

2025/2026 PROCUREMENT PLAN FOR THE DEPARTMENT OF SHARED DIGITAL SERVICES

Project Code/Vote	Discipline (Supplies/ Service/ Works)	Project Description	Budget Amount (in BWP)	Estimated Cost (in BWP)	Method of Procurement	Preparation of ITT (incl. TORs & market research)	Submission of ITT to POU for vetting	Date of intended publication of tender (where applicable)	Issuing of invitation to tender	Closing date for tenders	Evaluation of tender by Evaluation Committee	Verification of evaluation report PU	Submission of evaluation report to POU	Pre-Adjudication by POU	Award Decision by AO	Cooling off and Debriefing	Contract Signing	Commencement of Project Implementation	Completion of project implementation	End of Activity Report	
QUARTER 1																					
	Supplies																				
4349	Supplies	Tender for the Procurement of ICT Equipment (Framework)	25,16,000.00	25,16,000.00	Open Domestic Bidding	02/02/2025	09/02/2025	20/02/2025	23/02/2025	06/03/2025	09/03/2025	19/03/2025	23/03/2025	27/03/2025	01/04/2025	15/04/2025	25/04/2025	30/04/2025	31/03/2026	03/04/2026	DSDS
04375 Radiation Protection Field Equipment	Supplies	Procurement of 10 MeV Survey Meter	225,500.00	140,000.00	RFQ	10/03/25	12/03/25	N/A	24/03/2025	26/03/2025	27/03/2025	31/03/2025	02/04/25	04/03/2025	07/04/25	21/04/2025	23/04/2025	23/04/2025	13/05/2025	31/05/2025	RPI
04314 Furniture and Equipment	Supplies	Procurement of Heavy Duty photocopier	3,00,000.00	3,00,000.00	RFQ	10/03/25	12/03/25	N/A	24/03/2025	26/03/2025	27/03/2025	31/03/2025	02/04/25	04/03/2025	07/04/25	21/04/2025	23/04/2025	23/04/2025	13/05/2025	31/05/2025	RPI
414	Supplies	Tender for the supply of Photocopying paper	2,05,390.00	2,05,390.00	Request for Quotation	24/03/2025	26/03/2025	N/A	28/03/2025	01/04/2025	03/04/2025	07/04/2025	09/04/2025	10/04/2025	11/04/2025	25/04/2025	28/04/2025	29/04/2025	13/05/2025	23/05/2025	DSDS
4314	Supplies	Tender for the supply of Industrial Workstation with 2 telescopic	2,02,584.20	2,02,584.20	Request for Quotation	24/03/2025	26/03/2025	N/A	28/03/2025	01/04/2025	03/04/2025	07/04/2025	09/04/2025	10/04/2025	11/04/2025	25/04/2025	28/04/2025	29/04/2025	30/05/2025	13/06/2025	DSDS
423	Supplies	Tender for the supply of Uniform and Protective clothing for DSDS staff	2,74,510.00	2,74,510.00	Request for Quotation	24/03/2025	26/03/2025	N/A	28/03/2025	01/04/2025	03/04/2025	07/04/2025	09/04/2025	10/04/2025	11/04/2025	25/04/2025	28/04/2025	29/04/2025	30/05/2025	13/06/2025	DSDS
4349	Computer Replacement	Procurement of Laptops	5,78,550.00	3,50,000.00	ODB	07/04/2025	N/A	10/04/2025	10/04/2025	18/04/2025	25/04/2025	N/A	28/04/2025	N/A	29/04/2025	N/A	N/A	05/05/2025	23/05/2025	06/06/2025	CS
4349	Computer Replacement	Procurement of Desktop Computers (Accounts, HR, PMU)	5,78,550.00	2,28,550.00	RFQ	08/04/2025	N/A	10/04/2025	10/04/2025	18/04/2025	25/04/2025	N/A	28/04/2025	N/A	29/04/2025	N/A	N/A	05/05/2025	23/05/2025	06/06/2025	CS
724	Computer Consumables	Toners and Drums	21,52,870.00	4,00,000.00	ODB	10/04/2025	N/A	10/04/2025	10/04/2025	24/04/2025	25/04/2025	N/A	28/04/2025	N/A	29/04/2025	N/A	N/A	05/05/2025	23/05/2025	06/06/2025	CS
