

अनुबंध | Contract



अनुबंध क्रमांक | Contract No: GEMC-511687742631259

अनुबंध तिथि | Contract Generated Date : 07-Feb-2024

बोली/आरए/पीबीपी संख्या | Bid/RA/PBP No.: [GEM/2023/B/4273226](#)

संगठन विवरण Organisation Details	खरीदार विवरण Buyer Details
प्ररूप Type : Central PSU मंत्रालय Ministry : Ministry of Petroleum and Natural Gas विभाग Department : NA संगठन का नाम Organisation Name : Hindustan Petroleum Corporation Ltd कार्यालय क्षेत्र Office Zone : Petroleum House	पद Designation : Procurement Officer CPO संपर्क नंबर Contact No. : 011-33408161-161 ईमेल आईडी Email ID : buyer2.hpcl.adi@gembuyer.in जीएसटीआईएन GSTIN : 07AAACH1118B2ZD पता Address : HPCL, 6th Floor, Core-2, Scope Minar, Laxmi Nagar Delhi-92, EAST DELHI, DELHI-110092, India

वित्तीय स्वीकृति विवरण Financial Approval Detail	भुगतान प्राधिकरण विवरण Paying Authority Details
आईएफडी सहमति IFD Concurrence : Yes प्रशासनिक अनुमोदन का पदनाम Designation of Administrative Approval: HPCL वित्तीय अनुमोदन का पदनाम Designation of Financial Approval: HPCL	भुगतान प्राधिकरण का पद Role: CONSIGNEE

परोक्षिती विवरण Consignee Details		
क्र.सं. S.No	परोक्षिती नाम & पता Consignee Name & Address	सेवा विवरण Service Description
1	संपर्क Contact : -9736872017- ईमेल आईडी Email ID : con663.hpcl.jk@gembuyer.in जीएसटीआईएन GSTIN : - पता Address : HPCL, JAMMU IRD, BEHIND JAMMU RAILWAY STATION, NARWAL, JAMMU,180012, JAMMU, JAMMU & KASHMIR-180012, India	Custom Bid for Services - M and R Services Custom Bid for Services - Pump House Supervision Services Custom Bid for Services - Gantry assistance Custom Bid for Services - Calibration activities Custom Bid for Services - S and D assistance Custom Bid for Services - Office assistance Services Custom Bid for Services - Pantry Services Custom Bid for Services - Lock Handling Services Custom Bid for Services - CBACS and UVSS Services Custom Bid for Services - Sending Samples to Bhatinda Lab

सेवा प्रदाता विवरण Service Provider Details	
जेम विक्रेता आईडी GeM Seller ID :	4F6B200001430720
कंपनी का नाम Company Name :	Chanchal Printing Press
संपर्क नंबर Contact No. :	09419188165
ईमेल आईडी Email ID :	naveeninjmu@gmail.com
पता Address :	1-2,Roop Nagar, Jammu, JAMMU & KASHMIR-180013, -
एमएसएमई सत्यापित MSME verified :	Yes
एमएसएमई पंजीकरण संख्या MSME Registration number :	UDYAM-JK-07-0020891
एमएसई सामाजिक श्रेणी MSE Social Category :	General
एमएसई लिंग श्रेणी MSE Gender :	Male
जीएसटीआईएन GSTIN:	01AGHPG2420K1ZZ

*जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा | GST / Tax invoice to be raised in the name of - Consignee

सेवा विवरण Service Details	
सेवा प्रारंभ दिनांक (नवीनतम) Service Start Date (latest by): 14-Feb-2024	सेवा समाप्ति तिथि Service End Date : 13-Feb-2026
श्रेणी नाम Category Name : Custom Bid for Services	

बिलिंग चक्र Billing Cycle: monthly		
विवरण Description	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Lumpsum Cost of Service in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	M and R Services	692424
Regulatory/ Statutory Compliance of Service	YES	
Compliance of Service to SOW, STC, SLA etc	YES	

कुल राशि (सूत्र) | Total Amount (Formula) :
(1*Lumpsum Cost of Service in totality)

ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		692424
कुल ऐडऑन मूल्य Total Addon Value(INR)		0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		692424
श्रेणी नाम Category Name : Custom Bid for Services		
बिलिंग चक्र Billing Cycle: monthly		
विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.
Description /Nomenclature of Service Proposed for procurement using custom bid functionality		1
Regulatory/ Statutory Compliance of Service		
Compliance of Service to SOW, STC, SLA etc		
Lumpsum Cost of Service in totality		1563264
कुल राशि (सूत्र) Total Amount (Formula) : (1*Lumpsum Cost of Service in totality)		
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		1563264
कुल ऐडऑन मूल्य Total Addon Value(INR)		0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		1563264
श्रेणी नाम Category Name : Custom Bid for Services		
बिलिंग चक्र Billing Cycle: monthly		
विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.
Description /Nomenclature of Service Proposed for procurement using custom bid functionality		1
Regulatory/ Statutory Compliance of Service		
Compliance of Service to SOW, STC, SLA etc		
Lumpsum Cost of Service in totality		781632
कुल राशि (सूत्र) Total Amount (Formula) : (1*Lumpsum Cost of Service in totality)		
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		781632
कुल ऐडऑन मूल्य Total Addon Value(INR)		0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		781632
श्रेणी नाम Category Name : Custom Bid for Services		
बिलिंग चक्र Billing Cycle: monthly		
विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.
Description /Nomenclature of Service Proposed for procurement using custom bid functionality		1
Regulatory/ Statutory Compliance of Service		
Compliance of Service to SOW, STC, SLA etc		
Lumpsum Cost of Service in totality		781632
कुल राशि (सूत्र) Total Amount (Formula) : (1*Lumpsum Cost of Service in totality)		
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		781632
कुल ऐडऑन मूल्य Total Addon Value(INR)		0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		781632
श्रेणी नाम Category Name : Custom Bid for Services		
बिलिंग चक्र Billing Cycle: monthly		
विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.
Description /Nomenclature of Service Proposed for procurement using custom bid functionality		1
Regulatory/ Statutory Compliance of Service		
Compliance of Service to SOW, STC, SLA etc		
Lumpsum Cost of Service in totality		1563264
कुल राशि (सूत्र) Total Amount (Formula) : (1*Lumpsum Cost of Service in totality)		
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		1563264
कुल ऐडऑन मूल्य Total Addon Value(INR)		0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		1563264

श्रेणी नाम | Category Name : Custom Bid for Services

बिलिंग चक्र | Billing Cycle: monthly

विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Lumpsum Cost of Service in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Office assistance Services	1	781632
Regulatory/ Statutory Compliance of Service	YES		
Compliance of Service to SOW, STC, SLA etc	YES		

कुल राशि (सूत्र) | Total Amount (Formula) :
(1*Lumpsum Cost of Service in totality)

ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)	781632
कुल ऐडऑन मूल्य Total Addon Value(INR)	0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)	781632

श्रेणी नाम | Category Name : Custom Bid for Services

बिलिंग चक्र | Billing Cycle: monthly

विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Lumpsum Cost of Service in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Pantry Services	1	692424
Regulatory/ Statutory Compliance of Service	YES		
Compliance of Service to SOW, STC, SLA etc	YES		

कुल राशि (सूत्र) | Total Amount (Formula) :
(1*Lumpsum Cost of Service in totality)

ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)	692424
कुल ऐडऑन मूल्य Total Addon Value(INR)	0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)	692424

श्रेणी नाम | Category Name : Custom Bid for Services

बिलिंग चक्र | Billing Cycle: monthly

विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Lumpsum Cost of Service in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Lock Handling Services	1	1384848
Regulatory/ Statutory Compliance of Service	YES		
Compliance of Service to SOW, STC, SLA etc	YES		

कुल राशि (सूत्र) | Total Amount (Formula) :
(1*Lumpsum Cost of Service in totality)

ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)	1384848
कुल ऐडऑन मूल्य Total Addon Value(INR)	0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)	1384848

श्रेणी नाम | Category Name : Custom Bid for Services

बिलिंग चक्र | Billing Cycle: monthly

विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Lumpsum Cost of Service in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	CBACS and UVSS Services	1	781632
Regulatory/ Statutory Compliance of Service	YES		
Compliance of Service to SOW, STC, SLA etc	YES		

कुल राशि (सूत्र) | Total Amount (Formula) :
(1*Lumpsum Cost of Service in totality)

ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)	781632
कुल ऐडऑन मूल्य Total Addon Value(INR)	0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)	781632

