project will be achieved.

The training program will be divided into three key components: -

A. Training of Producers and Entrepreneurs on Best Practices - This component will focus on equipping producers and entrepreneurs with the knowledge and skills necessary to implement best practices in animal and poultry production. This will include topics such as animal husbandry, nutrition, disease management and sustainable climate smart production techniques.

B. Training on Marketing, Financial Management and Value Addition - This component will address the business aspects of animal and poultry production. Participants will learn about effective marketing strategies, financial management principles and techniques for adding value to their products, such as processing and packaging.

C. Training on Marketing Cooperative Models - This component will explore the formation and management of marketing cooperatives. Participants will learn about the benefits of cooperative marketing, the principles of cooperative organization and successful cooperative models that can be adapted to their specific context.

Deliverables

The expected deliverables are summarised below:

Phase 1 - Review

Inception meeting Training outline/Materials development

Phase 2 - Training

Component **A**- Training of Livestock Producers and Entrepreneurs on Best Practices

Component **B** - Training on Marketing, Financial Management and Value Addition

Component **C** - Training on Marketing Cooperative development and management

Phase 3 - Reporting

Final Training report

Duration, timeline, and payment

The total expected duration to complete the assignment will be no more than 30 working days for each component. The training period will be from June 2025 - August 2025. The trainer will be expected to submit a detailed training report after training to the MSD Officer for review and approved by the Team Leader before payment is processed.

The Trainer shall be prepared to complete the assignment no later than 30th August 2025

PROPOSED PAYMENT SCHEDULE

1. First instalment 30% - upon completion of **Component A** trainings and submission of report.

Develop a work plan and methodology, Conduct initial consultations with key stakeholders (Livestock Production Office), develop a contextualised training material manual

2. Second instalment 40% Upon completion of **Component B** trainings and submission of report on Component **A**- Training of Livestock Producers and Entrepreneurs on Best Practices

Component **B** - Training on Marketing, Financial Management and Value Addition

Component **C** - Training on Marketing Cooperative development and management Collect feedback and assess participants learning.

3. Third instalment 30% upon Completion of **Component C** training and Submission of final training Report.

Proposed Composition of Team

- Livestock Production Subject Matter Trainer
- Financial Management & Value Addition Trainer
- Cooperative Development and Management Trainer.

Technical supervision

The selected Trainer will work under the supervision of

- Economic Recovery Officer -Market System Development

Location and support

The location of assignment is within Turkana West Sub- County in the wards of Kalobeyei, Letea, Kakuma, Lopur and the Refugee camps.

Travel

The engagement necessitates the individual or representatives to be based in Turkana west Sub- County. They will be travelling to the wards of Kalobeyei, Letea, Kakuma, Lopur and the Refugee camps during the implementation. DRC will plan for the transportation from DRC offices in Kakuma to the training sites. Consultant will cater for Meals, accommodation and transport to and from Kakuma the consultant is required to include in their financial proposal.

Eligibility, qualification, and experience required

Essential:

- Diploma or degree/ Certificate in Animal health management and Production/ Agribusiness management/Business Management/ Cooperative management.
- Minimum of 1-2 years of practical experience in livestock production, preferably in ASAL regions or more specifically Turkana West Sub County.
- Proven experience in designing and delivering livestock production training programs.
- Proof of Training and similar/previous engagement will be an added advantage.
- Strong knowledge of local livestock systems and challenges.
- Excellent communication, facilitation and interpersonal skills

Desirable:

- **Eligibility:**
 - The Trainer has the authorisation to work in Kenya and has experience in traversing Turkana County.
- **Qualification:**
- *Component A* - Degree or Diploma with 2-3 years of experience in Animal Health Management and Production
- *Component B & C* – Degree or Diploma with 2-3 years of experience in Agribusiness management/Business Management/ Cooperative management.
- **Experience:**
 - A minimum of **1-2** years of proven experience in training smallholder livestock (SHOATS & Poultry farmers) preferably in rural areas of Kenya, added advantage experience in Turkana county, with a focus on Turkana West Subcounty.
- **Skills and knowledge:**
 - Strong interpersonal skills and a proactive personality, with the ability to communicate and train effectively in rural contexts of Turkana.
 - Proven ability to design and deliver effective training programs.
 - A solid understanding of Turkana West Sub County cultural and economic context
- **Language requirements:**
 - Written and spoken fluency in **English and Swahili**
 - Working knowledge of Turkana language is an advantage

Evaluation of bids

Refer to the TOR (Annex F) for a detailed evaluation criterion

Submission process

Refer to the Invitation to Bid for detailed submission instructions

Please find complete bidding documents in the following link: [PR 00346906](#)

[Livestock Producers Trainers](#)

How to apply

Bids can be submitted by email to the following dedicated, controlled, & secure email address:

tender.ken@drc.ngo

When Bids are emailed, the following conditions shall be complied with:

- **The RFP number shall be inserted in the Subject Heading of the email**
- **Separate emails shall be used for the 'Financial Bid' and 'Technical Bid', and the Subject Heading of the email shall indicate which type the email contains**
 - The financial bid shall only contain the financial bid form, Annex A.2
 - The technical bid shall contain all other documents required by the tender, but excluding all pricing information
- Bid documents required, shall be included as an attachment to the email in PDF, JPEG, TIF format, or the same type of files provided as a ZIP file. Documents in MS Word or excel formats, will result in the bid being disqualified.
- Email attachments shall not exceed 4MB; otherwise, the bidder shall send his bid in multiple emails.
- **Documents should NOT be submitted via links, WeTransfer, or any other external file-sharing platforms**

Failure to comply with the above may disqualify the Bid.

DRC is not responsible for the failure of the Internet, network, server, or any other hardware, or software, used by either the Bidder or DRC in the processing of emails.

DRC is not responsible for the non-receipt of Bids submitted by email as part of the e-Tendering process.

Bids to be submitted ONLY electronically.