405	Domestic and Household Requisites	Procurement of Cleaning Materials	5,72,800.00	1,43,200.00	QPP	07/04/2025	N/A	10/04/2025	10/04/2025	17/04/2025	25/04/2025	28/04/2025	N/A	N/A	29/04/2025	N/A	N/A	05/05/2025	23/05/2025	30 May 25	CS
409	Incidental Expenses (General Expenses)	Procurement of Tea and Tea Accessories	9,83,840.00	2,55,960.00	QPP	07/04/2025	N/A	10/04/2025	10/04/2025	17/04/2025	25/04/2025	28/04/2025	N/A	N/A	29/04/2025	N/A	N/A	05/05/2025	23/05/2025	30 May 25	CS
414	Office Supplies (General Expenses and Expenses)	Stationery, Archival Boxes, Giant Stappler, Giant Hole Puncher, pens	7,47,070.00	1,80,000.00	RFQ	07/04/2025	N/A	10/04/2025	10/04/2025	17/04/2025	25/04/2025	28/04/2025	N/A	N/A	29/04/2025	N/A	N/A	05/05/2025	23/05/2025	30 May 25	CS
4314	Furniture and Equipment	Printer, Electronic Binding Machine, DPS Technology couch, DPS Technology office tables, workstation	2,40,260.00	2,40,260.00	QPP	07/04/2025	N/A	10/04/2025	10/04/2025	17/04/2025	25/04/2025	28/04/2025	N/A	NA	29/04/2025	NA	N/A	12/05/2025	23/05/2025	30 May 25	CS
04349 Computer Replacement	Supplies	Laptops, Network Printers,	3,30,000.00	3,30,000.00	ODB	10/03/25	12/03/25	28/03/2025	28/03/2025	11/04/2025	14/04/2025	17/04/2025	22/04/2025	23/04/2025	30/04/2025	02/05/2025	19/05/2025	19/05/2025	30/06/2025	31/07/2025	RPI
401	Advertising & Publicity	Promotional materials, cups, tote bags, water bottle (300 each) etc.	12,85,800.00	150,000.00	RFQ	07/04/2025	N/A	11/04/2025	11/04/2025	18/04/2025	25/04/2025	N/A	02/05/2025	N/A	05/05/2025	N/A	N/A	9 May 25	16 May 25	30/05/2025	CS
432	Printing Charges	Information Digital Screens (Display Flyers & Posters)	5,03,000.00	2,50,000.00	RFQ	17/04/2025	N/A	23/04/2025	23/04/2025	28/04/2025	29/04/2025	05/05/2025	08/05/2025	16/05/2025	20/05/2025	N/A	N/A	27/05/2025	06/06/2025	20/06/2025	CS
725	Supplies	Procurement of Repair Centre Spares	3,44,500.00	3,44,500.00	Open Domestic Bidding	23/02/2025	01/04/2025	24/04/2025	27/04/2025	11/05/2025	25/05/2025	29/05/2025	30/05/2025	01/06/2025	03/06/2025	17/06/2025	22/06/2025	26/06/2025	31/07/2025	07/07/2025	DSDS
414	Supplies	Tender for the supply of Toners (Framework)	8,80,782.76	8,80,782.76	Open Domestic Bidding	23/02/2025	01/04/2025	24/04/2025	27/04/2025	11/05/2025	18/05/2025	22/05/2025	26/05/2025	28/05/2025	29/05/2025	12/06/2025	19/06/2025	22/05/2025	31/07/2025	07/07/2025	DSDS
4321	Supplies	Tender the procurement of site network routers	67,20,000.00	67,20,000.00	Open Domestic Bidding	03/04/2025	11/04/2025	25/04/2025	28/04/2025	12/05/2025	13/05/2025	21/05/2025	23/05/2025	28/05/2025	30/05/2025	13/06/2025	25/06/2025	27/06/2025	30/08/2025	12/09/2025	DSDS
401	Advertising & Publicity	PR staff attire (shirts 20, t-shirts x 20, jackets 20, hats x 20, suits x 20)	1285,800.00	200,000.00	RFQ	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	23/05/2025	N/A	02/06/2025	N/A	N/A	9 Jun 25	16 Jun 25	30/05/2025	CS
	Services																				
00736 Maintenance and Special equipment	Services	calibration of radiation survey meters (Thermofischer)	622,371.72	1,66,000.00	RFQ	10/03/25		N/A	24/03/2025	26/03/2025	27/03/2025	31/03/2025	02/04/25	04/03/2025	07/04/25	21/04/2025	23/04/2025	23/04/2025	13/05/2025	31/05/2025	RPI
