

Invitation to Tender: Provision of Training and Coaching for Monitoring Teams of Health Authorities

Health for All is a project of the **Swiss Agency** for Development and Cooperation (SDC) implemented by the Swiss Tropical and Public Health Institute (Swiss TPH), through the HAP Center. Its overall goal is that the Albanian population benefits from better health due to improved and inclusive Primary Health Care (PHC) services.

HAP will support capacity building by providing targeted training and coaching aiming to strengthen the monitoring skills of health authority monitoring teams (Health Operators and Local Units of Health Care) and Health Centre's managerial staff.

For this purpose, HAP project is seeking a local Consultancy organization/company to provide: 1) accredited training to the monitoring teams of health authorities and HC managerial staff and 2) coaching of the monitoring teams during implementation of their monitoring activities related to the implementation of home care by PHC teams.

The terms of reference can be found [HERE](#).

The interested bidders in submitting offers must address and provide the following:

- o The profile of the applicant (organisation/company/individual) (CV), detailing the donors/funds and the respective activities and proving experience in Continuing Education, particularly within the healthcare sector;
- o The CVs of the proposed experts (at least three), demonstrating a minimum of 3 (three) years of work experience as clinical nurses, along with at least 3 (three) years of relevant experience in delivering training and coaching, as described in the ToRs.
- o The fee for 1 (one) training day with two experts present during the training day, in ALL, VAT included, including the preparatory work to master training materials provided by HAP and development of the respective PPT.
- o The fee for 1 (one) coaching day in ALL, VAT included. One coaching day should include the preparatory work, the support during the

monitoring visit in the health centre and the support for drafting the monitoring report. One coaching day should be provided by 1 (one) expert.

o Transport cost for trainers/coach in ALL/km, VAT included.

o The registration documents of the applicant (NIPT, QKB, etc) and Certificate of Tax Liability, stating whether they are subject to VAT or not.

The proposals must be delivered within the **9th of June 2025, 4 pm**, in sealed envelopes (in hard copies and scanned on CD/USB), with clearly marked “Training and Coaching of monitoring teams” to the address below:

HAP Centre

“Themistokli Gërmenji” Street, Helios Palace, 2nd Floor, Ap.5, Tirana, Albania