

## अनुबंध | Contract



अनुबंध क्रमांक | Contract No: GEMC-511687741535317

अनुबंध तिथि | Generated Date : 10-Apr-2024

बोली/आरए/पीबीपी संख्या | Bid/RA/PBP No.: [GEM/2023/B/4399786](#)

संगठन विवरण   Organisation Details	खरीदार विवरण   Buyer Details
प्रकार   Type : Central PSU मंत्रालय   Ministry : Ministry of Petroleum and Natural Gas विभाग   Department : NA संगठन का नाम   Organisation Name : Oil and Natural Gas Corporation Limited कार्यालय क्षेत्र   Office Zone : 390011	पद   Designation : BDABASINMM14 संपर्क नंबर   Contact No. : 0265-2603900- ईमेल आईडी   Email ID : buycon107.ongcl.gj@gembuyer.in जीएसटीआईएन   GSTIN : - पता   Address : ONGC, WON BASIN, Makarpura Road, VADODARA, GUJARAT-390009, India

वित्तीय स्वीकृति विवरण   Financial Approval Detail	भुगतान प्राधिकरण विवरण   Paying Authority Details
आईएफडी सहमति   IFD Concurrence : No प्रशासनिक अनुमोदन का पदनाम   Designation of Administrative Approval : Manager (MM) वित्तीय अनुमोदन का पदनाम   Designation of Financial Approval : Manager (MM)	Role: PAO भुगतान का तरीका   Payment Mode: ONGCOnline पद   Designation : BDABASINFIN6 ईमेल आईडी   Email ID : pao51.ongcl.gj@gembuyer.in जीएसटीआईएन   GSTIN : - पता   Address: ONGC, WON BASIN, Makarpura Road, Vadodara, GUJARAT-390009, India

विक्रेता विवरण   Seller Details
जेम विक्रेता आईडी   GeM Seller ID : 3209180000090609 कंपनी का नाम   Company Name : Mehulendra Corporation संपर्क नंबर   Contact No. : 09824097519 ईमेल आईडी   Email ID : info@mehulendra.com पता   Address : 5,SHANTIKUNJ SOCIETY NO 3,MANJALPUR, VADADORA, GUJARAT-390011, - एमएसएमई सत्यापित   MSME verified : No एमएसएमई पंजीकरण संख्या   MSME Registration number : UDYAM-GJ-24-0037999 एमएसई सामाजिक श्रेणी   MSE Social Category : General एमएसई लिंग श्रेणी   MSE Gender : Male जीएसटीआईएन   GSTIN: 24ANEPS0667E1Z3 (R)

\*जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा | GST / Tax invoice to be raised in the name of - Consignee

वितरण निर्देश | Delivery Instructions : NA

उत्पाद विवरण   Product Details						
#	आइटम विवरण   Item Description	आइटम विवरण   Ordered Quantity	इकाई   Unit	इकाई मूल्य (INR)   Unit Price (INR)	कर विभाजन (INR)   Tax Bifurcation (INR)	मूल्य (INR में सभी शुल्क और कर सहित)   Price (Inclusive of all Duties and Taxes in INR)
1	उत्पाद का नाम   Product Name : Polycom Point to Point, non upgradable Video Conferencing End Point ब्रांड   Brand : Polycom ब्रांड प्रकार   Brand Type : Registered Brand कैटलॉग की स्थिति   Catalogue Status: OEM verified catalogue कैसे बेचा जा रहा है   Selling As : OEM verified Reseller श्रेणी का नाम और चतुर्थांश   Category Name & Quadrant : Video Conferencing End Point (Q2) मॉडल   Model: Poly G7500 with EagleEye IV 12x Camera and TC8 एचएसएन कोड   HSN Code: HSN not specified by seller	1	pieces	1,096,762	NA	1,096,762
2	उत्पाद का नाम   Product Name : Polycom Point to Point, non upgradable Video Conferencing End Point ब्रांड   Brand : Polycom ब्रांड प्रकार   Brand Type : Registered Brand कैटलॉग की स्थिति   Catalogue Status: OEM verified catalogue कैसे बेचा जा रहा है   Selling As : OEM verified Reseller श्रेणी का नाम और चतुर्थांश   Category Name & Quadrant : Video Conferencing End Point (Q2) मॉडल   Model: Poly Studio X70 with TC8 and expansion mic एचएसएन कोड   HSN Code: HSN not specified by seller	4	pieces	734,926	NA	2,939,704

