

अनुबंध | Contract



अनुबंध क्रमांक | Contract No: GEMC-511687726803013

अनुबंध तिथि | Contract Generated Date : 14-May-2024

बोली/आरए/पीबीपी संख्या | Bid/RA/PBP No.: [GEM/2024/B/4737989](#)

संगठन विवरण Organisation Details	खरीदार विवरण Buyer Details
प्रकार Type : Central Government मंत्रालय Ministry : Ministry of Minority Affairs विभाग Department : NA संगठन का नाम Organisation Name : N/A कार्यालय क्षेत्र Office Zone : New Delhi	पद Designation : Under Secretary संपर्क नंबर Contact No. : 011-24364310-222 ईमेल आईडी Email ID : kumar.dhiraj@nic.in जीएसटीआईएन GSTIN : - पता Address : 11th Floor, Pt. Deendayal Antoydaya Bhawan, CGO Complex Lodhi Road, New Delhi -110003, SOUTH EAST DELHI, DELHI-110003, India

वित्तीय स्वीकृति विवरण Financial Approval Detail	भुगतान प्राधिकरण विवरण Paying Authority Details
आईएफडी सहमति IFD Concurrence : Yes प्रशासनिक अनुमोदन का पदनाम Designation of Administrative Approval : HOD वित्तीय अनुमोदन का पदनाम Designation of Financial Approval : JS & FA	Role: DDO भुगतान का तरीका Payment Mode: PFMS पद Designation : DDO ईमेल आईडी Email ID : neha.dadwal@gov.in जीएसटीआईएन GSTIN : N पता Address : 11th Floor, Pt. Deendayal Antoydaya Bhawan, CGO Complex Lodhi Road, New Delhi -110003, NEW DELHI, DELHI-110003, India

परोक्षिती विवरण Consignee Details		
क्र.सं. S.No	परोक्षिती नाम & पता Consignee Name & Address	सेवा विवरण Service Description
1	संपर्क Contact : 011-24364310-222 ईमेल आईडी Email ID : kumar.dhiraj@nic.in जीएसटीआईएन GSTIN : - पता Address : 11th Floor, Pt. Deendayal Antoydaya Bhawan, CGO Complex Lodhi Road, New Delhi - 110003, SOUTH EAST DELHI, DELHI-110003, India	Decorative/ Ornamental Plant Service- Daily Rental Model Fresh Cut Floral Bouquet Service

सेवा प्रदाता विवरण Service Provider Details	
जेम विक्रेता आईडी GeM Seller ID : 0037180000336716 कंपनी का नाम Company Name : MOURYA FLORIST संपर्क नंबर Contact No. : 09971414243 ईमेल आईडी Email ID : mouryaflorest0311@gmail.com पता Address : HOUSE NO 121,E BLOCK,GALI NO 5,NEAR AKSHARDHAM MANDIR GANESH NAGAR, EAST DELHI, DELHI-110092, - एमएसएमई सत्यापित MSME verified : Yes एमएसएमई पंजीकरण संख्या MSME Registration number : UDYAM-DL-02-0018418 एमएसई सामाजिक श्रेणी MSE Social Category : General एमएसई लिंग श्रेणी MSE Gender : Male जीएसटीआईएन GSTIN : 07ARYPM6687Q4Z5 (R)	

*जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा | GST / Tax invoice to be raised in the name of - Buyer

सेवा विवरण Service Details	
सेवा प्रारंभ तिथि (नवीनतम) Service Start Date (latest by): 21-May-2024	सेवा समाप्ति तिथि Service End Date : 20-May-2025

श्रेणी नाम Category Name : Decorative/ Ornamental Plant Service- Daily Rental Model	
बिलिंग चक्र Billing Cycle: monthly	

विवरण Description	No of Plants per day	Price Per Plant Per Day(INR)
District	NA	
Plant Requirement	With Pot/ Tray	
Type of Pot/ Vase	Floor	
Height of Plant (Inclusive of Pot/ Tray) in inches	41 - 50	
Zipcode	NA	
Width of Plant (Inclusive of Pot/ Tray) in inches	26 - 35	
Variety of Plants	Areca Palm Plant, Bamboo Sticks Plant, Dracaena Song of India Plant, Money Plant, Snake Plant, Spider Plant, Aglaonema, Peace Lily	400 1.8

