

Resolve to Save Lives (RTSL) invites eligible bidders to identify a vendor capable of meeting the printing service needs of RTSL for the year 2025

Print

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Bid closing date	February 14, 2025, 5:00 PM local time
Bid opening date	No Specific Opening Date and Time
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Bid document price	
Bid bond	
Region	Addis Ababa

REQUEST FOR PROPOSAL OF PRINTING SERVICE FOR THE YEAR OF 2025.

Summary & Background

Resolve to Save Lives (RTSL), is a U.S.-based not-for-profit organization partnering with countries, communities, and organizations to prevent 100 million deaths from cardiovascular disease and make the world safer from epidemics. RTSL is committed to saving as many lives as possible by prioritizing partnerships with government, national, and local organizations in low- and middle-income countries to co-create, advocate for, and scale up activities in heart disease prevention and epidemic preparedness. To find out more, visit: <https://www.resolvetosavelives.org> or [Twitter@ResolveTSL](#).

RTSL has a registered branch office in Ethiopia and has been working with Ethiopia Public Health Institute and Ethiopia Federal Ministry of Health, providing broad-based technical and financial assistance.

Objective

The objective of this bid is to identify a vendor capable of meeting the printing service needs of RTSL for the year 2025. The selected vendor will enter into a Master Service Agreement (MSA) to provide these services at an agreed annual price.

List of Printing Materials for the year January – December 2025.

SN	Description of Goods/ Services	Unit	Unite Price ETB	Unit Price USD
1	Agenda Book with logo	pcs		
2	Pen (High quality) with Logo	pcs		
3	Tot bag with Logo	pcs		
4	Umbrella with Logo	pcs		
5	Banner Medium 90cm x 180cm	pcs		
6	Banner Medium-Large 90cm x 240cm	pcs		
7	Banner Large 120cm x 300cm	pcs		
8	Banner Extreme 4,500cm x 3,000cm	pcs		
9	Banner Medium	pcs		
10	Standard pull up banners 2m high and between 800mm to 1000mm wide	pcs		
11	Logo Print with Sticker A5	pcs		
12	Logo Print with Sticker A4	pcs		
13	Logo Print with Sticker A3	pcs		
14	Posters with Lamination waterproof small 18" x 24"	pcs		
15	Posters with Lamination waterproof Medium 24" x 36"	pcs		
16	Posters with Lamination waterproof Large 27" x 40	pcs		
17	A4 fold brochure	pcs		
18	3 Fold Brochure	pcs		
19	A5 paper is 148mm wide x 210mm	Pcs		

Essential Criteria

- The Bidder Must Submit the Following Documents
 - Legitimate Business Address
 - Business Registration Certificate/License with Proper Categories
 - TIN Certificate
 - VAT Certificate
- If a bidder does not meet any of the essential criteria, they will be excluded from the tender process immediately. these criteria are scored as 'pass' / 'fail'.

Evaluation Criteria

Proposals will be evaluated in two parts. The technical proposal shall bear 50% of the total marks while the financial proposal shall bear 50% of the total marks.

Submissions Process

All interested and eligible bidders must submit their proposal by email to RTSLEthiopiaOffice@resolvetosavelives.org by **February 14, 2025, 5:00 PM local time**. Proposals received after this time will not be entertained, only the service provider who meets the minimum requirement will be considered for further discussion.

Timeline

Activity	Target for Completion
RFP sent to bidders	January 16, 2025
Bidders submit proposals	February 14, 2025
Bid analysis completed by RTSL	February 28, 2025
Selected bidders informed	March 3, 2025
Rejected bidders informed	March 4, 2025
Contract agreements signed with selected bidders	March 14, 2025

Potential bidders can contact RTSLEthiopiaOffice@resolvetosavelives.org for additional information if necessary.