

REF. NO. WFP-SC-LOG-ABJ-EOI-2024-002

EXPRESSION OF INTEREST

PROVISION OF LOGISTICS SERVICES

The UNITED NATIONS WORLD FOOD PROGRAMME (WFP) is the world's largest humanitarian agency fighting hunger worldwide. Each year, on average, WFP provides assistance to more than 90 million people and is present in 81 countries. In Nigeria alone, WFP is currently scaling up its operations to reach 1.7 million people every month.

BACKGROUND

As part of its humanitarian assistance activities in Nigeria and the region, the United Nations World Food Programme (WFP) hereby seeks all reputable and licensed logistics services providers to express their interest in the provision of below services, as part of the annual exercise geared towards the update of vendor shortlists for the referenced logistics services.

SCOPE OF WORK

1. Transport services to various locations within Nigeria (inland) and outside Nigeria (overland).
2. Fumigation and pest control services.
3. Warehouse management services (labour provision, handling food and non-food items, third-party warehouse management, etc.).
4. Ancillary Services (reconditioning, repacking, milling, rental of equipment, disposal of commodities by sale/destruction/recycling).
5. Clearing and forwarding services – Bulk/Break-bulk/Containerized (Port, FTZ and ICDs).
6. Air freight clearing and forwarding services.

Enquiries

Interested companies should request for a questionnaire by writing to indicate interest to the email – logistics.contracting@wfp.org with the mail subject "Request for Questionnaire—Logistics Services" no later than 30 November 2024. Request after this date will not be considered, please.

Important notice

- Please note that this is not a contract nor an invitation to tender. Rates/prices are not required at this stage, and this invitation does not bind the World Food Programme to issue any tender or contracts to the companies expressing their interest.
- Shortlisting of companies does not bind WFP to offer a service award at any time.

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MINIMUM REQUIREMENTS FOR REGISTRATION

1. Proof of legal registration of the business/company with relevant authorities, in the Nigerian context, proof of registration with the Corporate Affairs Commission-CAC: Certificate of Incorporation, Particulars of Directors and Shareholders, Memorandum and Article of Association reflecting the relevant nature of business for which interest is being expressed.
2. Cover letter/company profile including contact details and a brief overview of the area(s) of interest.
3. Audited financial statements for the last three (3) years: 2021, 2022, and 2023: duly stamped, sealed, and endorsed by a licensed Auditor.
4. Valid Tax Clearance Certificate (TCC): 2021, 2022 and 2023
5. Three (3) reference letters from organizations/entities with whom you have executed/have ongoing relevant contracts within the last 5 years.

SUBMISSION OF EOI

Submission **MUST** specify the area(s) of interest, and the company's functional locations, and **MUST** be accompanied by the documents listed above, submissions without these will not be considered for the selection process.

The completed questionnaire should be signed, stamped, and returned by e-mail to logistics.contracting@wfp.org no later than **5:00 pm on 08 December 2024** with the subject "WFP-SC-LOG-ABJ-EOI-2024-002 Logistics Services".

OR

Sealed envelopes must be hand-delivered to the WFP registry in Abuja no later than 5:00 PM, 08 December 2024 with the subject clearly written on the envelope "WFP-SC-LOG-ABJ-EOI-2024-002

Logistics Services" at:

UN WFP Abuja Office,

23 Ibrahim Tahir Street, Cadestral Zone B05, Utako

Abuja, Federal Capital territory, Nigeria

Att. Head of Logistics

Submissions after 08 December 2024 will not be considered, please.

Submission will be reviewed by WFP and only selected applicants will be contacted for further processing.

Women Business Owners are encouraged to participate.

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