Material of Pot/ Tray	Ceramic		
Number of Moss Sticks Required	400		
कुल राशि (सूत्र) Total Amount (Formula) : (No of Plants per day*Price Per Plant Per Day(INR)*Contract Period)			
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		262800	
विवरण जोड़ें Add On Description			
Moss Stick for Climber		.1	
एडऑन मूल्य Addon Value (Addon Price*Number of Moss Sticks Required*Contract Period)		14600	
कुल एडऑन मूल्य Total Addon Value(INR)		14600	
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		277400	
श्रेणी नाम Category Name : Fresh Cut Floral Bouquet Service			
बिलिंग चक्र Billing Cycle: monthly			
विवरण Description		Number of Units/pieces	Price per Unit (INR)
District	NA	50	88
Variety of Flowers	Bird of Paradise, Carnation, Oriental Lily, Orchid All Colours, Guldawari, Tata Rose All Colours, Tulip, Tube Rose, Anthoriums, Gladers, Sunflower, Anthurium		
Type of Service	Regular Flower Arrangement		
Size of Decoration	45 Flowers		
Frequency of Service Days	All Days in a Week		
Zipcode	NA		
Number of Service Days in a Month	22		
कुल राशि (सूत्र) Total Amount (Formula) : (Price per Unit (INR)*Number of Units/pieces*Number of Service Days in a Month*Co ntract Period/30)			
ऐडऑन के बिना कुल मूल्य Total Value without Addons(INR)		1177733.33	
कुल एडऑन मूल्य Total Addon Value(INR)		0	
ऐडऑन सहित कुल मूल्य Total Value Including Addons(INR)		1177733.33	
अनुबंध की राशि Amount of Contract			
सभी शुल्क और करों सहित कुल अनुबंध मूल्य Total Contract Value Including All Duties and Taxes(INR)		1455133.33	
मूल्य विभाजन की पेशकश की Price Break up offered : प्राइज ब्रेक अप ऑफ़र किए गए दस्तावेज़ लिंक Price Break up offered Document link			
एसएलए विवरण SLA Details			
<u>Service Level Agreement for Decorative Plant Service</u>			
1. Agreement Overview			
<p>This Agreement represents a Service Level Agreement ("SLA" or "Agreement") between the buyer and decorative services provider. The purpose of this agreement is to facilitate supply and maintenance of Decorative Plants at the buyer's premises. This Agreement outlines the scope of work, buyer's obligations and special terms and conditions of services covered as they are mutually understood by the stakeholders. The Agreement remains valid till completion of scope of services or end of contractual duration (whichever is earlier) unless either superseded by a revised agreement mutually endorsed by the stakeholders or terminated by either of the parties thereof.</p>			
2. Objective and Goals			
<p>The objective of this Agreement is to ensure that the proper elements and commitments are in place to provide consistent delivery of service to buyer by service provider. The goals of this Agreement are to:</p> <ul style="list-style-type: none"> ● Provide clear reference to service ownership, accountability, roles and/or responsibilities ● Present a clear, concise and measurable description of service provision to the customer ● Establish Terms and Conditions for all the involved stakeholders ● To ensure that both the parties understand the consequences in case of termination of services due to any of the stated reasons 			
<p>The agreement can also be modified on the mutual agreement of all the involved stakeholders. Thus, the agreement will act as a reference document that both the parties have understood the aforementioned terms and conditions and have agreed to comply by the same.</p>			
3. Stakeholders			
The main stakeholders associated with this agreement are:			
<ul style="list-style-type: none"> ● Service Provider ● Buyer ● Paying Authority 			

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses payment terms and penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders would have read and understood the same before signing the SLA.

4. Service Scope

The service shall include all supervision, expertise, tools, equipment, trash bags, and other supplies adequate in kind and quality to perform plant maintenance as per the stipulated requirements of Buyer under Bid or Direct Purchase. Thoughtful plant placement and healthy, disease and pest free, and attractive quality plant materials that provide aesthetic improvements and exhibit sustainable air attributes will be look for. The plants and containers shall be supplied by Service Provider.

5. Buyer's Obligations

6. Nomination of a Nodal Officer who will oversee the deliverables of services and be empowered to take decisions regarding the project.
7. Carry out tasks which fall under the departmental responsibility, within reasonable time limits, particularly in matters related to necessary reviews, approvals, acceptance, etc.
8. Buyer shall allow the Service Provider to visit the site or premises.
9. The Buyer will not be held liable for plants that have suffered physical abuse, theft, temperature extremes, and care by unauthorized personnel, and Acts of God.
10. The Buyer would confirm following to enable service provider to render efficient and quality services -
 1. Type and number of each type of Plants to be supplied.
 2. Exact location where Plants needs to be deployed Any change in the agreed schedule of maintenance of plants shall be confirmed by buyer at least 2 days in advance.