1422	Seminars and Workshops/ committee conferences	Workshops for Authorising Revenue collectors & Preparers(3	13,62,270.00	1,10,250.00	RFQ		27/03/2025	N/A	28/03/2025	28/03/2025	02/04/2025		07/04/2025	N/A	09/04/2025	N/A	N/A	14/04/2025	16/04/2025	25/04/2025	CS

724		Service	Tender for the provision of VMware Licenses for a period of three years	85,04,434.05	2,50,00,000.00	Open Domestic Bidding	10/02/2025	03/03/2025	14/03/2025	17/03/2025	28/03/2025	02/04/2025	15/04/2025	17/04/2025	23/04/2025	25/04/2025	13/05/2025	16/05/2025	19/05/2025	18/05/2028	30/05/2028	DSDS	
724		Service	Tender for the provision of Cisco Proxy Licenses, Network & Security Device refresh	1,89,15,811.70	1,89,15,811.70	ect Procurement	10/02/2025	03/03/2025	N/A	17/03/2025	28/03/2025	02/04/2025	15/04/2025	17/04/2025	23/04/2025	25/04/2025	13/05/2025	16/05/2025	19/05/2025	18/05/2026	30/05/2026	DSDS	
712		Service	Tender for the provision of Support for the NOC/SOC Monitoring Equipment	2,04,000.00	2,00,000.00	Request For Quotation	10/03/2025	27/03/2025	N/A	07/04/2025	11/04/2025	14/04/2025	17/04/2025	23/04/2025	24/04/2025	25/04/2025	13/05/2025	14/05/2025	01/06/2025	30/05/2026	09/06/2026	DSDS	
417		Service	Tender for the provision of High Speed Internet, Internet Protocol Transit Services(IPT) and Metro Links	43,007,266	45,000,000	ect Procurement	10/03/2025	27/03/2025	N/A	07/04/2025	11/04/2025	14/04/2025	17/04/2025	23/04/2025	24/04/2025	25/04/2025	13/05/2025	29/05/2025	01/06/2025	30/05/2026	09/06/2026	DSDS	
724		Service	Tender for the provision of Oracle Technical Support	1,23,26,268.55	1,23,26,268.55	Direct Procurement	10/03/2025	27/03/2025	N/A	07/04/2025	14/04/2025	14/04/2025	17/04/2025	23/04/2025	24/04/2025	25/04/2025	13/05/2025	28/05/2025	01/06/2025	30/05/2026	09/06/2026	DSDS	
724		Service	Tender for the Procurement of Session Initiation Protocol Licenses	3,00,000.00	3,00,000.00	Request for Quotation	10/03/2025	27/03/2025	N/A	07/04/2025	11/04/2025	14/04/2025	17/04/2025	23/04/2025	24/04/2025	25/04/2025	13/05/2025	30/05/2025	01/06/2025	30/05/2026	09/06/2026	DSDS	
00409 Incidental Expenses (General Expenses)	00409 Incidental Expenses (General Expenses)	Board meeting		40,254.00	2,300.00	Request for Quotation	Micro	22/04/2025	N/A	N/A	22/04/2025	24/04/2025	25/04/2025	N/A	N/A	28/04/2025		N/A	29/04/2025	06/05/25	06/05/25	RPI	
01202		Courses (Training)	For Short courses & Reimbursements for training as approved by the Board	28,50,930.00	3,00,000.00	RFQ	02/05/2025	N/A	07/05/2025	07/05/2025	12/05/2025	14/05/2025	17/05/2025	22/05/2025	26/05/2025	27/05/2025	29/04/2025	N/A	N/A	30/04/2025	30/04/2025	10/06/2025	CS
01422		Courses (Training)Seminars and Workshops Committee Conferences	For workshops and Seminars as submitted by Divisions	13,62,270.00	3,00,000.00	RFQ	02/05/2025	N/A	07/05/2025	07/05/2025	12/05/2025	14/05/2025	17/05/2025	22/05/2025	26/05/2025	27/05/2025	29/04/2025	N/A	N/A	30/04/2025	30/04/2025	10/06/2025	CS
737		Service	provision of Database and Application Administration	4,500,000.00	4,500,000.00	Restricted Domestic Bidding	03/03/2025	24/03/2025	N/A	31/03/2025	04/04/2025	08/04/2025	17/04/2025	23/04/2025	28/04/2025	30/04/2025	16/05/2025	26/05/2025	27/05/2025	26/05/2026	08/06/2026	DSDS	
