

Consulting services for the performance of a financial, accounting, internal control system and procurement audit

Call for Expression of Interest

Text Tender documents (1)

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General information

Country: **Congo**
City/Town: Brazzaville
Notice/Contract Number: n°001/MATIER/CAB/PI-PUDT/UCP-2024 of November 18, 2024
Publication date: Nov 27, 2024
Deadline (local time): December 12, 2024 - 1:00 p.m.
Funding agency: **French Development Agency - Financing Agency**
Buyer: **CONGO - Ministry of Land Planning, Infrastructure and Road Maintenance**
Eligibility of Bidders: Interested Candidates must provide information demonstrating that they are qualified and experienced to perform these Services. As such, they will provide proof that they have recent and similar service references. The similarity of the references will be analyzed based on:

- The scale of the contracts;
- The nature of the Services: conducting an annual external audit, checking supporting documents and supporting the renewal of advances on funding from donors, in particular AFD or the World Bank;
- Technical fields and expertise: accounting and financial audits, procurement, internal control;
- Geographical context: the Central African Economic and Monetary Community (CEMAC).

The MATIER will also examine the relevance of the Expressions of Interest with regard to the following criteria:

- Internal skills and availability in terms of technical support provided to experts located in the country: this will involve presenting the system mobilized by the Candidate to support the experts deployed in the field, including when the mission is carried out in a country other than the one in which the Candidate has its headquarters or main office;
- Local correspondents/partners: the Candidate will indicate the firms/structures registered in the Republic of Congo that it has already mobilized in the past and is likely to mobilize again;
- Quality assurance procedures and certifications available to the Candidate (for example ISO 9001 or environmental and social certification).

Original language: French

Contact

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Missions

- [79200000 - Accounting, auditing and tax services](#)

Tender documents and attached documents

- Solicitation: Call for Expressions of Interest (249 KB; Nov 27, 2024)

[Download the document\(s\)](#)

Original text

REPUBLIC OF CONGO

MINISTRY OF LAND USE, INFRASTRUCTURE AND ROAD MAINTENANCE

INVESTMENT PROGRAMME OF THE SUSTAINABLE LAND USE PROGRAMME OR KOPEKOBA

PROGRAMME COORDINATION UNIT

CALL FOR EXPRESSIONS OF INTEREST

N° 001/MATIER/CAB/PI-PUDT/UCP-2024

Consultancy Services for the conduct of a financial, accounting, internal control system and procurement audit

The Ministry of Land Use, Infrastructure and Road Maintenance (the "MATIER") has received funding from the French Development Agency (the "AFD") and intends to use part of the proceeds to make payments under the Investment Programme of the Sustainable Land Use Programme (KOPEKOBA programme).

The Candidate's Services will aim to carry out a financial, accounting, internal control system and procurement audit. More specifically, this will involve:

- Carrying out the annual external audit (control of financial statements, use of funds, procurement and effectiveness of the internal control system deployed, etc.);

- Checking, on a quarterly basis, supporting documents for expenses (completeness, probative value, etc.);
- Supporting the process of renewing funds as needed.

The Services will be provided for a period of three (3) years, renewable for two (2) periods of twelve (12) months each.

MATIER invites Candidates to express their interest in providing the Services described above.

This Call for Expressions of Interest is addressed to Design Offices or Consortiums of Design Offices.

The eligibility criteria for AFD financing are specified in Article 1.3 of the "Guidelines for the Award of Procurement Funded by AFD in Foreign States", available online on the AFD website: <http://www.afd.fr>.

Candidates may only submit one application in their own name or as a Group. If a Candidate (including a member of a Group) submits or participates in several applications, these will be eliminated. However, the same Subcontractor may participate in several applications.

If the Candidate is constituted as a Group, the Expression of Interest must include a copy of the Group agreement concluded by all of its members or a letter of intent to constitute a Group, signed by all of its members and accompanied by a copy of the proposed Group agreement.

In the absence of this document, the other members will be considered as Subcontractors. The references and qualifications of Subcontractors are not taken into account in the evaluation of applications.

Interested Candidates must produce information demonstrating that they are qualified and experienced to carry out these Services. As such, they will provide proof that they have references for recent and similar services.

The similarity of the references will be analyzed according to:

- The scale of the contracts;
- The nature of the Services: carrying out an annual external audit, checking supporting documents and supporting the renewal of advances on financing from donors, in particular AFD or the World Bank;
- Technical fields and expertise: accounting and financial audits, procurement, internal control;
- Geographical context: the Central African Economic and Monetary Community (CEMAC).

