



23rd May 2024

TENDER REFERENCE NUMBER: 013 (2024)

TENDER TITLE: SUPPLY OF LAPTOPS AND DESKTOPS

PROCURING ENTITY: Water Utilities Corporation

1. Sealed Tender offers are invited for supply of laptops and desktops.
2. Procurement Method is: **OPEN DOMESTIC BIDDING**
3. Tenderers who are domiciled in Botswana must, in order to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:

**Code: 203 - Electrical, Electronic, Mechanical, Fire and ICT Supplies
Sub Code 01 - Electrical and Electronic Equipment, Spares and Accessories (includes ICT, photographic equipment and others)**
4. This tender is reserved for 100% Citizen Owned Contractors in line with Section 76 of the Public Procurement Act.
5. Preference margins will be applied to qualifying bidders in line with the prescribed Preference Schemes.
6. Tender documents shall be obtained by visiting web address <https://www.wuc.bw/wuc-tenders-new>. Online documents will be available for purchase from **23rd May 2024**.
7. A non-refundable deposit of **P250.00** payable to Water Utilities Corporation. Youth (18 – 35) owned Companies shall pay half price. Bidders are to process payment on the website.
8. Queries relating to this tender should be addressed to the Acting Senior Manager-Supply Chain at procurement@wuc.bw and should reach the office not later than ten (10) days before the tender closing date.
9. The closing date and time for receipt of sealed tender offers is **1400hrs** hours on **4th July 2024**.
10. Late tender offers will not be accepted.
11. The Bid Submission Method is: **One Envelope Submission**

One (1) original tender document marked **ORIGINAL**, two (2) duplicate copies of the original document marked COPY all in one sealed envelope clearly marked: "Tender Reference: **SUPPLY OF LAPTOPS AND DESKTOPS WUC 013 (2024)**"

shall be delivered to: **The Senior Manager: Supply Chain, Tender Room, Water Utilities Corporation, Sedibeng House, Plot 17530, Luthuli Road, Old Industrial Site, Gaborone, Botswana**

The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority Standardized Conditions of Tender for Supplies shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

GABORONE HEAD OFFICE

Sedibeng House, Lot 17530 Luthuli Road, Private Bag 00276, Gaborone
Tel: 399 2500 | Toll Free No. 0800 555 555 | Email: contactcentre@wuc.bw

We keep it flowing, for you.

