

**Invitation to tender for the selection of potential
Outsource Manpower provider/s /s for its Head Office
(Addis Ababa)- Bid Announcement No. SSNT-T530**

INVITATION TO TENDER

Bid Announcement No. SSNT-T530

Ethiopian Airlines Group wants to conduct a bid for the selection of potential Outsource Manpower provider/s /s for its Head Office (Addis Ababa).

Any company which has been legally established with renewed trade license in the above-mentioned service sector has to have VAT registration certificate, at least two (2) years of experience in the specified service sector, Commercial registration certificate, TIN (Tax Identification Number), Tax Clearance Certificate stating the bidder is eligible to participate in any public tender and valid at least at the deadline for submission of bids can participate on this bid.

Interested bidders should deposit non-refundable ETB100 (one hundred birr) to the nearby Commercial Bank of Ethiopia (CBE) branch referring tender number SSNT-T530 to Ethiopian Airlines Account Number 1000006958277(E-99). Bidders shall email the scanned copy of the deposit slip, project title with tender number and detail contact address of the company to the

below address and will get tender document by return email.

All bidders are required to submit bid security ETB 300,000.00 (Three hundred thousand dollars.) in the form of an unconditional bank guarantee, or certified payment order (C.P.O) in the name of Ethiopian airlines group. The bid security will be returned to the unsuccessful bidders immediately after the winner is announced.

The sealed bid document must be submitted in separate envelopes i.e., the (Technical Proposal, Financial Offer, and Bid Security) and one outer envelope, duly marking the inner envelopes as “ORIGINAL” and “COPIES” document delivered to Ethiopian Airlines, Strategic Sourcing Non-Technical section before/on April 24, 2025, at 11:00 AM. The bid will be opened on the same date at 11:30 AM, at Ethiopian Airlines Group Head office Addis Ababa, at presence of those interested bidders or their representatives.

For Further information, please contact the below address:

Ethiopian Airlines Group Headquarter

Bole International Airport, Addis Ababa,
Ethiopia

Procurement and Supply Chain
Management Department,

Strategic Sourcing N-Technical Section

Tel. 011 517 8025

E-

mail: eskedarya@ethiopianairlines.com