

Government of the People's Republic of Bangladesh
Department of Environment
Paribesh Bhaban, E-16, Agargaon, Dhaka-1207
REQUEST FOR EXPRESSION OF INTEREST (EOI)
For Hiring a Consulting Firm

No-22.02.0000.065.14.011.24

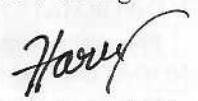
Date: April 22, 2025

1.	Ministry/Division/Office	Ministry of Environment, Forest and Climate Change
2.	Agency	Department of Environment (DoE)
3.	Procuring Entity Name	Mr. Md. Harun-Or-Rashid Reporting Officer, "Bangladesh BTR1/NC4: Enabling Activities" Global Reporting Project
4.	Procuring Entity Code	Not used as present
5.	Procuring Entity District	Dhaka
6.	Expressions of Interest for the Selection of	Consulting Firm
7.	EOI Ref.no and date	No-22.02.0000.065.14.011.24 Date: 22.04.2025
KEY INFORMATION		
8.	Procurement method	Quality and Cost-Based Selection (QCBS)
FUNDING INFORMATION		
9.	Budget and Source of Funds	The Global Environment Facility (GEF)
10.	Development Partners	GEF-UNEP
PARTICULAR INFORMATION		
11.	Project Code	N/A
12.	Project Name	Bangladesh: Enabling Activities for the Preparation of a combined Initial Biennial Transparency Report and Fourth National Communication (BTR1/NC4) to the United Nations Framework Convention on Climate Change (UNFCCC) Project
13.	EOI closing Date & Time	Sunday, May 07, 2025, before 5.00 pm
INFORMATION FOR APPLICANT		
14.	Brief description of the assignment	<p>This is to appointment of firms for the following packages under the "Bangladesh: Enabling Activities for the Preparation of a combined Initial Biennial Transparency Report and Fourth National Communication (BTR1/NC4) to the United Nations Framework Convention on Climate Change (UNFCCC)" project.</p> <p>Package 01: Consulting Firm/Institution to Facilitate Capacity Building Training Workshops for 'Bangladesh: Enabling Activities for the Preparation of a combined Initial Biennial Transparency Report and Fourth National Communication (BTR1/NC4) to the United Nations Framework Convention on Climate Change (UNFCCC)' project.</p> <p>Package 02: Audit Firm/Consultant to Carry out the Audit: Initial Biennial Transparency Report & Fourth National Communication (BTR1/NC4) project for the period from January-December 2024 and January – December 2025.</p> <p>Package 03: Firm to Support Update and Archive of Data, collected for the Bangladesh: Initial Biennial Transparency Report & Fourth National Communication (BTR1/NC4) project, to the 'Bangladesh Climate Change MRV System.</p> <p>For detail description and other informations please find the Terms of References (ToRs) of the packages on the Notice Board of the website of Department of Environment (DoE) (link: https://doe.gov.bd/site/view/notices), the Ministry of Environment, Forest and Climate Change.</p>
15.	Experiences, resources & delivery capacity requires	For details of the experiences, resources & delivery capacity requires please follow the ToRs of the packages that are available in the Notice Board of the website of Department of Environment (DoE), (link: https://doe.gov.bd/site/view/notices).
16.	<p>The Reporting Officer of the "Bangladesh BTR1/NC4: Enabling Activities" Project now invites eligible consulting firms of Bangladesh for submission of EOI of the aforementioned packages: All proposals should include: (a) Application (b) Organizational Profile (name, address, registrations, the primary sector of operations, consortium partners (if any), number of staff, annual expenditure, working experience, and key accomplishments, etc.) (c) If applicable, please also include VAI Registration & TIN Certificate, Joint Stock Company Registration Certificate etc.</p> <p>Proposals must be submitted to the Reporting Officer of the Bangladesh BTR1/NC4: Enabling Activities Global Reporting Project at the Department of Environment, Ministry of Environment, Forest and Climate Change. Each proposal should be enclosed in a separate envelope mentioning packages number. The complete package should be delivered to the desk of the Reporting Officer at the Climate Change and International Conventions Wing, Department of Environment, 9th Floor, E/16, Paribesh Bhavan, Sher-e-Bangla Nagar, Dhaka 1207, Bangladesh by May 07, 2025, 4:00 pm.</p>	

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Procuring entity (Client) Details		
I	Name of Official Inviting EoI	: Md. Harun-Or-Rashid
II	Designation of Official Inviting EoI	: Reporting Officer, "Bangladesh BTR1/NC4: Enabling Activities" Project
III	Address of Official Inviting EoI	: Department of Environment 9 th Floor, Room: 1004, Poribesh Bhaban New Building E/16 Agargaon Administrative Area Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh
IV	Contact details of Official Inviting EoI	: Phone: 222218453, Email: harun.rs83@doe.gov.bd
V	Place of Submission of EoI	: Reporting Officer's office (Deputy Director's Office of International Convention) "Bangladesh BTR1/NC4: Enabling Activities" Project, Department of Environment 9 th Floor, Room: 1002, Poribesh Bhaban New Building E/16 Agargaon Administrative Area Sher-E-Bangla Nagar, Dhaka-1207, Bangladesh
VI	The Client (Procuring Entity) reserves the right to accept or reject all REoIs	

For further information and clarification, the intending applicant may contact the address given below during office hours (9 a.m. to 5 p.m.).



Md. Harun-Or-Rashid
Deputy Director (International Convention) and Reporting Officer,
"Bangladesh BTR1/NC4: Enabling Activities" Project
Department of Environment (DoE)
E/16 Agargaon, Sher-E-Bangla Nagar, Dhaka-1207