## अनुबंध|Contract



अनुबंध क्रमांक | Contract No: GEMC-511687736910943 अनुबंध तिथि | Contract Generated Date : 07-Jun-2024

बोली/आरए/पीबीपी संख्या|Bid/RA/PBP No.: <u>GEM/2024/B/4893132</u>

संगठन विवरण|Organisation Details

प्ररूप|Type: Central PSU मंत्रालय|Ministry: Ministry of Mines

विभाग|Department: NA

संगठन का नाम|Organisation Name : MINERAL EXPLORATION AND CONSULTANCY LIMITED

कार्यालय क्षेत्र|Office Zone:

Mineral Exploration and Consultancy Limited

पता|Address:

पता|Address:

पद | Designation :

PROJECT MANAGER RAKHA CHAPRI

संपर्क नंबर|Contact No. : 06585-470461

खरीदार विवरण|Buyer Details

ईमेल आईडी|Email ID : pm-rakhachapri@mecl.gov.in

जीएसटीआईएन|GSTIN: 20AABCM9165C1ZV

> The Project manager, Mineral Exploration and Consultancy Limited (MECL). Rakha chapri Project, Matridham, Near

House of Late Bibhuti Bhushan Bandopadhyay, Dahigora,

EAST SINGHBHUM, JHARKHAND-832303, India

वित्तीय स्वीकृति विवरण|Financial Approval Detail

आईएफडी सहमति|IFD Concurrence :

प्रशासनिक अनुमोदन का पदनाम|

Designation of Administrative Approval: वित्तीय अनुमोदन का पदनाम|

Designation of Financial Approval:

Director (Technical), MECL Nagpur Director (Technical), MECL Nagpur भुगतान प्राधिकरण विवरण|Paying Authority Details

Role: PAO

भुगतान का तरीका| Internet Banking Payment Mode:

पद|Designation: SR ACCOUNTANT PROJECT RAKHA CHAPRI

ईमेल आईडी|Email ID: mukeshdas@mecl.gov.in जीएसटीआईएन|GSTIN : 20AABCM9165C1ZV

The Project manager, Mineral Exploration and Consultancy

Limited (MECL). Rakha chapri Project, Matridham, Near House of Late Bibhuti Bhushan Bandopadhyay, Dahigora,

Ghatshila,

East Singhbhum, JHARKHAND-832303, India

परेषिती विवरण|Consignee Details

क्र.सं.|S.No परेषिती नाम & पता|Consignee Name & Address सेवा विवरण|Service Description संपर्क|Contact: 06585-470461-ईमेल आईडी|Email ID : pm-rakhachapri@mecl.gov.in जीएसटीआईएन|GSTIN: 20AABCM9165C1ZV पता|Address : The Project manager, Mineral Exploration and Consultancy Limited (MECL). Rakha Custom Bid for Services - Hiring of 01 no Goods carrier camper vehicle on monthly basis chapri Project, Matridham, Near House of Late Bibhuti Bhushan Bandopadhyay, Dahigora, Ghatshila EAST SINGHBHUM, JHARKHAND-832303, India

सेवा प्रदाता विवरण|Service Provider Details

जेम विक्रैता आईडी|GeM Seller ID: HVL9210003051335 कंपनी का नाम | Company Name : M/s RAI TRADING संपर्क नंबर|Contact No.: 09039999383

ईमेल आईडी|Email ID: rajtrading8001@gmail.com

OFFICE NO 138 TAMNAR RAIGARH CG,RAJ SAHU,KASDOL TAMNAR,TAMNAR, पता। Address :

Raigarh, CHHATTISGARH-496001, -

एमएसएमई पंजीकरण संख्या|MSME Registration number : UDYAM-CG-13-0002110 एमएसई सामाजिक श्रेणी|MSE Social Category : ОВС एमएसई लिंग श्रेणी|MSE Gender : Male

जीएसटीआईएन|GSTIN: 22EHKPS5808B1ZF (R), (M)

\*जिसके नाम के पक्ष में GST/TAX इनवॉइस पेश किया जाएगा|GST / Tax invoice to be raised in the name of - Buyer

सेवा विवरण|Service Details

सेवा प्रारंभ दिनांक (नवीनतम) | Service Start Date (latest by): 16-Jun-2024

सेवा समाप्ति तिथि | Service End Date: 15-Jun-2025

श्रेणी नाम|Category Name: Custom Bid for Services

बिलिंग चक्र l Billing Cycle: monthly

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विवरण Description		The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Lumpsum Cost of Service in totality
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of 01 no Goods carrier camper vehicle on monthly basis		
Regulatory/ Statutory Compliance of Service	YES	1	483840
Compliance of Service to SOW, STC, SLA etc	YES		

कुल राशि (सूत्र) |Total Amount (Formula):

(1*Lumpsum Cost of Service in totality)	
ऐडऑन के बिना कुल मूल्य  Total Value without Addons(INR)	483840
कुल एडऑन मूल्य  Total Addon Value(INR)	0
ऐडऑन सहित कुल मूल्य  Total Value Including Addons(INR)	483840