6. End user department shall verify the logs updated by service provider within 7 days after receipt of log sheet. The log sheet shall be maintained online and shall be deemed accepted if end user fails to verify the submitted log sheet within 7 days.

7. Buyer shall take care of supplied plants and all accessories and shall be responsible to water plants as and when required during the period between caretaker's visits.

8. Price Variation Clause:

"It is advisable to include Price Variation Clause in the long term contracts to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service. Buyers are therefore advised to include the Price Variation Clause (PVC) in the bid document through ATC for long term contracts. The additional payment, if any, on account of PVC can be done offline till such time online functionality is developed on GeM."

9. Service Provider's Obligations

10. The Service Provider shall not transfer or assign or sublet any part of the service once agreed or any share or interest here in any manner or degree directly or indirectly to any person, firm or corporation whatsoever.
11. The Service Provider should cater to the requirements in compliance to the selected specifications by the Buyer under the bid or Direct Purchase.
12. The Service Provider shall develop and maintain a plant master plan to include plant description, quantity and date installed.
13. Provide a representative on-site full time throughout the delivery and installation process for coordination and problem resolution.
14. Provide on-site supervisor(s) who are part of the working crew and who are responsible for the control of the crew, their conduct and their work schedules.
15. Provide, deliver, install and maintain plants, shrubs and trees (hereinafter referred to as "plants") and plant related furnishings on a leased basis (e.g. Service Provider will retain ownership of provided plants) and install such items in planters provided by the Authority.
16. The Service Provider shall plan, organize and coordinate with the Nodal officer (Buyer) or designee concerning all aspects to ensure scheduling installation, use of loading docks, and proper and safe placement of all plants and related furnishings.
17. Service Provider shall coordinate with the Buyer or designee for maintenance and event schedule, so that arrangements may be made for safe ingress and egress by building personnel, parking of vehicles, directing of traffic, delivery of goods, etc. The work shall not interfere with normal, continuous, and safe operation of the building and site where the aforesaid Service is required.
18. Nothing contained in the specifications shall be interpreted as giving the Service Provider exclusive use of the premises.
19. The Service Provider shall be responsible for providing all plants, supervision, labor, materials, supplies, warehouse space, tools, equipment and protection materials necessary to perform the plant installation and maintenance to ensure the continued health, appearance and longevity of the displayed plants during the life of the contract.
20. There are no storage facilities to house tools, maintenance materials or plants.
21. The Service Provider shall not be responsible for employees' personal plants or flowers.
22. Following cessation (Completion or end) of contractual services, Service Provider shall remove all plants and plant furnishings/fillers from Authority owned planters at the Service Provider's own cost.
23. Plant Requirements & Responsibilities:
 1. Service Provider shall develop and maintain a plant master plan to include plant description, quantity, date installed and replacement/rotation schedule. Ultimately plant locations to be determined by the Buyer.
 2. Service Provider shall coordinate with the Buyer or it's designee to review final plant selections, plant furnishing selections, interior plantscape scheme and phased schedule. No plants or plant furnishings may be delivered or installed without first receiving written approval from the Buyer or it's designee on the final selection of particular plant species and/or types, their respective quantity, their location and their respective furnishings.
 3. The Service Provider shall conduct a site survey for each floor to review site conditions and make recommendations to the Authority for planter and plants locations.
 4. Supply, install and remove protective materials at installation locations. Carts used to transport items shall have rubber wheels, be clean, and shall be in safe working condition.
 5. Service Provider shall be responsible for any property damage incurred during the installation including the site, the furniture, or personal property, and repair before invoice submission.
 6. Maintenance shall occur on a regular basis but not less than weekly and shall include those services that ensure the proper health of the plants and encourage growth, good color and adequate root development. Plan should include proposed maintenance plan/schedule.
 7. The Service Provider shall rotate containers as required to properly expose all sides of the plant to sunlight, depending on species, to promote even growth.
 8. All planted areas (planters) shall show no signs of excess dryness at any time. All areas shall be checked for moisture content on a regular basis. Service Provider is responsible for ensuring all areas receive proper water, fertilizer, and pest control application and coverage based on the type of plants provided.
 9. Areas shall be kept free of fallen leaves. The Service Provider will remove all clippings, trimmings, cuttings, trash, excess soil, and debris from floor and planter areas resulting from work or from normal plant leaf droppings.
 10. The Service Provider shall furnish all chemicals, including fertilizer and required insecticides necessary to comply with quality requirements. All chemicals shall be approved for suitable interior use in public buildings by Central, State, and local regulation.
 11. The Service Provider is responsible for removing and disposing any contaminated material from the Buyer Premises at their expense.
 12. The Service Provider shall apply fertilizers and trace elements as necessary to maintain healthy and attractive plants.
 13. The Service Provider shall be responsible for correcting and/or replacing damaged plant related furnishings and for plants not in sound horticultural health within (14) calendar days. This includes plants that are damaged, die, or lose their original form due to natural causes, or negligence or improper maintenance by the Service Provider, and such plants shall be replaced in equal kind and size at no expense to the Authority.
 14. The Service Provider shall not be held responsible for replacement of plant materials damaged or killed due to vandalism or extreme environmental conditions beyond the Service Provider's control.
 - 15.

