

REQUEST FOR QUOTATION

REFERENCE NUMBER: ADA/RFQ/GFFO/FANGAK/2025/006

Call for quotation for the Transportation of Food items, Non-Food items, Vegetable seeds and Agricultural Tools to Fangak County, Jonglei State.

This call shall run from 12th May to 26th May 2025.

Opening date: 12th May 2025.

Closing Date: 26th May 2025.

Background of Organization

Africa Development Aid (ADA) is an expanding National, Non-Governmental, Humanitarian and Development organization operating in Upper Nile, Jonglei, Unity, Eastern & Central Equatorial States and GPAA. At ADA, we support vulnerable communities to realize their full potentials. We focus and emphasize on building resilience by creating an environment in which local populations can thrive and become self-reliant. We work to prevent and overcome situations that adversely affect community well-being by re-invigorating the economy, developing skills for life and work, providing humanitarian aid, and influencing policies. Our belief is that economic, social and environmental security are the bedrocks of a healthy community; therefore, our programming is aimed at empowering the communities to make the good use of the humanitarian and development assistance ADA provides.

For the past ten (10) years ADA has strengthened rural livelihoods through Food Security & Livelihoods, environmental awareness, Emergency Shelter & Non-Food Items (ES/NFIs), WASH, Peace building & Women Empowerment by transforming harmful cultural practices, Child protection and Education amongst others

It's against this background and in the pursuit of our programming that we are calling for quotations from reputable bidders

Details for the call for quotations are outlined in the following sections for your reference.

ADA's service commitment and creed.

ADA serves all persons without any discrimination at all but taps the richness from the diversity in knowledge, skills and cultures from the various races, faiths, gender identities, professions and nationalities.



Legal Status

ADA is duly registered in South Sudan by the Registrar of NGOs, in the ministry of Humanitarian Affairs and Relief and Rehabilitation Commission as a National Non-Government Organization or charity.

ADA's Vision:

ADA aspires to be exemplary and viable to support: food secure-literate-health community in safe environments

ADA's Mission:

ADA supports: integrated development among the need to fight conflict, disaster, poverty, ignorance, hunger, ill-health and environmental degradation.

Location and Job Scope:

The project is expected to be implemented in Fangak County, Jonglei State, South Sudan.

The job scope would be the Transportation of Food, Non-Food Items, Vegetable seeds and Agricultural Tools to Fangak County using a one-off motorized boat delivery

Capacity:

- The Capacity of the boat should be 100 metric tons.
- All the details for the specified items above should be listed on ADA weight bill, for purpose of clear identification from port of dispatch (Juba) to port of off-loading in Fangak County.
- The boat should be sound in physical, mechanical, and other delivery conditions e.g., fittings, safety and protective equipment to adequately transport the supplies to Fangak County, without damage caused by the elements of weather or accidentally-created fire

General notes:

(a) Prices and currency

The prices quoted by the contractor shall be in United States dollars (USD), and shall not be exchangeable with other currencies. Inflation and escalation or changes in prices whatsoever shall not be subject of claim later on.

(b) General safety of supplies from dispatch to point of delivery.

The supplier undertakes the responsibility of replacing any and all goods/supplies that gets damaged or lost through own negligence or commission .



Details of Specification to be provided by bidder:

Delivery Lead Time..... Quote Validity Period.....

Payment Terms..... Payment Credit Period.....

Delivery Location: ADA project site in Fangak County (as specified)

Currency: USD

Delivery instruction:

ADA, Office project site Fangak County, Jonglei State, South Sudan

Legality

The legal documents listed below must be attached to verify the capacity of the boat company, that must be a registered legal entity in South Sudan:

- ❖ Certificate of incorporation
- ❖ Tax Clearance Certificate (Valid)
- ❖ Operation Licence (Valid)
- ❖ Trading licence
- ❖ Tax Identification Certificate
- ❖ Memorandum & Articles of Association
- ❖ Company profile
- ❖ Details for key staff members
- ❖ Any insurance (if available)

Price and currency policy:

The price (s) shall be free of VAT and other public charges. The prices shall be quoted in United State Dollars (USD). The quoted prices shall be valid for 30 days from the date of closure of submission of quotes.

Submission:

Quotation shall only be submitted in hard copy to the following address:

ADA Office, Plot No: 379 Theo Road, Tongpiny Juba Nabari and shall be dropped into a sealed tender box by the company representative.

Registration for submission:

Please make sure, you register your hand delivered quotation with the procurement department and drop it in the tender box yourself.

Request for clarifications:

Any request for clarification must be made in writing through [email: johnnyiek.ada@gmail.com](mailto:johnnyiek.ada@gmail.com) / 0923661188. This enquires must be sent within **48 hours** before the tender closing date.

Evaluation of quotes and award of supply contract:

The quotes will be evaluated and the supply contract must be awarded based on South Sudan legal system. The procurement Committee shall review the supplier's documents, past experience for similar products, price, delivery terms, brand, quality assurances and any other factors which the procurement committee shall deem necessary.

Notification of the results:

Only the successful bidder will be notified, and if you do not receive an order in writing from ADA within two weeks after the expiry of the deadline, consider your bid unsuccessful.

Language of the bid:

The language to be used when applying shall be English only.

Terms of payment:

Payment shall be made within a maximum of **30** working days after the completion of delivery of the materials subject to appropriate deduction for incomplete deliveries and upon the presentation of the supplier's commercial invoice and signed way bill from ADA Fangak field office. Payment will be made by **Bank transfer** to the supplier's **Bank Account** only.

The deadline for the submission of the quotes will be strictly on Friday 26th May 2025 at 4:00 PM, Juba time.

Disclaimer:

This is a call for quotations. Africa Development Aid may cancel the process without notice and shall accept no liability whatsoever, arising out of such action. ADA is under no obligation whatsoever to award to the contract to the lowest or any bidder. The decision of the procurement committee shall be final, and not liable to any appeal whatsoever.