The MATIER will also examine the relevance of the Expressions of Interest with regard to the following criteria:

- Internal skills and availability in terms of technical support provided to experts located in the country: this will involve presenting the system mobilized by the Candidate to support experts deployed in the field, including when the mission is carried out in a country other than the one in which the Candidate has its headquarters or main office;
- Local correspondents/partners: the Candidate will indicate the firms/structures registered in the Republic of Congo

that it has already mobilized in the past and is likely to mobilize again;

- Quality assurance procedures and certifications available to the Candidate (for example ISO 9001 or environmental and social certification).

The MATIER will draw up a shortlist of a maximum of six (6) Candidates, pre-selected on the basis of the applications received, to whom it will send the Request for Proposals for the performance of the required Services.

Expressions of Interest must be submitted in French in two (2) copies (one original + 1 copy) and a digital version (USB key) and must be submitted to the address below:

SUSTAINABLE LAND USE PROGRAM COORDINATION UNIT

Located Villa Camp ASECNA MAYA-MAYA, BRALICO Zone, opposite Hôtel PEFACO

Tel: (+242) 05 543 00 20/ 06 960 49 68

Candidates do not have the possibility to submit their Application by e-mail. Applications must be sent by post only.
Applications

must be sent before December 12, 2024 at 1:00 p.m. (Brazzaville time), and bear the following mention:

NOTICE OF CALL FOR EXPRESSION OF INTEREST No. 001/MATIER/CAB/PI-PUDT/UCP-2024

“Expression of interest for the mobilization of Consulting Services for the performance of a financial, accounting, internal control system and procurement audit”

“To be opened only during the counting session”.

Any Expression of Interest received after the deadline will not be considered and will not be opened.

Expressions of Interest will be opened on the same day at 2 p.m. (Brazzaville time), in the presence of representatives of the Candidates who so wish.

Interested Candidates may obtain additional information up to seven (7) calendar days before the deadline for submitting applications, by email exclusively: gomadegoma@gmail.com /emerypassi60@gmail.com. The Client's responses will be posted regularly on the afddgmarket.com platform

Done in Brazzaville, on

The National Coordinator of PUDT/KOPEKOBA

Antoine GOMA

Annex to the Expression of Interest

(To be provided signed with the application, without modification of the text)

Declaration of integrity, eligibility and environmental and social responsibility

Title of the offer or proposal (the "Contract")

To: (the "Project Owner")

1. We acknowledge and accept that the French Development Agency (the "AFD") only finances the Project Owner's projects under its own conditions which are determined by the Financing Agreement which binds it directly or indirectly to the Project Owner. Consequently, there can be no legal link between the AFD and our company, our group, our suppliers, contractors, consultants and subcontractors. The Contracting Authority retains exclusive responsibility for the preparation and implementation of the procurement process and their execution. Depending on whether the contracts are for works, supplies, equipment, intellectual services (consultants) or other services, the Contracting Authority may also be referred to as the Client or Buyer.

2. We certify that we are not, and that none of the members of our group, nor our suppliers, contractors,

consultants and subcontractors, are in one of the following cases:

2.1 Being in a state of or having been the subject of bankruptcy, liquidation, receivership, safeguard, cessation of activity proceedings, or being in any similar situation resulting from a procedure of the same nature;

2.2 Having been the subject of:

a) A conviction handed down less than five years ago by a judgment having the force of res judicata in the country where the Contract is being performed, for fraud, corruption or any offence committed in the context of the award or performance of a contract (in the event of such a conviction, we have the option of attaching to this Declaration of Integrity any additional information that would allow us to consider that this conviction is not relevant in the context of the Contract);

b) An administrative sanction handed down less than five years ago by the European Union or by the competent authorities of the country in which we are established, for fraud, corruption or any offence committed in the context of the award or performance of a contract (in the event of such a sanction, we may attach to this Declaration of Integrity any additional information that would allow us to consider that this sanction is not relevant in the context of the Contract);

c) A conviction handed down less than five years ago by a judgment having the force of res judicata, for fraud, corruption or for any offence committed in the context of the award or execution of a contract financed by the AFD;

2.3 Appear on the lists of financial sanctions adopted by the United Nations, the European Union and/or France, in particular in the fight against the financing of terrorism and against attacks on international peace and security;

2.4 Have been the subject of a termination pronounced at our exclusive fault during the last five years due to a serious or persistent breach of our contractual obligations during the execution of a previous contract, provided that this sanction has not been the subject of a current challenge on our part or has given rise to a court decision overturning the termination at our exclusive fault;

2.5 Not having fulfilled our obligations relating to the payment of our taxes according to the legal provisions of the country where we are established or those of the country of the Contracting Authority;

2.6 Being subject to an exclusion decision issued by the World Bank and appearing as such on the list published at the electronic address <http://www.worldbank.org/debarr> (in the event of such an exclusion decision, we may attach to this Declaration of Integrity the additional information that would allow us to consider that this exclusion decision is not relevant in the context of the Contract);

2.7 Having produced false documents or having been guilty of false declaration(s) in providing the information required by the Contracting Authority in the context of this process of awarding and awarding the Contract.