कुल ऑर्डर मूल्य | Total Order Value (in INR)

4,036,466

परोक्षी विवरण | Consignee Detail

क्र.सं.   S.No	परेषिती   Consignee	वस्तु   Item	लॉट नंबर   Lot No.	मात्रा   Quantity	दिनांक के बाद डिलीवरी शुरू करना है   Delivery Start After	वितरण पूरा कब तक करना है   Delivery To Be Completed By
1	पद   Designation :- ईमेल आईडी   Email ID : con1.ongc.brc@gembuyer.in संपर्क   Contact : 0265-2603279- जीएसटीआईएन   GSTIN : 24AAACO1598A4ZQ पता   Address : ONGC, WON BASIN, Makarpura Road, VADODARA, GUJARAT-390009, India	Polycom Point to Point, non upgradable Video Conferencing End Point	-	1	10-Apr-2024	10-May-2024
		Polycom Point to Point, non upgradable Video Conferencing End Point	-	4	10-Apr-2024	10-May-2024

**Product Specification for Polycom Point to Point, non upgradable Video Conferencing End Point**

विनिर्देश   Specification	उप-विनिर्देश   Sub-Spec	मूल्य   Value
	Type of End Point	Point to Point, non upgradable
	Does it require mandatory registration with MCU	NA
	Video Conferencing System Resolution	1080p, 60 fps
	Minimum Bandwidth Required for Specified video quality at End point/far-site end (Kbps)	2048
	Type of Camera	PTZ
	Camera Positioning System	Preset
	Type of sensor	CMOS
	Camera Control (focusing, brightness, and white balance)	Automatic
	Multiple Camera System in case of Automatic Voice activated CameraTracking	NA
	Optical zoom	10X
	Digital zoom	NA
	Field of View at zoom (Degree)	65
	Pan range Minimum to Maximum (+/- Degree)	100,-100
	Tilt Range (Degree)	20,-30
	Cord and Connector to be supplied	Yes
	System delivers Full HD video and voice & Full HD content for an overall Full HD experience at specified bandwidth	Yes
	Video coding support Protocol	H.264AVC,H.264 High Profile,H.265
	System has G-722/ G-711/ G-729 or equivalent nt wideband audio coding support	Yes
	System supports sharing of video and graphics content during the video call	1080p, 30fps
	It is possible to see both the near and far site on one Screen thus making most efficient use of a single display area	Yes
	System is equipped with one or more Omni directional High Definition Microphones as required to cover large conference room	Yes
	Number of microphone supported	3
	Number of microphone supplied	2
	Number of camera support from the same OEM	3
	Number of Ethernet connection points for System supports for RJ-45, 10/100/1000 Mbps Base-T Ethernet connection	1
	Wi Fi Connectivity	Yes
	If Yes, Type of Wi Fi Connectivity	Integrated
	System supports AES encryption video calls; System has Encryption On and Off capability	Yes
	Video Codec shall support 16:9 format	Yes
	Power supply: 230 + or - 10% volts, 50 Hz	Yes
	Shall come with easy to use infra-red hand held remote control / Touch Panel with operating distance	Yes
	All equipment are in compliance with the requirements of ITU-T (SIP Protocol & H Dot 323) Standard related to Video Conferencing	Yes
	System to be IPv6 ready from day one	Yes
	System uses standards based protocols & the offered system is inter operable with any existing H-323 AVC/SVC based VC equipment in a P to P call on VC end point; All H/W and S/W required to make it interoperable is included in the scope of supply	Yes
	Number of Input DVI Ports	0