417		Service	Tender for the provision of 64 LTE Modems	4,68,480.00	4,68,480.00	Direct Procurement	03/03/2025	24/03/2025	N/A	31/03/2025	04/04/2025	11/04/2025	17/04/2025	23/04/2025	28/04/2025	30/04/2025	16/05/2025	26/05/2025	27/05/2025	26/05/2026	08/06/2026	DSDS	
401		Advertising & Publicity	Branding of Building	12,85,800.00	100 000.00	Direct	07/04/2025	N/A	11/04/2025	11/04/2025	18/04/2025	25/04/2025	N/A	02/06/2025	N/A	05/05/24	N/A	N/A	9 May 25	16 May 25	23/05/2025	CS	
401		Advertising & Publicity	Production & flighting of video, radio & newspaper adverts	12,85,800.00	100 000.00	QPP	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	02/06/2025	N/A	05/05/24	N/A	N/A	9 Jun 25	16 Jun 25	23/05/2025	CS	
1438		Trade Fair & Exhibition	Northern Trade Fair stall & set up	315,000.00	150 000.00	QPP	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	02/06/2025	N/A	05/05/24	N/A	N/A	9 Jun 25	16 Jun 25	23/05/2025	CS	
1438		Trade Fair & Exhibition	Consumer Fair stall & set up	3,15,000.00	150 000.00	QPP	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	02/06/2025	N/A	05/05/24	N/A	N/A	9 Jun 25	16 Jun 25	23/05/2025	CS	
724		Service	Checkpoint Firewall Device License Renewal and Upgrade for Security Infrastructure at Botswana Embassies (Checkpoint) for	2, 092,500.00	55,00,000.00	Open Domestic Bidding	10/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	01/06/2025	30/05/2027	09/06/2027	DSDS	
725		Service	Installation, Maintenance and Support Contract for CCTV and Access Control Services for Datacenters and Regional	41,58,000.00	36,58,000.00	Open Domestic Bidding	10/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	01/06/2025	30/05/2026	09/06/2026	DSDS	
422		Service	12 months service contract for the provision of security guard services at DSDS-HQ (June 2025-March 2027)	3,45,360.00	5,95,360.00	Open Domestic Bidding	10/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	01/06/2025	31/03/2027	10/04/2027	DSDS	
737		Service	Tender for the provision of Hardware and System Administration	42,00,000.00	42,00,000.00	Open Domestic Bidding	17/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	05/06/2025	04/06/2026	15/06/2026	DSDS	
737		Service	Tender for the Provision of Novel e-Directory support services	25,00,008.00	25,00,008.00	Open Domestic Bidding	17/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	19/06/2025	18/06/2026	30/06/2026	DSDS	
4321			Technology Refresh for Core Equipment Routers (Data centre and 7 regional nodes)	4,18,31,351.99	4,18,31,351.00	Open Domestic Bidding	17/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	19/06/2025	18/06/2026	30/06/2026	DSDS	
1422		Seminars and Workshops committee conferences	Digital Transformation Citizen Forum	13,62,270.00	2,42,500.00	RFQ	15/05/2025	N/A	20/05/2025	20/05/2025	22/05/2025	23/05/2025	N/A	23/05/2025	N/A	26/05/2025	N/A	N/A	29/05/2025	29/05/2025	06/06/2025	CS	