3. We certify that we are not, and that none of the members of our group or our suppliers, contractors, consultants and subcontractors, are in one of the following conflict of interest situations:

3.1 Shareholder controlling the Contracting Authority or subsidiary controlled by the Contracting Authority, unless the resulting conflict has been brought to the attention of the AFD and resolved to its satisfaction.

3.2 Having business or family relationships with a member of the Contracting Authority's services involved in the Contract award process or the supervision of the resulting Contract, unless the resulting conflict has been brought to the attention of the AFD and resolved to its satisfaction;

3.3 Control or be controlled by another bidder or consultant, be under the control of the same company as another bidder or consultant, receive subsidies from another bidder or consultant or award them to another bidder or consultant directly or indirectly, have the same legal representative as another bidder or consultant, maintain direct or indirect contacts with another bidder or consultant allowing us to have and give access to the information

contained in our respective offers or proposals, to influence them, or to influence the decisions of the Contracting Authority;

3.4 Be engaged for an intellectual services mission which, by its nature, risks proving incompatible with our missions on behalf of the Contracting Authority;

3.5 In the case of a procedure having as its object the award of a contract for works, supplies or equipment:

a) Have prepared ourselves or have been associated with a consultant who has prepared specifications, plans, calculations and other documents used in the context of the Contract award procedure;

b) Be ourselves, or one of the firms to which we are affiliated, recruited, or to be recruited, by the Contracting Authority to carry out the supervision or control of the works within the framework of the Contract.

4. If we are a public institution or a public enterprise, to participate in a competitive tendering procedure, we certify that we enjoy legal and financial autonomy and that we are managed in accordance with the rules of commercial law.

5. We undertake to communicate without delay to the Contracting Authority, who will inform the AFD, any change in situation with regard to points 2 to 4 above.

6. In the context of the award and execution of the Contract:

6.1 We have not committed and will not commit any unfair tactic (action or omission) intended to deliberately deceive others, to intentionally conceal elements from them, to surprise or vitiate their consent or to make them circumvent legal or regulatory obligations and/or violate its internal rules in order to obtain an illegitimate benefit.

6.2 We have not committed and will not commit any unfair tactic (action or omission) contrary to our legal or regulatory obligations and/or our internal rules in order to obtain an illegitimate benefit.

6.3 We have not promised, offered or granted and we will not promise, offer or grant, directly or indirectly, to (i) any Person holding a legislative, executive, administrative or judicial mandate within the State of the Contracting Authority, whether appointed or elected, on a permanent or non-permanent basis, whether remunerated or not and whatever their hierarchical level, (ii) any other Person who exercises a public function, including for a public body or a public enterprise, or who provides a public service, or (iii) any other Person defined as a public official in the State of the Contracting Authority, an undue advantage of any kind, for himself or for another person or entity, in order for him to perform or refrain from performing an act in the exercise of his official functions.

6.4 We have not promised, offered or granted and we will not promise, offer or grant, directly or indirectly, to any Person who directs a private sector entity or works for such an entity, in any capacity whatsoever, an undue advantage of any kind, for himself or for another Person or entity, so that he performs or refrains from performing an act in breach of his legal, contractual or professional obligations.

6.5 We have not committed and we will not commit any act likely to influence the process of awarding the Contract to the detriment of the Contracting Authority and, in particular, any anti-competitive practice having the object or effect of preventing, restricting or distorting competition, in particular by tending to limit access to the Market or the free exercise of competition by other companies.

6.6 We, or any of our group members, or any of our subcontractors will not acquire or supply equipment and will not intervene in sectors under embargo by the United Nations, the European Union or France.

6.7 We undertake to comply with and ensure that all of our subcontractors comply with the environmental and social standards recognized by the international community, including the fundamental conventions of the International Labor Organization (ILO) and international conventions for the protection of the environment, in accordance with the laws and regulations applicable in the country where the Contract is being performed. In

addition, we undertake to implement environmental and social risk mitigation measures when they are indicated in the environmental and social management plan provided by the Contracting Authority.

7. We, the members of our group, our suppliers, contractors, consultants and subcontractors authorize AFD to examine the documents and accounting records relating to the award and performance of the Contract and to submit them for verification to auditors designated by AFD.

Name: AS:

Duly authorized to sign for and on behalf of:

Signature:

Dated:

