

## अनुबंध | Contract



अनुबंध क्रमांक | Contract No: GEMC-511687746939955

अनुबंध तिथि | Contract Generated Date : 09-Apr-2024

बोली/आरए/पीबीपी संख्या | Bid/RA/PBP No.: [GEM/2024/B/4651115](#)

| संगठन विवरण   Organisation Details |  | खरीदार विवरण   Buyer Details |   |
|------------------------------------|--|------------------------------|---|
| प्ररूप   Type :                    | Central PSU                                | पद   Designation :           | DY GENERAL MANAGER  |
| मंत्रालय   Ministry :              | Ministry of Chemicals and Fertilizers      | संपर्क नंबर   Contact No. :  | 0484-2727200-292  |
| विभाग   Department :               | Department of Chemicals and Petrochemicals | ईमेल आईडी   Email ID :       | shahasane.mv@hocl.gov.in  |
| संगठन का नाम   Organisation Name : | Hindustan Organic Chemicals Limited        | जीएसटीआईएन   GSTIN :         | -   |
| कार्यालय क्षेत्र   Office Zone:    | Ambalamugal,ernakulam                      | पता   Address :              | HINDUSTAN ORGANIC CHEMICALS LTD, AMBALAMUGAL<br>ERNAKULAM,<br>ERNAKULAM, KERALA-682302, India |

| वित्तीय स्वीकृति विवरण   Financial Approval Detail |                    | भुगतान प्राप्तिकरण विवरण   Paying Authority Details |   |
|--|--------------------|---|---|
| आईएफडी सहमति   IFD Concurrence :                   | Yes                | Role:   | PAO   |
| प्रशासनिक अनुमोदन का पदनाम                         | EXECUTIVE DIRECTOR | भुगतान का तरीका                                     | Offline   |
| Designation of Administrative Approval:            |                    | Payment Mode:                                       |   |
| वित्तीय अनुमोदन का पदनाम                           | DGM (FINANCE)      | पद   Designation :                                  | RAJAN K NAIR  |
| Designation of Financial Approval :                |                    | ईमेल आईडी   Email ID :                              | knair.rajan@hocl.gov.in   |
|  |                    | जीएसटीआईएन   GSTIN :                                | 32AAACH2663P1ZG   |
|  |                    | पता   Address:                                      | HOCL AMBALAMUGAL ERNAKULAM,<br>ERNAKULAM CITY, KERALA-682302, India |

| परेष्ठी विवरण   Consignee Details |   |   |
|-----------------------------------|---|---|
| क्र.सं.   S.No                    | परेष्ठी नाम & पता   Consignee Name & Address  | सेवा विवरण   Service Description  |
| 1                                 | संपर्क   Contact : 0484-2727200-292<br>ईमेल आईडी   Email ID : shahasane.mv@hocl.gov.in<br>जीएसटीआईएन   GSTIN : -<br>पता   Address : HINDUSTAN ORGANIC CHEMICALS LTD, AMBALAMUGAL ERNAKULAM, ERNAKULAM, KERALA-682302, India | Custom Bid for Services - REPLACEMENT OF CCWC COLUMN C4003 TRAY ASSEMBLY AND CUMENE REACTOR NOZZLES REPLACEMENT WORKS |

| सेवा प्रदाता विवरण   Service Provider Details       |  |
|---|--|
| जेम विक्रीता आईडी   GeM Seller ID :                 | 8GXE230009413549   |
| कंपनी का नाम   Company Name :                       | GALAXY ENGINEERING SERVICES  |
| संपर्क नंबर   Contact No. :                         | 09349921678  |
| ईमेल आईडी   Email ID :                              | jisha@galaxyengineers.net  |
| पता   Address :                                     | 14/97-D,R R Arcade,Near Ambalamugal Medical Aid Society,HOC Junction,Puthencruz, Ernakulam, KERALA-682302, - |
| एमएसएमई सत्यापिति   MSME verified :                 | Yes  |
| एमएसएमई पंजीकरण संख्या   MSME Registration number : | UDYAM-KL-02-0065785  |
| एमएसई सामाजिक श्रेणी   MSE Social Category :        | General  |
| एमएसई लिंग श्रेणी   MSE Gender :                    | Female   |
| जीएसटीआईएन   GSTIN:                                 | 32AAZFG9735F1ZW (R)  |