Specification

Number of Input HDMI or equivalent Ports	2
Number of Input USB Ports	2
Number of Output DVI Port	0
Number of Output HDMI or equivalent Port	2
Number of output USB Port	1
Calendering Feature	Yes
Recording @1080p on the end point	No
System supplied complete with the following components from the same OEM (a) Codec (b) Camera (c) At least one Microphones with suitable connectivity (d) Remote Control/Touch Panel (e) Data sharing capability using H/W or S/W (f) Necessary Cables	Yes
Type of Microphone	Omni Directional
System is also tropicalized and report available from ILAC/NABL/Govt Lab with all add on including Environmental Sequence	No
(a) Dry Heat- For 16 hrs at 55 deg C as per IS:9000/pt-3/sec-5/1977(b) Cold-For 4 hrs at 0 deg C as per IS:9000/pt-2/sec-4/1977 (c) Damp Heat- For 2 Cycles of 24 h each at 40 deg C & 95% RH as per IS:9000/pt- 5/sec-1/1991 (All Reaffirmed 2007)	No
After each environmental test and a recovery period of two hours, the video conferencing system has been checked for complete functional parameters, and the results found satisfactory	No
Type Test Report from ILAC/NABL/Govt lab confirming conformance to above technical specifications - to be made available to buyer	No
BIS Registration under CRS of Meity	NA
BIS Registration Number and its Validity	-
UL/CE certification	Yes
If Yes, UL/CE certificate Number (Corresponding UL/CE Certificate to be furnished when demanded by the buyer)	NZBA-T2456
Minimum Operating temperature (Degree C)	0
Maximum Operating Temperature (Degree C)	40
Minimum Operating humidity (%RH)	15
Maximum Operating humidity (%RH)	75
Free installation and commissioning	Yes
On Site OEM Warranty (Year)	3

**खरीदार परिभाषित अतिरिक्त विशिष्टता के लिए | Buyer Defined Additional Specification for Polycom Point to Point, non upgradable Video Conferencing End Point**

विनिर्देश   Specification	मूल्य   Value
1. Field of View 2. Microphone	1. Should have at-least 65 degrees field of view. 2. Should support two nos. of external expansion microphones with mute/unmute button from same OEM. Accordingly to supply external microphones along with connectivity cable of minimum 10 meter each in length.
3. Touch Panel 4. User Interface	3. In order to provide a good user experience, the unit must be equipped with an intuitive touch screen: i) Display: 8-inch screen or higher. ii) Aspect ratio: 16 x 10/16 X 9. iii) Resolution: WXGA (1280 x 800) or better. iv) Power over Ethernet (PoE) support. v) Designed with built-in stand support - no external stand required. 4. The VC End point system must have a WEB interface for management.
5. System Compatibility 6. Set delivered complete with	5. i) Offered endpoints should be compatible to do video conferencing through the Polycom make MCU RPCS 4000, ii) The system should be able to make H.323 and SIP calls. iii) System should be IPv6 ready from day 1., iv) Audio Standards supported: It should support G.711, G.728, G.729A, G.722, G.722.1, G.719 or similar may be accepted.. 6. The system should have a codec, camera, microphones, all required cables length as per actual requirement), connectors, power supply etc.
7. Codec Protocols	7. i) The codec must be based on industry standards such as the H.323 and SIP standards for communication. VC system should support interoperability and bandwidth saving using video compression H. 264 AVC, H.264 High Profile, H.265. It should support inbuilt feature for wireless content sharing. ii) VC System must support for dual video or Presentation sharing at 1080p@30fps using standards-based H.239 over H.323 and BFCP over SIP.
8. USB Device Mode 9. Certifications * Bidders offering must also comply with the additional specification parameters mentioned above.	iii) It should also support audio from PC used for content sharing. 8. i) The system should have inbuilt functionality to use the VC system as an external camera and microphones when connected to a Laptop/PC over a single USB cable without using any external hardware components to connect to any Cloud Based VC platform like Cisco Webex, Zoom, Microsoft Teams etc. ii)The VC system offer should also preferably have minimum 1 number of output USB port. 9. BIS/CE/UL/FCC

**Product Specification for Polycom Point to Point, non upgradable Video Conferencing End Point**

विनिर्देश   Specification	उप-विनिर्देश   Sub-Spec	मूल्य   Value
	Type of End Point	Point to Point, non upgradable
	Does it require mandatory registration with MCU	NA
	Video Conferencing System Resolution	4K, 30 fps

