

REQUEST FOR EXPRESSIONS OF INTEREST

FEDERAL DEMOCRATIC REPUBLIC OF ETHIOPIA

Project: 6-Towns' Urban Sanitation Program (Italian Agency for Development (AICS))

Assignment Title: Selection & Employment of Consulting firm for Development, Deployment and Commissioning of Integrated Loan Fund Management Information system

Reference No: QCBS- MoWE/WDF/C-01/2024

The Federal Democratic Republic of Ethiopia has received financing from the Italian Agency for Development toward the cost of the **6-Towns' Urban Sanitation Program** and intends to apply part of the proceeds for consulting services.

1. OBJECTIVES OF THE ASSIGNMENT

The objective of this project is to establish a highly secured integrated Loan Fund Management Information System (ILFMIS) for the Water Fund Administration Executive of the Ministry of Water and Energy with the entire Technology and Software tools required for the system. The chosen Software Solution will support the WDFE in managing Provision of Loan Finance for projects, Loan Recovery (Reimbursement), Follow up loan funded project activities and status, address entire Loan Fund Financial Activities, address government and NGO and Donor financiers, address capacity building activities and delivery of the effective services and activities and significantly improve the efficiency and effectiveness of the WDFE office of the Ministry services towards fulfilling good governance.

2. SCOPE OF THE CONSULTANCY SERVICE

The scope of the work also includes but not limited to the following activities and functional and non-functional requirements

1. Assess/ study the status of the current situations/ existing manual and paper-based processes in the WDFE and prepare appropriate specification and perform a detailed analysis of the functional requirements of the required systems.
2. Vendor shall study the existing system which the Minister of Water and Energy uses deployed at Minister of Finance. The study outcome shall document the scope which is covered by the existing system and the integration scope with the new proposed package of solutions.
3. Gather system requirements/ needs using various methodologies, analyze them, prepare Software Requirement Specification Document (SRS), Present requirements to all stakeholders, collect comments and amend SRS accordingly.
4. Designing, implementing/ customizing, configuring, commissioning, testing, deploying, conduct intensive system trainings for users and technical staffs on the system, and support and maintenance of the system for the warrantee period.
5. Defining and documenting each section of the system in system development life cycle (Details of the major activities and deliverables of the project).
6. Present prototype of the system to all stakeholder, collect the comments and amend system according to comments collected and prepare second prototype with all functionalities incorporated;
7. Conduct User Acceptance Test for ensuring acceptable performance and security; Gather comments, bugs, errors, correction points and assess the integrity, consistency and reliability of the system;
8. The solution must be developed in an open manner for integration with different software



applications and it is a must.

9. Define and document each section of the system in system development life cycle.
10. Installing, configuring and implementing the software system in all specified location and test with actual data at the working environment of the MoWE. Finalize the MIS system and deploy the complete system in the production environment;
11. Conduct project review with project managers and contact persons from the Ministry.
12. Conduct all testing including UAT and prepare and submit all test results
13. The developer must provide at least three years support, maintenance, and upgrading if any, full warranty for the entire project.
14. Delivery of all the required hardware and of the third-party software license (such as Database and Operating systems, if any) required for the proper functionality of the system.
15. Finalizing Identification of any major shortcomings of the existing manual and paper-based processes after analyzing of the finding of the existing manual and paper-based processes and making discussions with pertinent staff of WDFE.

Please note that the detail Objective and Scope of the assignment shall be given in the ToR

3. Duration of the Services and Contract: 24 Weeks from the date of contract signing

The Ministry of Water and Energy now invites eligible consulting firms ("Consultants") to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The short-listing criteria are:

- I. Core business and years in business
- II. Qualification & Relevant Experience of the firm in the field of assignment (Specific Experience) and
- III. Organizational, managerial and technical capabilities of the firm.

The attention of interested Consultants is drawn to Section III, paragraphs, 3.14, 3.16, and 3.17 of the World Bank's "Procurement Regulations for IPF Borrowers" July 2016 ("Procurement Regulations"), setting forth edition 2020 the World Bank's policy on conflict of interest.

A Consultant may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications. But, should indicate clearly whether the association is in the form of a joint venture and/or a sub-consultancy. In the case of a joint venture, all the partners in the joint venture shall be jointly and severally liable for the entire contract, if selected.

A Consultant will be selected in accordance with the Quality and Cost Based Selection method set out in the Consultant Guidelines.

Further information including the detail TOR can be obtained at the address below during office hours 9:00 AM to 12:00 AM and 2:00 PM to 4:30 PM after noon from Monday to Friday or on the Ministry of Water and Energy Website [https://www.mowe.gov.et/en/resource types/procurement-files](https://www.mowe.gov.et/en/resource/types/procurement-files).

Expressions of interest must be delivered in a written form to the address below (in person) or by e-mail on or before 08 July 2024, 4:00 PM

Ministry of water and Energy (MoWE)

Attn: Mr. Wagari Madera, Procurement Executive Officer
Haile Gebre silasie Avenue 2nd floor, Room Number 215

Tel: +251116898006

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Addis Ababa, Ethiopia