8. Payment Terms

9. The prices quoted by services provider are complete covering all aspects. The quoted price shall be inclusive of all consumables including plants, decorative pots (supplied initially & replaced, as and when required), and disposal, if any of old pots / plants after suitable replenishment etc.
10. In an event that service provider fails to deliver plants or fails to carry out upkeep of supplied plants as per schedule then buyer shall have right to recover damages as per the provisions of the contract.
11. All payments shall be made as per the billing schedule notified in order. The payments shall be processed after deducting relevant penalties / damages as per provisions of the contract.
12. Special Terms & Conditions
13. Service provider shall only supply healthy plants as per details mentioned in order. As and when required, service provider at no additional cost shall replace the plants that go dry.
14. While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, Service Provider must form plan their own conclusions to meet the Decorative Plant Service requirements.
15. The timeliness & scheduling for delivery or completion of service shall be strictly adhered to and shall be deemed to be the essence of the contract. For reasons other than those beyond service provider's control and is not as per specification agreed to or if the time schedule is not adhered to and the job is delayed during delivery inter alia, the Buyer shall be entitled to exercise relevant clause of GTC regarding Termination for Default.
16. Service provider shall carry out regular upkeep and maintenance of supplied plants on regular required interval of time.
17. The contractor shall have right to claim any cost/damage/loss due to theft, fire etc. The damages shall be calculated as per prevailing market prices of damaged article(s).
18. The plants shall be placed as directed by end user department. Placing of plants at the designated place shall be responsibility of the service provider.
19. The cost of all material, cartage, conveyance charges etc. shall be borne by service provider for carrying plants from nursery to office and vice versa.
20. In order to maintain the freshness and health of supplied plants service Provider shall ensure that supplied plants are maintained by professional gardener.
21. Gardener shall visit atleast once in a week or as and when required to carry out upkeep of supplied plants.
22. Penalties for breach of SLA

Sl. No	Service Level Agreement	Base Line Performance	Lower Performance	Penalties for breach		
				1 Instance	2 Instance	3 Instance
1	Delay in delivery of plants as per schedule mentioned in order	On time	If exceed from stipulated 14 Calendar Days under the Service Provider Obligations of this Agreement	1% of billed value	1.5 % of billed value	5% of billed value
2	Failure to maintain the supplied plants	Zero	NA	1% of billed value	1.5 % of billed value	2% of billed value
3	unhealthy plants found in the pot	Zero	NA	0.5% of billed value	1% of billed value;	2% of billed value;
4	Cumulative Penalty	Cumulative Penalty shall be capped at 10% of the total contract value.				

*****End of Document*****

एसएलए विवरण | SLA Details

1. Agreement Overview

This Agreement represents a Service Level Agreement ("SLA" or "Agreement") between the buyer and Florist Services provider. The purpose of this agreement is to facilitate implementation of Florist Services at the buyer's premises. This Agreement outlines the scope of work, buyer's obligations and special terms and conditions of services covered as they are mutually understood by the stakeholders. The Agreement remains valid till completion of scope of services or end of contractual duration (whichever is earlier) unless either superseded by a revised agreement mutually endorsed by the stakeholders or terminated by either of the parties thereof.

2. Objective and Goals

The objective of this Agreement is to ensure that the proper elements and commitments are in place to ensure consistent delivery of service by service provider.