Specification

Minimum Bandwidth Required for Specified video quality at End point/far-site end (Kbps)	2048
Type of Camera	Non PTZ
Camera Positioning System	Automatic Voice Activated
Type of sensor	CMOS
Camera Control (focusing, brightness, and white balance)	Automatic
Multiple Camera System in case of Automatic Voice activated CameraTracking	Dual
Optical zoom	NA
Digital zoom	5X
Field of View at zoom (Degree)	100
Pan range Minimum to Maximum (+/- Degree)	0
Tilt Range (Degree)	0
Cord and Connector to be supplied	Yes
System delivers Full HD video and voice & Full HD content for an overall Full HD experience at specified bandwidth	Yes
Video coding support Protocol	H.264AVC,H.264 High Profile,H.265
System has G-722/ G-711/ G-729 or equivalent nt wideband audio coding support	Yes
System supports sharing of video and graphics content during the video call	1080p, 30fps
It is possible to see both the near and far site on one Screen thus making most efficient use of a single display area	Yes
System is equipped with one or more Omni directional High Definition Microphones as required to cover large conference room	Yes
Number of microphone supported	6
Number of microphone supplied	6
Number of camera support from the same OEM	3
Number of Ethernet connection points for System supports for RJ-45, 10/100/1000 Mbps Base-T Ethernet connection	1
Wi Fi Connectivity	Yes
If Yes, Type of Wi Fi Connectivity	Integrated
System supports AES encryption video calls; System has Encryption On and Off capability	Yes
Video Codec shall support 16:9 format	Yes
Power supply: 230 + or - 10% volts, 50 Hz	Yes
Shall come with easy to use infra-red hand held remote control / Touch Panel with operating distance	Yes
All equipment are in compliance with the requirements of ITU-T (SIP Protocol & H Dot 323) Standard related to Video Conferencing	Yes
System to be IPv6 ready from day one	Yes
System uses standards based protocols & the offered system is inter operable with any existing H-323 AVC/SVC based VC equipment in a P to P call on VC end point; All H/W and S/W required to make it interoperable is included in the scope of supply	Yes
Number of Input DVI Ports	0
Number of Input HDMI or equivalent Ports	1
Number of Input USB Ports	2
Number of Output DVI Port	0
Number of Output HDMI or equivalent Port	2
Number of output USB Port	1
Calendering Feature	Yes
Recording @1080p on the end point	No
System supplied complete with the following components from the same OEM (a) Codec (b) Camera (c) At least one Microphones with suitable connectivity (d) Remote Control/Touch Panel (e) Data sharing capability using H/W or S/W (f) Necessary Cables	Yes
Type of Microphone	Integrated
System is also tropicalized and report available from ILAC/NABL/Govt Lab with all add on including Environmental Sequence	No
(a) Dry Heat- For 16 hrs at 55 deg C as per IS:9000/pt-3/sec-5/1977(b) Cold-For 4 hrs at 0 deg C as per IS:9000/pt-2/sec-4/1977 (c) Damp Heat- For 2 Cycles of 24 h each at 40 deg C & 95% RH as per IS:9000/pt- 5/sec-1/1991 (All Reaffirmed 2007)	No
After each environmental test and a recovery period of two hours, the video conferencing system has been checked for complete functional parameters, and the results found satisfactory	No

Type Test Report from ILAC/NABL/Govt lab confirming conformance to above technical specifications - to be made available to buyer	No
BIS Registration under CRS of Meity	NA
BIS Registration Number and its Validity	-
UL/CE certification	Yes
If Yes, UL/CE certificate Number (Corresponding UL/CE Certificate to be furnished when demanded by the buyer)	RGCA-T3020
Minimum Operating temperature (Degree C)	0
Maximum Operating Temperature (Degree C)	35
Minimum Operating humidity (%RH)	15
Maximum Operating humidity (%RH)	80
Free installation and commissioning	Yes
On Site OEM Warranty (Year)	3