417		Service	provision of Wide Area Network connectivity and Maintenance for 4 Nodes for a period of 12 months	9,652,512	12,478,896	Open Domestic Bidding	17/02/2025	31/03/2025	11/04/2025	14/04/2025	02/05/2025	05/05/2025	19/05/2025	21/05/2025	23/05/2025	28/05/2025	30/05/2025	26/06/2025	01/07/2025	30/06/2028	16/07/2028	DSDS
401		Advertising & Publicity	Production & lighting of video, radio, newspaper and social media adverts	12,85,800.00	100 000.00	RFQ	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	30/05/2025	N/A	05/06/24	N/A	N/A	9 Jun 25	16 Jun 25	27/06/2025	CS
1438		Trade Fair & Exhibitions	Northern Trade Fair stall & set up	315,000.00	150 000.00	RFQ	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	30/05/2025	N/A	05/06/24	N/A	N/A	9 Jun 25	16 Jun 25	27/06/2025	CS
1438		Trade Fair & Exhibitions	Consumer Fair stall & set up	3,15,000.00	165 000.00	RFQ	05/05/2025	N/A	09/05/2025	09/05/2025	16/05/2025	23/05/2025	N/A	30/05/2025	N/A	05/06/24	N/A	N/A	9 Jun 25	16 Jun 25	27/06/2025	CS
		Works																				
814		Works	Tender for the provision of repair works at DSDS Computer Refurb Centre	1,90,000.00	1,90,000.00	Request for Quotation	10/03/2025	27/03/2025	N/A	07/04/2025	11/04/2025	14/04/2025	17/04/2025	23/04/2025	24/04/2025	25/04/2025	13/05/2025	14/05/2025	01/06/2025	15/07/2025	30/07/2025	DSDS
814		Works	Tender for the provision of Building works at DSDS Block 6 and 8 offices	20,72,068.16	20,72,068.16	Open Domestic Bidding	17/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	19/06/2025	18/08/2025	30/08/2025	DSDS
814		Works	Tender for the provision of Electrical works at DSDS Block 6 and 8 offices	4,66,190.00	4,66,190.00	Open Domestic Bidding	17/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	19/06/2025	18/08/2025	30/08/2025	DSDS
		Works	provision of Mechanical works at DSDS Block 6 and 8 offices	21,44,759.00	21,44,759.00	Open Domestic Bidding	17/03/2025	27/03/2025	04/04/2025	07/04/2025	22/04/2025	22/04/2025	29/04/2025	02/05/2025	05/05/2025	07/05/2025	22/05/2025	30/05/2025	19/06/2025	18/08/2025	30/08/2025	DSDS
814																						
		QUARTER 2																				
		Supplies																				
405		Domestic Household Materials	Procurement of MCI Annual Planning Materials	5,72,800.00	1,43,200.00	QPP	07/07/2025	N/A	10/07/2025	15/07/2025	18/07/2025	22/jul	28/jul	29/07/2025	N/A	07/08/2025	N/A	N/A	10/08/2025	45918	25/09/2025	CS
409		Incidental Expenses (General Expenses)	Procurement of Tea and Tea Accessories	9,83,840.00	2,45,960.00	QPP	07/07/2025	N/A	10/07/2025	15/07/2025	18/07/2025	22/jul	28/jul	29/07/2025	N/A	07/08/2025	N/A	N/A	10/08/2025	45887	25/08/2025	CS
414		Office supplies	Stationery/Archival Boxes, Giant Stappler, Giant Hole Puncher pens	7,47,070.00	1,80,000.00	QPP	07/07/2025	N/A	10/07/2025	15/07/2025	18/07/2025	22/jul	28/jul	29/07/2025	N/A	07/08/2025	N/A	N/A	10/08/2025	45887	25/08/2025	CS
414		Office Supplies	Toners and Drums	7,47,070.00	3,00,000.00	RFQ	06/08/2026	N/A	12/08/2025	12/08/2025	15/08/2026	18/08/2026	19/08/2026	19/08/2026	N/A	21/08/2026	N/A	N/A	24/08/2025	27/08/2025	29/08/2025	CS
		Services																				
401		Advertising & Publicity	Production & lighting of video, radio & newspaper adverts	100 000.00	1,00,000.00	QPP				01/07/2025	07/07/2025	14/07/2025	15/07/2025	16/07/2025	17/07/2025	18 Jul 25			25 Jul 25	25 Aug 24	09/10/25	CS