The goals of this Agreement are to:

- Provide clear reference to service ownership, accountability, roles and/or responsibilities
- Present a clear, concise and measurable description of service provision to the customer
- Establish Terms and Conditions for all the involved stakeholders.
- To ensure that both the parties understand the consequences in case of termination of services due to any of the stated reasons.

The agreement can also be modified on the mutual agreement of all the involved stakeholders. Thus, the agreement will act as a reference document that both the parties have understood the aforementioned terms and conditions and have agreed to comply by the same.

3. Stakeholders

Following are the stakeholders associated with this agreement:

- Service Provider
- Buyer
- Paying Authority

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses payment terms and penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders would have read and understood the same before signing the SLA.

4. Service Scope

The scope of this services is supply of bouquet.

The scope with respect to supply of different types of bouquet is provided mentioned below.

The buyer will have option to buy following types of bouquets –

- Regular Flower Arrangement
- Special Flower Arrangement

Service provider shall be bound by following scope and terms and conditions of this contract for rendering services.

4.1.Regular Flower Arrangement

Supply of Regular Flower Arrangement in the rooms of senior officers/meeting rooms/conference rooms of the Buyer Department as and when instructed by the Buyer in the Service Order. In case of holiday on either of these days, the flower bouquets may be provided on the next working day.

4.2.Special Flower Arrangement

Supply of special flower bouquets for meetings/events. The Buyer can identify the average number of bouquet required during the contract period. The same would be intimated to the Service Provider minimum 1 day prior to the actual day of requirement. The quantity excludes different type of leaves and grasses required to augment/decorate flower bouquets. The Service Provider may use other flowers in lieu of mentioned in the above tables as listed at Annexure.

Sl. No	Season	Feb to Nov	Nov to Feb
1	Type of Flower	Lilium (Double) all colours	Anthurium all colours
2		Gerbera all colours	Oriental Lily (Double) all colours
3		Gladius all colours	Gerbera all colours
4		Tata Rose all colours	Tata Rose all colours
5		Sunflower	Multiglade all colours
6		Carnation all colours	Tuberose (Rajnigandha)
7		Orchid all colours	Single Guldavari all colours
8			Dahlia all colours

5. Buyer Obligations

The Buyer would confirm following to enable service provider to render efficient and quality services –

1. Type and number of each type of bouquet to be delivered.
2. Frequency of changing bouquets per week.
3. Exact location where bouquet needs to be delivered.
4. Any change in the agreed schedule (Timings) shall be confirmed by buyer at least 2 days in advance.
5. **Price Variation Clause:**

"It is advisable to include Price Variation Clause in the long term contracts to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service. Buyers are therefore advised to include the Price Variation Clause (PVC) in the bid document through ATC for long term contracts. The additional payment, if any, on account of PVC can be done offline till such time online functionality is developed on GeM."

6. Terms and Conditions

6.1.Special Terms and Conditions

- 6.1.1.The service provider would provide the required equipment and personnel to render services as per requirements of the buyer.
- 6.1.2. Unless otherwise specifically stated by buyer and mutually agreed between service provider and buyer, service provider shall make bouquets at his own premises.
- 6.1.3.The bouquet shall be made in a manner which is aesthetically appealing and shall be made using standard items such as different types of leaves ply-stick, ribbons, tissue paper, cellophane and wooden stands, sparkle etc.
- 6.1.4.Apart from leaves, titus etc. flower bouquets should be a judicious mix of at least 4 types of flowers from the lists mentioned above.
- 6.1.5.The Regular Flower Arrangement bouquet should be replaced before 9 A.M every day and at least half an hour before the start of the event in case of special flower bouquet.
- 6.1.6.Service provider shall dispose all old bouquets after suitable replenishment at no added cost.
- 6.1.7.The Service Provider personnel would ensure timely change of bouquets with a regular change in flower combinations.
- 6.1.8.The Service Provider would only provide fresh flowers for each type of flowers, and in case a particular flower type is not available then a replacement to be provided of a similar value.
- 6.1.9.The service provider shall in no case withered flowers to be used.
- 6.1.10.The Service Provider personnel will look after the maintenance of the flower arrangement as per the schedule agreed between buyer and service provider.
- 6.1.11.The Service Provider personnel would get a note signed by the Buyer Department assigned personnel after delivery of every bouquet. (Format in Appendix)
- 6.1.12.Water, leaves, sponges etc of the flower pot to be changed as per the frequency of change mentioned by the Buyer in the service order.
- 6.1.13.The Service Provider would ensure change in flower pot and vase as and when required i.e in case of cracks or breakage.
- 6.1.14.A random check will be conducted to inspect the freshness, quality and quantity or otherwise of the flower arrangement. The decision of the Buyer Department in this regard will be binding.
- 6.1.15.The Service Provider may be asked for supplying special flower bouquet within 1 day in case of any event.
- 6.1.16.The Service Provider would ensure that there are no thorns, open ended pins and pricks in the bouquet.