### खरीदार परिभाषित अतिरिक्त विशेषता के लिए | Buyer Defined Additional Specification for Polycom Point to Point, non upgradable Video Conferencing End Point

विनिर्देश   Specification	मूल्य   Value
1. Field of View 2. Microphone 3. Touch Panel	1. Should have at-least 95 degrees FOV (Field Of view). 2. Should support external expansion microphone with mute/unmute button from same OEM. Accordingly to supply an external microphone along with connectivity cable of minimum 10 meter in length. 3. In order to provide a good user experience, the unit must be equipped with an intuitive touch screen: i) Display: 8-inch screen or higher. ii) Aspect ratio: 16 x 10/16 x 9.
4. User Interface 5. Set delivered complete with	iii) Resolution: WXGA (1280 x 800) or better. iv) Power over Ethernet (PoE) support. v) Designed with built-in stand support - no external stand required. 4. The VC End point system must have a WEB interface for management. 5. The system should have a codec, camera, microphones, all required cables(length as per actual requirement), connectors, power supply etc.
6. System Compatibility	6. i) Offered endpoints should be compatible to do video conferencing with the existing Polycom make MCU RPCS 4000. ii) The system should be able to make H.323 and SIP calls. iii) System should be IPv6 ready from day 1., iv) Audio Standards supported: It should support G.711,G.728, G.729A, G.722, G.722.1, G.719 or similar may be accepted.
7. Codec Protocols 8. Number of input USB Port	7. i) The codec must be based on industry standards such as the H.323 and SIP standards for communication. VC system should support interoperability and bandwidth saving using video compression H. 264 AVC, H.264 High Profile, H.265. ii) VC System must support for dual video or Presentation sharing at 1080p@30fps using standards-based H.239 over H.323 and BFCP over SIP. iii) It should also support audio from PC used for content sharing. 8. 1 or more
9. USB Device Mode * Bidders offering must also comply with the additional specification parameters mentioned above.	9. The system should have inbuilt functionality to use the VC system as an external camera and microphones when connected to a Laptop/PC over a single USB cable (minimum 10 meter length) without using any external hardware components to connect to any Cloud Based VC platform like Cisco Webex, Zoom, Microsoft Teams etc.

### खरीदार द्वारा जोड़ी गई बोली का विशिष्ट अतिरिक्त कार्य | Buyer added Bid Specific Additional Scope of Work

क्र.सं   S.No	दस्तावेज़ का शीर्षक   Document Title	विवरण   Description	लागू आईआरओ सामान   Applicable i.ro. Items	
1	Technical specification for VC-1 <a href="#">View</a>	Technical specification for VC-1	Video Conferencing End Point(1)	
2	Technical specification for VC-2 <a href="#">View</a>	Technical specification for VC-2	Video Conferencing End Point(4)	
3	SOW <a href="#">View</a>	SOW	Video Conferencing End Point(1)	Video Conferencing End Point(4)

### ईपीबीजी विवरण | ePBG Detail

सलाहकार बैंक   Advisory Bank :	State Bank of India
ईपीबीजी प्रतिशत (%)   ePBG Percentage(%):	10.00
बोली लगाने वाले को बोली के नियमों और शर्तों के अनुसार लागू ईपीबीजी प्रस्तुत करना होगा   The bidder shall furnish ePBG as applicable as per bid's terms and conditions	

### नियम और शर्तें | Terms and Conditions

#### 1. General Terms and Conditions-

- 1.1 This contract is governed by the [General Terms and Conditions](#), conditions stipulated to this Product/Service as provided in the Marketplace.
- 1.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

## 2. Buyer Added Bid Specific Terms and Conditions-

### 2.1 *Generic*

OPTION CLAUSE: The Purchaser reserves the right to increase or decrease the quantity to be ordered up to 25 percent of bid quantity at the time of placement of contract. The purchaser also reserves the right to increase the ordered quantity by up to 25% of the contracted quantity during the currency of the contract at the contracted rates. Bidders are bound to accept the orders accordingly.

### 2.2 *Generic*

Bidders shall quote only those products (Part of Service delivery) in the bid which are not obsolete in the market and has at least 5 years residual market life i.e. the offered product shall not be declared end-of-life by the OEM before this period.

### 2.3 *OEM*

IMPORTED PRODUCTS: In case of imported products, OEM or Authorized Seller of OEM should have a registered office in India to provide after sales service support in India. The certificate to this effect should be submitted.

### 2.4 *Service & Support:*

Dedicated /toll Free Telephone No. for Service Support : BIDDER/OEM must have Dedicated/toll Free Telephone No. for Service Support.

### 2.5 *Service & Support:*

Escalation Matrix For Service Support : Bidder/OEM must provide Escalation Matrix of Telephone Numbers for Service Support.

### 2.6 *Inspection:*

Nominated Inspection Agency: On behalf of the Buyer organization, any one of the following Inspection Agency would be conducting inspection of stores before acceptance: Pre-dispatch Inspection at Seller Premises (applicable only if pre-dispatch inspection clause has been selected in ATC):

NA

Post Receipt Inspection at consignee site before acceptance of stores:

QAD and indenter

### 2.7 *Generic*

Manufacturer Authorization: Wherever Authorised Distributors/service providers are submitting the bid, Authorisation Form /Certificate with OEM/Original Service Provider details such as name, designation, address, e-mail Id and Phone No. required to be furnished along with the bid

### 2.8 *Certificates:*

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

### 2.9 *Past Project Experience:*

Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc. Proof for Past Experience and Project Experience clause: For fulfilling the experience criteria any one of the following documents may be considered as valid proof for meeting the experience criteria: a. Contract copy along with Invoice(s) with self-certification by the bidder that service/supplies against the invoices have been executed. b. Execution certificate by client with contract value. c. Any other document in support of contract execution like Third Party Inspection release note, etc.

### 2.10 *Generic*

1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

### 2.11 *Generic*

Without prejudice to Buyer's right to price adjustment by way of discount or any other right or remedy available to Buyer, Buyer may terminate the Contract or any part thereof by a written notice to the Seller, if:

- i) The Seller fails to comply with any material term of the Contract.
- ii) The Seller informs Buyer of its inability to deliver the Material(s) or any part thereof within the stipulated Delivery Period or such inability otherwise becomes apparent.
- iii) The Seller fails to deliver the Material(s) or any part thereof within the stipulated Delivery Period and/or to replace/rectify any rejected or defective Material(s) promptly.
- iv) The Seller becomes bankrupt or goes into liquidation.
- v) The Seller makes a general assignment for the benefit of creditors.
- vi) A receiver is appointed for any substantial property owned by the Seller.
- vii) The Seller has misrepresented to Buyer, acting on which misrepresentation Buyer has placed the Purchase Order on the Seller.

### 2.12 *Generic*

Experience Criteria: The Bidder or its OEM (themselves or through reseller(s)) should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization / PSU / Public Listed Company for 1 year before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion.

### 2.13 *Generic*

Supplier shall ensure that the Invoice is raised in the name of Consignee with GSTIN of Consignee only.

### 2.14 *Generic*

Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.

### 2.15 *Warranty:*

Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods (if included in the scope of supply), at consignee location. OEM Warranty certificates must be submitted by Successful Bidder at the time of delivery of Goods. The seller should guarantee the rectification of goods in case of any break down during the guarantee period. Seller should have well established Installation, Commissioning, Training, Troubleshooting and Maintenance Service group in INDIA for attending the after sales service. Details of Service Centres near consignee destinations are to be uploaded along with the bid.

### 2.16 *Buyer Added Bid Specific ATC:*

Buyer Added text based ATC clauses

I. **Submission of invoices: Please note VIMS (Vendor Invoice management system) has been rolled out in ONGC for processing of Invoices. VIMS is having following two input channels for submission of the invoices:**

i) VIMS Internet Portal: <https://vims.ongc.co.in/>

ii) E-MAIL channel: Through designated email ID ([ap\\_invoices@ongc.co.in](mailto:ap_invoices@ongc.co.in))

Supplier shall submit complete set of documents as per PO conditions through any of the above channels.

**Note:**

- a. Invoices submitted through VIMS internet portal and e-mail channel shall be digitally signed.
- b. Please go through the help documents/presentations/videos available at <https://vims.ongc.co.in/> for complete details.
- c. Even after submission of complete invoice along with all relevant documents as per PO condition s & VIMS guidelines, if Vendors do not receive due payment within due date and they also do not receive any intimation regarding discrepancy in invoice, vendor may raise the issue in the dedicated Email ID ; [vendor\\_wonbasin@ongc.co.in](mailto:vendor_wonbasin@ongc.co.in) with copy to (1) [CCF@ongc.co.in](mailto:CCF@ongc.co.in) and (2) [chief\\_mm@ongc.co.in](mailto:chief_mm@ongc.co.in) giving complete details of IMS / VIM DP no., PO number and details of concerned identified user from ONGC.
- d. Supplier in their own interest are advised to timely provide all requisite documents to enable ONGC for timely payment.
- e. Invoices submitted for payment should be e-invoice in terms of GST Law or the digitally signed invoice only. No physical invoice shall be accepted for payment.
- f. Physical invoices (wherever allowed) would be accepted through courier / post at the following address only:

Oil and Natural Gas Corporation Limited (ONGC),  
A-26, Mezzanine Floor,  
IBM Tower, Rani Ramgarh Road,  
Block-A, Industrial Area,  
Sector 62, NOIDA,  
Uttar Pradesh - 201309

- II. In case vendor is ready registered in ONGC, vendor code needs to be provided along with the bid.
- II. Validity of EMD shall be 45 days beyond the bid validity i.e; 90 days in line with clause (n) in point (xiii) of para 4.0 of GeM- GTC.
- IV. EMD / Bid Security and SD/performance bank guarantee can also be submitted as Electronic BG (e-BG) as per details available on GeM portal for instant bid, furthermore physical BG, Banker's cheque, Demand Draft shall not be allowed.
- V. ATC acceptance certificate needs to be submitted.
- VI. In case start-up bidder has successfully executed Purchase Order placed by ONGC/OIL/IOCL/HPCL/BPCL/GAIL for VC end point and the material supplied has been used in field satisfactorily, then such start-up bidders will be considered meeting experience criteria as per GeM Clause for experience criteria: "Experience Criteria: The Bidder or its OEM {themselves or through reseller(s)} should have regularly, manufactured and supplied same or similar Category Products to any Central / State Govt Organization /PSU / Public Listed Company for 1 year before the bid opening date. Copies of relevant contracts to be submitted along with bid in support of having supplied some quantity during each of the year. In case of bunch bids, the primary product having highest value should meet this criterion." In this regard, shall submit copy of purchase order/contract along with supporting documents towards having used the material satisfactorily in the fields.
- II. Payment terms: 80% payment will be released within 10 days of CRAC and balance 20% of payment will be released within 10 days of issue of satisfactory installation and commissioning for each of the product.
- VIII. The bidder has to comply with the Technical Specification Sheet attached at Buyer added Bid Specific Additional Scope of Work for each line item and same shall be the only valid criteria for evaluation in respect of technical specifications.
- IX. Supply, installation, commissioning and integration of video conferencing systems should be completed in 30 days from the date of intimation by ONGC.
- X. While generating invoice in GeM portal, the seller must upload scanned copy of GST invoice.

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

Oil and Natural Gas Corporation Ltd

Account No.

10148485211

IFSC Code

SBIN0002676

Bank Name

State Bank of India

Branch address

Shopping Complex, ONGC Colony, Makarpura Road, Vadodara- 390009(Gujarat).

.  
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

**2.18 Forms of EMD and PBG:**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

Oil and Natural Gas Corporation Ltd

Account No.

10148485211

IFSC Code

SBIN0002676

Bank Name

State Bank of India

Branch address

Shopping Complex, ONGC Colony, Makarpura Road, Vadodara- 390009(Gujarat).

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है। इस दस्तावेज़ का प्रिंट आउट भुगतान/लेनदेन उद्देश्य के लिए मान्य नहीं है।

Note: This is system generated file. No signature is required. Print out of this document is not valid for payment/ transaction purpose.