

Tender Invitation: Service Provider to conduct data collection for quality of care (QoC) survey in Albania

19 May 2025

Health for All (HAP) is a project of the Swiss Agency for Development and Cooperation (SDC) of the Swiss Government and is being implemented in Albania since 2015. Its overall goal is that the Albanian population benefit from better health due to improved primary health care (PHC) services.

In the consolidation phase, HAP is continuing to implement activities that aim at improving primary health care services, and a cross-sectional monitoring of QoC through a survey is deemed beneficial and necessary.

In this regard, HAP is looking for a service provider (company or NGO) to conduct the data collection, logistically organise the survey and guarantee quality assurance of data collection, firmly following the study protocol and the Terms of Reference (TORs) which can be found [HERE](#).

The bidders for this service should submit to the HAP Centre the following documents.

- A company/NGO CV demonstrating previous experience in surveys, facility-based is preferred, including electronic data collection using tablets
- Developed activity plan and logistics aiming at reaching the objectives listed in the TORs
- A lump-sum financial offer in ALL, VAT (if VAT is applicable)/Tax included. All expenditures related to the personnel involved, transport costs, logistic and administrative costs should be included in the financial offer. For transport cost calculation, consider that 40% of the rural areas (where the data should be collected) are at the farthest distance from the respective Local Government Units.
- Short CVs of key staff and positions assigned (CVs of field coordinator, data manager, two field supervisors). Short bio for data collectors (backups included), demonstrating their background and work-related experiences.
- Company's registration documents (NIPT, Extract of QKB, etc) and Certificate of tax liability, stating whether it is subject to VAT or not
- A Document certifying that (your subject):
 - o has met its fiscal obligations, issued by the Tax Administration.
 - o has paid all social insurance obligations, issued by the Tax Administration
 - o certification by the Tax Administration, which indicates the annual turnover for the last 3 years.

The financial offer and technical offer should be in separate envelopes, and both of them inside one sealed envelope. The application package should be sent in sealed envelopes (in hard copies and scanned on a CD/USB) by the 5th of June 2025, 4 pm, at the address:

HAP Centre

Rruga "Themistokli Gërmenji", Pallati Helios, Kati II, Ap.5, Tirana, Albania

For any questions related to this call, please write to the email: info@hap.org.al within the 29th of May 2025.

The evaluation weight will be: 70% technical evaluation and 30% financial evaluation.