7.Payment Terms

7.1.The prices quoted shall be complete covering all aspects. The price shall be inclusive of all consumables including flowers, Flower Pot/Vase (supplied initially & replaced, as and when required), flower holder (sponge), disposal of old bouquets after suitable replenishment etc.

7.2.In an event that service provider fails to deliver bouquet(s) on a specific day, then damages equaling the number of bouquets not delivered shall be deducted from the monthly bill.

8.Penalties for breach of SLA

Sl. No	Service Level Agreement	Base Line Performance	Lower Performance	Penalties for breach		
				1 Instance	2 Instance	3 Instance
1	Delay in delivery of bouquets	On time	10 mins	1% of billed amount	1.5 % of billed amount	2% of billed amount
2	Failure to deliver bouquets	Zero	NA	1% of billed amount	1.5 % of billed amount	2% of billed amount
3	User of withered flowers found in the bouquet	Zero	NA	1% of billed amount	1.5 % of billed amount	2% of billed amount

Note - Cumulative penalties shall be capped at 10% of total contract value.

9.Breach of contract

The following conditions shall specify breach of contract and buyer shall have right to immediately terminate the contract.

1. Cumulative penalties reach 10% of the contract value
2. Repeated breach of SLAs number 2 and 3 beyond 3 instances in the entire contractual period shall be treated as breach of contract.

Breach of SLA is defined as performance lower than defined lower performance in this agreement.

10.Penalties

1. Penalties for a specific month / period shall be capped at 10% of bill generated for that particular month / period.
2. If any SLA is breached beyond 3 instances in any billing period then same shall be treated as a breach of contract and buyer will have full rights to terminate the contract after giving a notice of 30 days

11.Appendix A – Daily Report Template

Date:

Time:

Sl. No	Details of Daily Work	Quantity	Remarks
1	No of Regular Flower Arrangement (5 flowers)		
2	No of Regular Flower Arrangement (10 flowers)		
3	No of Regular Flower Arrangement (15 flowers)		
4	No of Regular Flower Arrangement (20 flowers)		
5	No of Regular Flower Arrangement (25 flowers)		
6	No of Regular Flower Arrangement (30 flowers)		
7	No. of Special Flower Arrangement(5 flowers)		
8	No. of Special Flower Arrangement(10 flowers)		
9	No. of Special Flower Arrangement(15 flowers)		
10	No. of Special Flower Arrangement(20 flowers)		
11	No. of Special Flower Arrangement(25 flowers)		
12	No. of Special Flower Arrangement(30 flowers)		

13	No. of Special Flower Arrangement- Single flowers		
14	Water Changed	Yes/No	
15	Flower pot replaced if required	Yes/No	
16	Sponge replaced if required	Yes/No	

Signed By:

Buyer Representative	Seller Representative
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अतिरिक्त डेटा/दस्तावेज़ : विक्रेता | Additional Data/Document(s) : Seller

1. Certificate (Requested in ATC) : [click here](#)

ईपीबीजी विवरण | ePBG Detail

सलाहकार बैंक Advisory Bank :	NA
ईपीबीजी प्रतिशत (%) ePBG Percentage(%) :	NA

नियम और शर्तें | Terms and Conditions

1. General Terms and Conditions-

- 1.1 This contract is governed by the [General Terms and Conditions](#), conditions stipulated to this Product/Service as provided in the Marketplace.
- 1.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable

2. Buyer Added Bid Specific Terms and Conditions-

2.1 Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

2.2 Generic

Bidder financial standing: The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to upload undertaking to this effect with bid.

2.3 Certificates:

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

2.4 Buyer Added Bid Specific ATC:

Buyer Added text based ATC clauses

- Plants must be changed/replaced with the fresh ones every week**
- Service provider should be ready to provide plants/bouquets in short notice as and when required**
- Service provider should be ready to provide plants/bouquets on holidays and beyond office hours as well**
- Occasional arrangements of flowers will also be needed on festivals and days of national importance at the premises of the Ministry and Official Residence of Hon'ble Minister.**
- The bidder must submit the hard copies all the documents asked in the bid document.**

नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है।

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