



Government of the People's Republic of Bangladesh  
Local Government Engineering Department  
My Village-My Town: Pilot Village Development Project  
Monico Mina Tower, 48/3 West Agargaon (Level-5)  
Sher-e-Bangla Nagar, Dhaka-1207  
[www.lged.gov.bd](http://www.lged.gov.bd)  
**Invitation for Tender**  
(IFT)-03/2024-25

Memo No. 46.02.0000.686.11.009.2025.368

Dated: 06.05.2025

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH				
1	Ministry/Division	Local Government Division		
2	Agency	Local Government Engineering Department (LGED)		
3	Procuring Entity Name	Project Director		
4	Procuring Entity Code	Not used at Present		
5	Procuring Entity District	Dhaka		
6	Invitation for	Procurement of Non-consultancy service		
7	Invitation Ref No	46.02.0000.686.11.009.2025.368		
8	Date	06/05/2025		
<b>KEY INFORMATION</b>				
9	Procurement Method	Open tendering method (OTM)		
<b>FUNDING INFORMATION</b>				
10	Budget and Source of Funds	Development Budget	Government of Bangladesh (GOB)	
11	Development Partners (if applicable)	Not Applicable		
<b>PARTICULAR INFORMATION</b>				
12	Project Code (if applicable)	224380100		
13	Project / Programme Name (if applicable)	My Village-My Town: Pilot Village Development Project		
14	Tender Package No.	LGED/PD/MVMT: PVDP/OS-01		
15	Tender Package Name	Selection of a Firm/Company for Staff Support Service		
16	Tender Publication Date	07.05.2025		
17	Tender Last Selling Date	17.06.2025	Up to 5:00 PM	
18	Tender Closing Date and Time	18.06.2025	At 3:00 PM	
19	Tender Opening Date and Time	18.06.2025	At 3:30 PM	
20	Name & Address of the office(s)	Address		
	- Selling Tender Document (Principal)	Project Director 'My Village-My Town: Pilot Village Development Project', Monico Mina Tower, 48/3 West Agargaon (Level-5), Agargaon, Sher-e-Bangla Nagar, Dhaka-1207		
	- Selling Tender Document (Others)	N/A		
	<b>NO CONDITIONS APPLY FOR SALE, PURCHASE OR DISTRIBUTION OF TENDER DOCUMENTS</b>			
20	- Receiving Tender Document	Office of the Project Director 'My Village-My Town: Pilot Village Development Project', Monico Mina Tower, 48/3 West Agargaon (Level-5), Sher-e-Bangla Nagar, Dhaka-1207		
	- Opening Tender Document	Office of the Project Director 'My Village-My Town: Pilot Village Development Project', Monico Mina Tower, 48/3 West Agargaon (Level-5), Sher-e-Bangla Nagar, Dhaka-1207		
21	Place/Date/Time of Pre-Tender Meeting	N/A		
<b>INFORMATION FOR TENDERER</b>				
22	Brief Eligibility and Qualification of Tenderer	Mentioned in the Tender Document.		
23	Brief Description of Works	Procurement of a firm/company for providing Staff services for 37 Manpower a) Assistant Engineer (Special services-1) 3nos. b) Assistant Town Planner (Special services-1) 8nos. c) Sub-Assistant Engineer (Special Service-2) 23nos. d) Driver (Category-2) 1No. Office Assistant-2 nos		
24	Brief Description of Physical Services	Mentioned in the Tender Document		
25	Price of Tender Document (Tk.)	BDT. 4,000.00		
26	Lot No	Identification of Lot	Location	Tender Security Amount (Tk)
				Completion Time in Weeks/ Months



	1	<b>LGED/PD/MVMT: PVDP/OS-01</b>	Monico Mina Tower, 48/3 West Agargaon (Level-5), Sher-e-Bangla Nagar, Dhaka-1207	BDT.12,00,000.00	23.5 Months
27	Name of Official Inviting Tender		<b>Abul Monzur Md. Sadeque</b>		
28	Designation of Official Inviting Tender		<b>Project Director</b>		
29	Address of Official Inviting Tender		<b>'My Village-My Town: Pilot Village Development Project', Monico Mina Tower, 48/3 West Agargaon (Level-5), Sher-e-Bangla Nagar, Dhaka-1207.</b>		
30	Contact details of Official Inviting Tender		Tel: 02223315147 E-mail: <a href="mailto:pd.myvillage.mytown@lged.gov.bd">pd.myvillage.mytown@lged.gov.bd</a>		
31	<b>The Procuring Entity reserves the right to reject all the Tenders or annul the Tender proceedings.</b>				

s/d

**(Abul Monzur Md. Sadeque)**

Project Director

Tel: 02223315147, 01678-054300

E-mail: [monzursadeque@gmail.com](mailto:monzursadeque@gmail.com)

[pd.myvillage.mytown@lged.gov.bd](mailto:pd.myvillage.mytown@lged.gov.bd)

cc:

1. Chief Engineer, Local Government Engineering Department, Agargaon, Dhaka.
2. Director General, CPTU, IMED, Planning Commission, Agargaon, Sher-E-Bangla Nagar, Dhaka.
3. Additional Chief Engineer (ICT & Procurement), LGED, Dhaka.
4. Superintending Engineer (Procurement), LGED.
5. In charge of MIS Unit, LGED, HQ/Dhaka. He is kindly requested to take necessary action to publish the notice in the LGED website.
6. The Manager (Advertisement), ..... He is requested to publish the attached notice once in his daily on or before **07/05.2025** and submit 05 (five) copies of the same.