#### कर द्विभाजन|Tax Bifurcation

বিখিছ Particular	जीएसटी GST (12%)	जीएसटी उपकर 1 GST Cess 1 (0%)	जीएसटी पर इनपुट टैक्स क्रेडिट (आईटीसी) Input Tax Credit (ITC) on GST (100%)	जीएसटी उपकर पर आईटीसी 1  ITC on GST Cess 1 (0%)
Custom Bid for Services	51840	0	51840	0

अनुबंध की राशि Amount of Contract	
सभी शुल्क और करों सहित कुल अनुबंध मूल्य Total Contract Value Including All Duties and Taxes(INR)	483840

#### एसएलए विवरण | SLA Details

**Preface:** Agreement representing a Service Level Agreement ("SLA" or "Agreement") between the Buyer and Service Provider has been uploaded in bid section. The purpose of the agreement uploaded is to facilitate implementation of Services intended by the Buyer. Each documents as uploaded by buyer should be read in totality to conclude the requirement of Custom e Bid floated on portal.

The Agreement uploaded in bid section will generally contain the Scope of Work, (SOW), stakeholder's obligations, Special Terms and Conditions (STC) related to service delivery as formulated by the Buyer and Payment Terms etc of the service for mutual understanding of the stakeholders. The Agreement remains valid till completion of Scope of Services or end of contractual duration (whichever is earlier) unless either superseded by a revised agreement mutually endorsed by the stakeholders or terminated by either of the parties thereof.

Guiding Principle: The Services contracts placed shall be governed by following set of Terms and Conditions:

- 1. General Terms and Conditions for Goods and Services;
- 2. Buver's Formulated Service Specific STC including the Service Level Agreement (SLA) for the service as uploaded with the bid in form of suitable matching document.

The above terms and conditions are in reverse order of precedence .Service specific STC supersede GTC, whenever there are any conflicting provisions. The above set of terms and conditions along with scope of work and service level agreement as enumerated in the document shall be construed to be part of the Contract between Buyer and Service Provider.

**Intended Objectives And Goals of SLA**: The objective of Agreement (SLA) as uploaded in bid section is to ensure that all the commitments and obligations are in place to ensure consistent delivery of service to buyer by service provider. Generally The goals of an Agreement are to:

- 1. Provide clear reference to service ownership, accountability, roles and/or responsibilities of both parties
- 2. Present a clear, concise and measurable description of service offered to the buyer
- 3. Establish Terms and Conditions for all the involved stakeholders, it also includes the actions to be taken in case of failure to comply with conditions specified
- 4. To ensure that all the parties understand the consequences in case of termination of services due to any of the stated reasons
- 5. The agreement will act as a reference document that both the parties have understood the above-mentioned terms and conditions and have agreed to comply by the same. The agreement can also be revised/ modified on mutual consent of the stakeholders.

#### Parties To The Agreement

The main stakeholders associated with this agreement are:

- 1. Buyer: Buyer is responsible to provide clear instructions, approvals and timely payments for the services availed.
- 2. Service Provider: Service provider is responsible to provide all the required services in timely manner. Service provider may also include seller, any authorized agents, assignees, successors and nominees as described in the agreement

The responsibilities and obligations of the stakeholders have been outlined in this document. The document also encompasses service level /penalties in case of non-adherence to the defined terms and conditions. It is assumed that all stakeholders would have read and understood the same before signing the SLA document.

#### ADVISORY WITH RESPECT TO SCOPE OF SERVICE

Scope of Work (SOW) is the most important & crucial component of any bidding process. It is for this that the whole bidding process is entered upon to execute the scope of work and deliver outcomes that the Government strives for. Scope of work directly affects the performance of contract therefore utmost care should be taken to aboid ambiguity with respect to deliverable.

 $For example\ , in case\ of\ Complex\ /\ Intricate\ Consulting\ Services\ , Some\ key\ guiding\ principles\ for\ drafting\ scope\ of\ work\ may\ be\ \ as\ under:$ 

- "Detailed" specification of requirements is extremely critical please ensure that even standard assumptions on scope of work are laid down and described .
- Make sure that specifications are endorsed by key stakeholders.
- $\bullet \quad \text{Identify mandatory and non-mandatory requirements in scope of work} \cdot \text{It should clearly provide the outcomes expected from solution/service delivery} \; .$
- The scope of work should mention what the outcome is based upon time or material?
- A check should be made that the final specification of requirements :(a) addresses the targeted outcomes and business objectives . (b)meets the agreed stakeholder needs (c) covers whole-of-life of the contract deliverables .
- The objective, structure and expected set of contents of each knowledge item/deliverable should be laid down, in as much detail as possible, rendering the best level of clarity to it.
- The coverage of services needed in the form of activities like client visits, geographies to be studied, stakeholder meetings / interviews / workshops to be conducted, must be detailed out to avoid delivery compromises.
- Buyer must ensure that the service provider complies with the Rule 144(xi) of General Financial Rules (GFR), 2017 and the product supplied, if any, must also comply with Make In India guidelines of DPIIT"

**Important Note**: Buyers authorities are advised to upload GAR report positively and without fail at appropriate place to ensure process complinace. Buyer may indicate about requirement Past Experience if so required by uploading the same at time of bid creation including approval of their competent authority. Service Providers's response may be assessed atime of technical evaluation.