01202		Courses (Training)	For Short courses & Reimbursements for training as approved by the Board	28,50,930.00	3,00,000.00	RFQ	01/07/2025	N/A	07/07/2025	14/07/2025	15/07/2025	16/07/2025	17/07/2025	18 Jul 25	17/07/2025	25 Jul 25	N/A	N/A	29 Jul 25	4 Aug 25	25/08/2025	CS
00803		Buildings (Maint and Running expenditure)	Installation of cameras with motion sensors MCI HQ	3,00,000.00	2,93,570.00	RFQ	01/07/25	01/07/25	08/07/25	15/07/2025	15/07/2025	15/07/2025	29/07/2025	05/08/25	05/08/25	05/08/25	19/08/2025	26/08/2025	26/08/2025	02/09/25	09/09/25	CS
1217		Performance Management System	MCI Annual Planning Retreat conference facility	8,01,620.00	4,05,000.00	QPP	16/10/2025	N/A	16/10/2025	16/10/2025	30/10/2025	30/10/2025	10/03/2025	N/A	N/A	10/08/2025	N/A	20/10/2025	22/10/2025	27/10/2025	15/11/2025	CS
Capacity Building (02176)		Service	Annual picnic with 300 invitees for one day @ 400.00 meals per day	1,20,000.00	1,20,000.00	Quotations Proposal	14/07/2025	16/07/2025	n/a	28/07/2025	05/08/2025	13/08/2025	15/08/2025	18/08/2025	21/08/2025	28/08/2025	n/a	n/a	03/09/2025	03/09/2025	09/09/2025	DT&C
01422 Seminars and workshops committee Conferences		Services	radiation safety officers in the medical sector (South)	470,000.00	1,35,000.00	RFQ	31/03/2025	2 Mar 25	N/A	04/03/2025	07/04/2025	08/04/2025	N/A	N/A	N/A	04/09/2025	N/A	04/11/2025	19/05/2025	23/05/2025	30/06/2025	RPI
1422		Seminars and Workshops committee conferences	Building for monitoring and evaluation and	1,40,000.00	1,40,000.00	QPP	04/04/2025	N/A	22/09/2025	22/09/2025	29/09/2025	10/09/2025	15/09/2025	N/A	N/A	18/09/2025	N/A	10/09/2025	13/10/2025	14/10/2025	21/10/2025	CS
		Works																				
		Quarter 3																				
		Supplies																				

Capacity Building (02176)	Supplies	Snack for 200 audience x 3 days for IP	1,20,000.00	1,20,000.00	Quotations Proposal	15/09/2025	n/a	n/a	16/09/2025	24/09/2025	25/09/2025	02/10/2025	03/10/2025	07/10/2025	13/10/2025	n/a	n/a	14/10/2025	14/10/2025	20/10/2025	DT&C
432	Printing Charges	10, Backdrop banner 2, Xbanners 4, stowaway	5,03,000.00	1,50,000.00	RFQ	01/10/2025	N/A	07/10/2025	07/10/2025	14/10/2025	15/10/2025	N/A	16/10/2025	N/A	17 Oct 25	N/A	N/A	24 Oct 25	24 Nov 25	30/11/2025	CS
414	Office Supplies	Toners and Drums	3,00,000.00	3,00,000.00	RFQ	05/10/2025	N/A	08/10/2025	08/10/2025	08/10/2025	13/10/2026	20/10/2026	22/10/2025	N/A	22/10/2025	25/10/2025	N/A	29/10/2025	05/11/2025	21/11/2025	CS
405	Domestic and Household Requisites	Procurement of Cleaning Materials	5,72,800.00	1,43,200.00	RFQ	45935	N/A	N/A	45946	45946	45953	45957	45960	N/A	45968	N/A	N/A	45970	45989	07/12/2025	CS
409	Incidental Expenses (General Expenses)	Procurement of Tea and Tea Accessories	9,83,840.00	2,45,960.00	RFQ	45935	N/A	N/A	45946	45946	45953	45957	45960	N/A	45968	N/A	N/A	45970	45989	07/12/2025	CS
414	Office Supplies	Stationery-Archival Boxes, Giant Stappler, Giant Hole Puncher,pens	7,47,070.00	1,80,000.00	RFQ	45935	N/A	N/A	45946	45946	45953	45957	45960	Procurement o	45968	N/A	N/A	45970	45989	07/12/2025	CS
	Services																				