\*जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा | GST / Tax invoice to be raised in the name of - Buyer

| सेवा विवरण   Service Details   |   |  |                                     |  |  |
|--|---|--|-------------------------------------|--|--|
| सेवा प्रारंभ दिनांक (नवीनतम)   Service Start Date (latest by): 16-Apr-2024                   |   | सेवा समाप्ति तिथि   Service End Date : 15-Oct-2024                               |                                     |  |  |
| श्रेणी नाम   Category Name : Custom Bid for Services   |   |  |                                     |  |  |
| बिलिंग चक्र   Billing Cycle: yearly  |   |  |                                     |  |  |
| विवरण   Description  |   | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Lumpsum Cost of Service in totality |  |  |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | REPLACEMENT OF CCWC COLUMN C4003 TRAY ASSEMBLY AND CUMENE REACTOR NOZZLES REPLACEMENT WORKS | 1  | 395300                              |  |  |
| Regulatory/ Statutory Compliance of Service  | YES   |  |                                     |  |  |
| Compliance of Service to SOW, STC, SLA etc   | YES   |  |                                     |  |  |
| कुल राशि (सूत्र)   Total Amount (Formula) :<br>(*Lumpsum Cost of Service in totality)        |   |  |                                     |  |  |
| ऐडऑन के बिना कुल मूल्य   Total Value without Addons(INR)                                     |   | 395300   |                                     |  |  |
| कुल ऐडऑन मूल्य   Total Addon Value(INR)  |   | 0  |                                     |  |  |
| ऐडऑन सहित कुल मूल्य   Total Value Including Addons(INR)                                      |   | 395300   |                                     |  |  |

## अनुबंध की राशि|Amount of Contract

सभी शुल्क और करों सहित कुल अनुबंध मूल्य|Total Contract Value Including All Duties and Taxes(INR)

395300

मूल्य विभाजन की पेशकश की | Price Break up offered : [प्राइज ब्रेक अप ऑफर किए गए दस्तावेज़ लिंक](#) | Price Break up offered Document link

### एसएलए विवरण|SLA Details

**Preface :** Agreement representing a Service Level Agreement ("SLA" or "Agreement") between the Buyer and Service Provider has been uploaded in bid section . The purpose of the agreement uploaded is to facilitate implementation of Services intended by the Buyer . Each documents as uploaded by buyer should be read in totality to conclude the requirement of Custom e Bid floated on portal .

The Agreement uploaded in bid section will generally contain the Scope of Work, (SOW) , stakeholder's obligations, Special Terms and Conditions (STC) related to service delivery as formulated by the Buyer and Payment Terms etc of the service for mutual understanding of the stakeholders. The Agreement remains valid till completion of Scope of Services or end of contractual duration (whichever is earlier) unless either superseded by a revised agreement mutually endorsed by the stakeholders or terminated by either of the parties thereof.

**Guiding Principle :** The Services contracts placed shall be governed by following set of Terms and Conditions :

1. General Terms and Conditions for Goods and Services;
2. Buyer's Formulated Service Specific STC including the Service Level Agreement (SLA) for the service as uploaded with the bid in form of suitable matching document ,

The above terms and conditions are in reverse order of precedence .Service specific STC supersede GTC, whenever there are any conflicting provisions. The above set of terms and conditions along with scope of work and service level agreement as enumerated in the document shall be construed to be part of the Contract between Buyer and Service Provider.

**Intended Objectives And Goals of SLA :** The objective of Agreement (SLA) as uploaded in bid section is to ensure that all the commitments and obligations are in place to ensure consistent delivery of service to buyer by service provider. Generally The goals of an Agreement are to:

1. Provide clear reference to service ownership, accountability, roles and/or responsibilities of both parties
2. Present a clear, concise and measurable description of service offered to the buyer
3. Establish Terms and Conditions for all the involved stakeholders, it also includes the actions to be taken in case of failure to comply with conditions specified
4. To ensure that all the parties understand the consequences in case of termination of services due to any of the stated reasons
5. The agreement will act as a reference document that both the parties have understood the above-mentioned terms and conditions and have agreed to comply by the same. The agreement can also be revised/ modified on mutual consent of the stakeholders.

### Parties To The Agreement

The main stakeholders associated with this agreement are:

1. Buyer: Buyer is responsible to provide clear instructions, approvals and timely payments for the services availed.
2. Service Provider: Service provider is responsible to provide all the required services in timely manner. Service provider may also include seller, any authorized agents, assignees, successors and nominees as described in the agreement

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses service level /penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders would have read and understood the same before signing the SLA document.

### ADVISORY WITH RESPECT TO SCOPE OF SERVICE

Scope of Work (SOW) is the most important & crucial component of any bidding process. It is for this that the whole bidding process is entered upon to execute the scope of work and deliver outcomes that the Government strives for. Scope of work directly affects the performance of contract therefore utmost care should be taken to avoid ambiguity with respect to deliverable .

For example , in case of Complex / Intricate Consulting Services , Some key guiding principles for drafting scope of work may be as under :

- "Detailed" specification of requirements is extremely critical – please ensure that even standard assumptions on scope of work are laid down and described .
- Make sure that specifications are endorsed by key stakeholders .
- Identify mandatory and non-mandatory requirements in scope of work . It should clearly provide the outcomes expected from solution/service delivery .
- The scope of work should mention what the outcome is based upon – time or material?
- A check should be made that the final specification of requirements :(a) addresses the targeted outcomes and business objectives . (b)meets the agreed stakeholder needs (c) covers whole-of-life of the contract deliverables .
- The objective, structure and expected set of contents of each knowledge item/deliverable should be laid down, in as much detail as possible, rendering the best level of clarity to it.
- The coverage of services needed in the form of activities like client visits, geographies to be studied, stakeholder meetings / interviews / workshops to be conducted, must be detailed out to avoid delivery compromises .
- Buyer must ensure that the service provider complies with the Rule 144(xi) of General Financial Rules (GFR), 2017 and the product supplied, if any, must also comply with Make In India guidelines of DPIIT"

**Important Note :** Buyers authorities are advised to upload GAR report positively and without fail at appropriate place to ensure process complinace . Buyer may indicate about requirement Past Experience if so required by uploading the same at time of bid creation including approval of their competent authority . Service Providers's response may be assessed atime of technical evaluation.

