



Republic of Uganda

MINISTRY OF LOCAL GOVERNMENT
P.O BOX 7037,
KAMPALA, UGANDA
Website: www.molg.go.ug
Telephone: 323890/9, 320006
Fax: 256-041-221-584

19th July 2024

REQUEST FOR QUOTATION
SUPPLY AND DELIVERY OF 500 KVA DIESEL GENERATORS
RFQ NO. MOLG/RFQ/24/25/0196

Dear Sir / Madam,

The Government of Uganda through The Ministry of Local Government has allocated funds to be used for the Procurement of Supply and Delivery of 500 KVA Diesel Generators to be distributed to several government facilities across the country under lots as specified in Annex B.

You are therefore kindly requested to submit your quotation for **Supply and Delivery of 500 KVA Diesel Generators** described in Annex C.

The Ministry will evaluate the tenders submitted in four stages namely: -

- a) General Mandatory Evaluation
- b) Technical requirements Evaluation
- c) Technical Capacity Evaluation
- d) Financial Evaluation

Interested Bidders shall be pre-qualified and registered as service providers to the Ministry of Local Government Uganda as stipulated in the PPDA Act 2003.

In the event of a discrepancy between the unit price and the total price obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected by MOLG and bidder notified.

The Bidders shall not vary their prices for any reason after the deadline of the tender and while the Quotation is still valid. At the time of award of Contract, The Contracts committee, through MOLG, reserves the right to vary (increase or decrease) the quantity of **goods** by up to a maximum twenty-five per cent (25%) of the total offer, without any change in the unit price or other terms and conditions unless expressly stated in the original offer.

The Ministry is not bound to accept any Quotation, nor award a Contract, nor be responsible for any costs associated with a Bidder's preparation and submission of a Quotation regardless of the outcome or the manner of conducting the selection process.

Annex A
Instructions to Bidders

Description of requested Goods	See Annex C
Deadline for Quotation	The Quote shall be addressed to The Ministry of Local Government on or before Date: 23rd September 2024 Time: 1500 EAT
General Terms and Conditions	Any bid submission will imply the unconditional acceptance of the General Terms and Conditions for the Procurement of Goods and adherence to the regulations contained in the PPDA Act 2003.
Payment Terms	The method and conditions of payment to be made to the Supplier under this Contract shall be specified in the Special Conditions of Contract. Payments shall be made promptly by The Ministry as specified in the contract.
Solicitation/Bid Security	The Provider/Supplier shall furnish as part of its Solicitation, a Cash Refundable Solicitation Security.
Validity of Quotation starting from the Deadline of the Tender	60 days In exceptional circumstances, The Ministry may request the Bidder to extend the validity of the Quotation beyond what has been initially indicated in this RFQ. The Bidder shall then confirm the extension in writing, without any modification whatsoever on the Quotation.
Additional Notes	The Bidder shall provide the warranty and guarantee of the items.
Quotations Submission	All quotations shall be submitted to the following address: Ministry of Local Government, Procurement and Disposal Unit Plot 1, Pilkington Road P.O Box 7037, Kampala, Uganda