Capacity Building (02176)	Service	optical stage(multi view screens/audio visuals P50,000, stage P18,200, sound P16,300, lighting P17,800, technical solution P20,960)for	1,72,380.00	1,72,380.00	Quotations Proposal	15/09/2025	15/09/2025	n/a	16/09/2025	24/09/2025	25/09/2025	02/10/2025	03/10/2025	07/10/2025	10/10/2025	n/a	n/a	15/10/2025	15/10/2025	22/10/2025	DRKB
Capacity Building (02176)	Service	Catering for 200 participants during a three (3) days for IP Summer school @P400/Plate	2,40,000.00	2,40,000.00	Quotations Proposal	15/09/2025	n/a	n/a	16/09/2025	24/09/2025	25/09/2025	02/10/2025	03/10/2025	07/10/2025	10/10/2025	n/a	n/a	15/10/2025	17/10/2025	24/10/2025	DT&C
01202	Courses (Training)	For Short courses & Reimbursements for training as approved by the Board	28,50,930.00	3,00,000.00	RFQ	04/10/2025	N/A	16/10/2025	16/10/2025	23/10/2025	30/10/2025	10/11/2025	14/11/2025	N/A	29/10/2025	03/11/2025	03/11/2025	11/11/2025	13/11/2025	25/11/2025	CS
Capacity Building(02176)	Services	Catering for World Science Day for Peace and Development (1 day), attended by 500 people, @P400.00 meals per day	2,00,000.00	2,00,000.00	Quotations Proposal	01.09.2025	04.09.2025	n/a	08.09.2025	29.09.2025	06.10.2025	10.10.2025	17.10.2025	22.10.2025	31.10.2025	03.11.2025	n/a	05.12.2025	05.12.2025	08.12.2025	DRKB
	Works																				
	Quarter 4																				
	Supplies																				
Advertising and Publicity	Supplies	50 Branded T-shirts for National Competitions x 11 Regions	1,10,000.00	1,10,000.00	QPP	12/01/2026	19/01/2026	n/a	20/01/2026	28/01/2026	02/02/2026	04/02/2026	10/02/2025	13/02/2025	20/01/2026	n/a	n/a	28/01/2026	28/01/2026	06/02/2026	DT&C
414	Office Supplies	Stationery-Archival Boxes, Giant Stappler, Giant Hole Puncher,pens	7,47,070.00	2,07,070.00	RFQ	46027	N/A	07/01/2026	07/01/2026	46035	46043	46049	46026	N/A	05/02/2026	N/A	N/A	46062	46079	10/03/2026	CS
405	Domestic and Household Requisites	Procurement of Cleaning Materials	5,72,800.00	1,43,200.00	RFQ	46027	N/A	07/01/2026	07/01/2026	46035	46043	46049	46026	N/A	05/02/2026	N/A	N/A	46062	46079	46091	CS
409	Incidental Expenses (General Expenses)	Procurement of Tea and Tea Accessories	9,83,840.00	2,45,960.00	RFQ	46027	N/A	07/01/2026	07/01/2026	46035	46043	46049	46026	N/A	05/02/2026	N/A	N/A	46062	46079	10/03/2026	CS
724	Computer System Consumables	Toners and Drums	21,52,200.00	3,00,000.00	RFQ	46028	N/A	07/01/2026	07/01/2026	46035	46043	46049	46026	N/A	06/02/2026	N/A	N/A	46062	46079	46091	CS
	Services																				
1217	Performance Management System	Strategy Development	8,01,620.00	1,40,000.00	RFQ	03/12/2025	N/A	06/12/25	08-12-2025	19/12/2025	16/01/2026	19/01/2026	N/A	N/A	23/01/2026	N/A		01/02/2026	46066	20/02/2026	CS
01422	Courses (Training)Seminars and Workshops Committee Conferences	For workshops and Seminars as submitted by Divisions	13,62,270.00	3,00,000.00	RFQ	02/05/2025	N/A	15/01/2026	15/01/2026	20/01/2026	23/02/2026	28/01/2026	28/01/2026	N/A	04/02/2026	N/A	N/A	13/02/2026	13/02/2026	10/03/2026	CS

PREPARED BY:	Director Procurement Oversight: _____
	Signature: _____
	Date: _____

APPROVED BY: _____	Accounting Officer: _____
_____	Signature: _____
_____	Date: _____