### Price Variation Clause:

"It is advisable to include Price Variation Clause in the long term contracts to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service. Buyers are therefore advised to include the Price Variation Clause (PVC) in the bid document through ATC for long term contracts. The additional payment, if any, on account of PVC can be done offline till such time online functionality is developed on GeM."

### आतिरिक्त आवश्यक डेटा/दस्तावेज़ : खरीदार|Additional Required Data/Document(s) : Buyer

1. Introduction about the project /services being proposed for procurement using custom bid functionality : [click here](#)
2. Instruction To Bidder : [click here](#)
3. Pre Qualification Criteria ( PQC ) etc if any required : [click here](#)
4. Scope of Work :[click here](#)
5. Any other Documents As per Specific Requirement of Buyer -1 : [click here](#)
6. Buyers are requested to upload the format for price breakup of the lumpsum offering to be provided by the service provider (Please provide the format if financial upload required is selected as "Yes" while creating Bid) :[click here](#)
7. GEM Availability Report ( GAR) : [click here](#)

8. Quantifiable Specification / Standards of The Service/ BOQ : [click here](#)
9. Payment Terms :[click here](#)
10. Special Terms and Conditions (STC) of the Contract :[click here](#)
11. Service Level Agreement (SLA) :[click here](#)
12. Any other Documents As per Specific Requirement of Buyer -2 : [click here](#)
13. Penalties :[click here](#)
14. Project Experience and Qualifying Criteria Requirement :[click here](#)
15. Educational Qualification including Profile of SME/Consultants /Professional Resources /Technical Resources if they are part of Project . : [click here](#)

अतिरिक्त डेटा/दस्तावेज़ : विक्रेता | Additional Data/Document(s) : Seller

1. Compliance Documents In Respect Of Sow Etc :[click here](#)
2. Certificate (Requested in ATC) :[click here](#)
3. Compliance Documents In Respect Of Pqc And Itb : [click here](#)

मूल्य द्विभाजन एक्सेल फ़ाइल विवरण | Price Bifurcation Excel File details: [REPLACEMENT OF CCWC COLUMN C-4003 TRAY](#)

### [ASSEMBLY AND CUMENE REACTOR NOZZLES REPLACEMENT WORKS](#)

ईपीबीजी विवरण | ePBG Detail

|   |    |
|---|----|
| सलाहकार बैंक   Advisory Bank :            | NA |
| ईपीबीजी प्रतिशत (%)   ePBG Percentage(%): | NA |

नियम और शर्तें| Terms and Conditions

#### 1. General Terms and Conditions-

- 1.1 This contract is governed by the [General Terms and Conditions](#), conditions stipulated to this Product/Service as provided in the Marketplace.
- 1.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

#### 2. Buyer Added Bid Specific Terms and Conditions-

##### 2.1 Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

##### 2.2 Forms of EMD and PBG:

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

HINDUSTAN ORGANIC CHEMICALS LTD  
payable at  
Ernakulam

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

##### 2.3 Forms of EMD and PBG:

Bidders can also submit the EMD with Banker's Cheque in favour of

HINDUSTAN ORGANIC CHEMICALS LTD  
payable at  
Ernakulam

Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

##### 2.4 Forms of EMD and PBG:

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

HINDUSTAN ORGANIC CHEMICALS LTD  
Account No.  
3580607136  
IFSC Code  
CBIN0284515  
Bank Name  
Central Bank of India  
Branch address  
Tripunithura

Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

##### 2.5 Certificates:

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

##### 2.6 Buyer Added Bid Specific ATC:

Buyer Added text based ATC clauses

**DULY FILLED SIGNED AND STAMPED ALL PAGES OF TENDER DOCUMENT**

**2.7 Buyer Added Bid Specific ATC:**

Buyer uploaded ATC document [Click here to view the file](#).

**2.8 Payment:**

**PAYMENT OF SALARIES AND WAGES:** Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

**2.9 Past Project Experience:**

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria:a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed.b. Execution certificate by client with contract value.c. Any other document in support of contract execution like Third Party Inspection release note, etc.

**2.10 Forms of EMD and PBG:**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

HINDUSTAN ORGANIC CHEMICALS LTD

payable at

ERNAKULAM

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

**2.11 Forms of EMD and PBG:**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

HINDUSTAN ORGANIC CHEMICALS LTD

Account No.

3580607136

IFSC Code

CBIN0284515

Bank Name

Central Bank of India

Branch address

Tripunithura

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है।

Note: This is system generated file. No signature is required.