### Price Variation Clause:

"It is advisable to include Price Variation Clause in the long term contracts to take care of the increase/decrease in prices of various ingredients which majorly affect the overall price of the service. Buyers are therefore advised to include the Price Variation Clause (PVC) in the bid document through ATC for long term contracts. The additional payment, if any, on account of PVC can be done offline till such time online functionality is developed on GeM."

# सलाहकार वैंक | Advisory Bank : NA statement | NA s

- 1. Scope of Work : click here
- 2. Service Level Agreement (SLA): click here
- 3. Payment Terms: click here
- 4. Penalties: click here
- 5. GEM Availability Report ( GAR): click here
- 6. Any other Documents As per Specific Requirement of Buyer -1: click here
- 7. Special Terms and Conditions (STC) of the Contract :click here

#### अतिरिक्त डेटा/दस्तावेज़ : विक्रैता|Additional Data/Document(s) : Seller

- $\textbf{1. Compliance Documents In Respect Of Resource Qualification , Profiles \& Past Experience / expertise:} \\ \underline{\textbf{click here}}$
- 2. Compliance Documents In Respect Of Project Experience Of Firms: click here
- 3. Compliance Document In Respect Of Registration And Certification Of Service Provider Entity: click here
- 4. Any Other Documents As Per Bid (i): click here
- 5. Compliance Document In Respect Of Certification Of Resources . : click here
- 6. Compliance Documents In Respect Of Sow Etc: click here
- 7. Any Other Documents As Per Bid (ii): click here
- 8. Any Other Documents As Per Bid (iii): click here
- 9. Compliance Documents In Respect Of Specification And Standard Of Services :click here
- 10. Compliance Document In Respect Of Approach & Methodology : click here
- 11. Compliance Documents In Respect Of Pqc And Itb: click here
- 12. Certificate (Requested in ATC): click here

#### ईपीबीजी विवरण | ePBG Detail

#### आरसीएम/एफसीएम के संबंध में सामान्य खंड | General Clauses w.r.t RCM/FCM

- 1. Where ever RCM is applicable, for sellers (Regular GST registered seller who opted out of FCM as per notifications of GST like GTA, unregistered seller), Buyer have liability of paying the GST and GST cess to the government on the specified rate mentioned by them in this contract. Seller will invoice buyer with Zero GST and GST cess.
- 2. For Registered sellers as per FCM, rates will be inclusive of prescribed rate of GST and GST cess. ITC available to buyer as shown in the bid document have been applied while evaluating the bids. Seller has liability of paying the GST and GST cess to the govt and same will be charged from buyer while invoice.
- 3. For Registered sellers who opted for RCM while quoting for specified category under section 9(3) like GTA rates will be exclusive of GST and GST cess. GST and GST cess as indicated by the buyer in the bid document payment of GST and GST cess will be the liability of buyer.
- 4. For Unregistered sellers Liability of payment of GST and GST cess is in Buyers scope. GST and GST cess as indicated by the buyer in the bid document will be the liability of buyer. Unregistered seller will invoice buyer with zero GST and Zero GST cess.
- 5. For sellers under Composition Scheme: There is no liability of payment of GST and GST cess in Buyers cope. Seller will invoice Zero GST and GST cess in the invoice to buyer.

#### नियम और शर्तें|Terms and Conditions

- 1. General Terms and Conditions-
- 1.1 This contract is governed by the General Terms and Conditions, conditions stipulated to this Product/Service as provided in the Marketplace.
- 1.2 This Contract between the Seller and the Buyer, is for the supply of the Goods and/ or Services, detailed in the schedule above, in accordance with the General Terms and Conditions (GTC) unless otherwise superseded by Goods / Services specific Special Terms and Conditions (STC) and/ or BID/Reverse Auction Additional Terms and Conditions (ATC), as applicable
- 2. Buyer Added Bid Specific Terms and Conditions-

#### 2.1 Generic.

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

#### 2.2 Generic.

- 1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
- 2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
- 3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.

#### 2.3 Purchase Preference (Centre):

Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 25% of total value.

#### 2.4 Certificates:

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

#### 2.5 Service & Support.

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

#### 2.6 Buyer Added Bid Specific ATC:

Buyer Added text based ATC clauses

1. Copy of PAN Card.

2. Copy of GSTIN Certificate	
3. Copy of Cancelled Cheque	
4. Copy EFT Mandate duly certified by Bank	
5. LIST OF DOCUMENTS FOR THE SUPPLIED VECHILES.	
a. RC	
b. Valid PUC	
c. Valid Insurance certificate	
d. No Objection Certificate of the vehicle in case the vehicle owned by someone as other then the bidder	
e. Valid Tax (in case applicable)	
2.7 Buyer Added Bid Specific ATC:	
Buyer uploaded ATC document <u>Click here to view the file</u> .	
नोट: यह सिस्टम जनरेटेड फाइल है। कोई हस्ताक्षर की आवश्यकता नहीं है।	
Note: This is system generated file. No signature is required.	
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