श्रेणी नाम | Category Name : Custom Bid for Services

बिलिंग चक्र | Billing Cycle: monthly

विवरण Description	The quantity of procurement "1" indicates Project based or	Lumpsum Cost of Service
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		Lumpsum based hiring.	in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Sending Samples to Bhatinda Lab	1	5607.36
Regulatory/ Statutory Compliance of Service	YES		
Compliance of Service to SOW, STC, SLA etc	YES		
कुल राशि (सूत्र) Total Amount (Formula) : (1*Lumpsum Cost of Service in totality)			
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)			5607.36
कुल ऐडऑन मूल्य Total Addon Value(INR)			0
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)			5607.36
अनुबंध की राशि Amount of Contract			
सभी शुल्क और करों सहित कुल अनुबंध मूल्य Total Contract Value Including All Duties and Taxes(INR)			9028359.36
सलाहकार बैंक Advisory Bank :			ICICI
ईपीबीजी प्रतिशत (%) ePBG Percentage(%):			1.00
बोली लगाने वाले को बोली के नियमों और शर्तों के अनुसार लागू ईपीबीजी प्रस्तुत करना होगा The bidder shall furnish ePBG as applicable as per bid's terms and conditions			

एसएलए विवरण | SLA Details

Preface : Agreement representing a Service Level Agreement ("SLA" or "Agreement") between the Buyer and Service Provider has been uploaded in bid section . The purpose of the agreement uploaded is to facilitate implementation of Services intended by the Buyer . Each documents as uploaded by buyer should be read in totality to conclude the requirement of Custom e Bid floated on portal .

The Agreement uploaded in bid section will generally contain the Scope of Work, (SOW) , stakeholder's obligations, Special Terms and Conditions (STC) related to service delivery as formulated by the Buyer and Payment Terms etc of the service for mutual understanding of the stakeholders. The Agreement remains valid till completion of Scope of Services or end of contractual duration (whichever is earlier) unless either superseded by a revised agreement mutually endorsed by the stakeholders or terminated by either of the parties thereof.

Guiding Principle : The Services contracts placed shall be governed by following set of Terms and Conditions :

1. General Terms and Conditions for Goods and Services;
2. Buyer's Formulated Service Specific STC including the Service Level Agreement (SLA) for the service as uploaded with the bid in form of suitable matching document ,

The above terms and conditions are in reverse order of precedence .Service specific STC supersede GTC, whenever there are any conflicting provisions. The above set of terms and conditions along with scope of work and service level agreement as enumerated in the document shall be construed to be part of the Contract between Buyer and Service Provider.

Intended Objectives And Goals of SLA : The objective of Agreement (SLA) as uploaded in bid section is to ensure that all the commitments and obligations are in place to ensure consistent delivery of service to buyer by service provider. Generally The goals of an Agreement are to:

1. Provide clear reference to service ownership, accountability, roles and/or responsibilities of both parties
2. Present a clear, concise and measurable description of service offered to the buyer
3. Establish Terms and Conditions for all the involved stakeholders, it also includes the actions to be taken in case of failure to comply with conditions specified
4. To ensure that all the parties understand the consequences in case of termination of services due to any of the stated reasons
5. The agreement will act as a reference document that both the parties have understood the above-mentioned terms and conditions and have agreed to comply by the same. The agreement can also be revised/ modified on mutual consent of the stakeholders.

Parties To The Agreement

The main stakeholders associated with this agreement are:

1. Buyer: Buyer is responsible to provide clear instructions, approvals and timely payments for the services availed.
2. Service Provider: Service provider is responsible to provide all the required services in timely manner. Service provider may also include seller, any authorized agents, assignees, successors and nominees as described in the agreement

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses service level /penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders would have read and understood the same before signing the SLA document.

ADVISORY WITH RESPECT TO SCOPE OF SERVICE

Scope of Work (SOW) is the most important & crucial component of any bidding process. It is for this that the whole bidding process is entered upon to execute the scope of work and deliver outcomes that the Government strives for. Scope of work directly affects the performance of contract therefore utmost care should be taken to avoid ambiguity with respect to deliverable .

For example , in case of Complex / Intricate Consulting Services , Some key guiding principles for drafting scope of work may be as under :

- "Detailed" specification of requirements is extremely critical – please ensure that even standard assumptions on scope of work are laid down and described .
- Make sure that specifications are endorsed by key stakeholders .
- Identify mandatory and non-mandatory requirements in scope of work : It should clearly provide the outcomes expected from solution/service delivery .
- The scope of work should mention what the outcome is based upon – time or material?
- A check should be made that the final specification of requirements :(a) addresses the targeted outcomes and business objectives . (b)meets the agreed stakeholder needs (c) covers whole-of-life of the contract deliverables .
- The objective, structure and expected set of contents of each knowledge item/deliverable should be laid down, in as much detail as possible, rendering the best level of clarity to it.
- The coverage of services needed in the form of activities like client visits, geographies to be studied, stakeholder meetings / interviews / workshops to be conducted, must be detailed out to avoid delivery compromises .
- Buyer must ensure that the service provider complies with the Rule 144(xi) of General Financial Rules (GFR), 2017 and the product supplied, if any, must also comply with Make In India guidelines of DPIIT"

Important Note : Buyers authorities are advised to upload GAR report positively and without fail at appropriate place to ensure process complinace . Buyer may indicate about requirement Past Experience if so required by uploading the same at time of bid creation including approval of their competent authority . Service Providers's response may be assessed atime of technical evaluation.

Price Variation Clause:

"It is advisable to include Price Variation Clause in the long term contracts to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service. Buyers are therefore advised to include the Price Variation Clause (PVC) in the bid document through ATC for long term contracts. The additional payment, if any, on account of PVC can be done offline till such time online functionality is developed on GeM."

अतिरिक्त आवश्यक डेटा/दस्तावेज़: खरीदार | Additional Required Data/Document(s) : Buyer

1. Introduction about the project /services being proposed for procurement using custom bid functionality : [click here](#)
2. Pre Qualification Criteria (PQC) etc if any required : [click here](#)
3. Scope of Work :[click here](#)
4. Special Terms and Conditions (STC) of the Contract :[click here](#)
5. Service Level Agreement (SLA) : [click here](#)
6. Payment Terms :[click here](#)
7. Quantifiable Specification / Standards of The Service/ BOQ : [click here](#)
8. GEM Availability Report (GAR) : [click here](#)

अतिरिक्त डेटा/दस्तावेज़ : विक्रेता | Additional Data/Document(s) : Seller

1. Certificate (Requested in ATC) : [click here](#)
2. Compliance Documents In Respect Of Pqc And Itb : [click here](#)

3. Compliance Documents In Respect Of Sow Etc :[click here](#)
4. Compliance Documents In Respect Of Resource Qualification , Profiles & Past Experience /expertise :[click here](#)
5. Compliance Documents In Respect Of Specification And Standard Of Services :[click here](#)
6. Compliance Document In Respect Of Approach & Methodology : [click here](#)
7. Compliance Documents In Respect Of Project Experience Of Firms : [click here](#)
8. Compliance Document In Respect Of Registration And Certification Of Service Provider Entity :[click here](#)
9. Compliance Document In Respect Of Certification Of Resources . : [click here](#)
10. Any Other Documents As Per Bid (i) : [click here](#)
11. Any Other Documents As Per Bid (ii) : [click here](#)
12. Any Other Documents As Per Bid (iii) : [click here](#)

ईपीबीजी विवरण | ePBG Detail

नियम और शर्तें | Terms and Conditions

1. General Terms and Conditions-

- 1.1 This contract is governed by the [General Terms and Conditions](#), conditions stipulated to this Product/Service as provided in the Marketplace.
- 1.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

2. Buyer Added Bid Specific Terms and Conditions-

2.1 Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2.2 Buyer Added Bid Specific ATC:

Buyer Added text based ATC clauses

1. Vendor has to quote All inclusive (inclusive of all taxes) Lump sum cost of service in Totality for each line item for entire quantity as mentioned in BOQ for 24 months period .

Say, For line no.1, the total quantity as per tender is 100 each and If vendor's calculate d per unit value is say 9, then the value to be entered by vendor against line should be Rs. 9 00 and not 9

2. Contractor shall deposit with HPCL a security equivalent to 1 % of the contract value The security deposit is to be paid by way of Demand Draft or irrevocable Bank Guarantee from a Nationalized / Scheduled bank. The security deposit will be refunded without any interest thereon, at the satisfactory completion of the contract.

3. Only Udyam registration certificate will be considered for determining the status of MSE

2.3 Payment:

PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

2.4 Certificates:

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2.5 Generic

Buyer Organization specific Integrity Pact shall have to be complied by all bidders. Bidders shall have to upload scanned copy of signed integrity pact as per Buyer organizations policy along with bid. [Click here to view the file.](#)

2.6 Generic

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है।

Note: This is system generated file. No signature is required.