



# Request for Sealed Quotations for Goods

**Supply and Delivery of Valves, Pipework, Flexible Pipe Couplings, Fasteners & Gaskets for the Swakoppoort -Von Bach Inlet**

**Procurement Reference No: G/RFQ/NW-082/2024**

<b>Name of Bidder</b>		
<b>Contact Person</b>		
<b>E-mail Address</b>		
<b>Postal Address</b>		
<b>Total Amount (Excl. VAT)</b>		
<b>Contact Phone number</b>	<b>Work:</b>	<b>Mobile:</b>

Documents must be posted / delivered to:

**The Quotation/Bid Box**

**Att: Procurement Management Unit (+264 61 71 2081, bids@namwater.com.na)**

Namibia Water Corporation Ltd.

Private Bag 13389

176 Iscor Street, Aigams Building

Windhoek

**Closing Date: Thursday, 07 March 2024 at 11h00  
NO LATE BIDS WILL BE ACCEPTED!**



Namibia Water Corporation Ltd.  
Private Bag 13389, Windhoek, Namibia  
Tel: +264 61 71 2066  
Fax: +264 61 21 0741

## Letter of Invitation

Name and Address of Bidder \_\_\_\_\_

**Procurement Reference Number: G/RFQ/NW-082/2024**

**22 February 2024**

Dear Bidder,

### **Request for Quotations for the Supply and Delivery of Valves, Pipework, Flexible Pipe Couplings, Fasteners & Gaskets for the Swakoppoort -Von Bach Inlet**

NamWater invites you to submit your best quote for the items described in detail hereunder.

Any resulting contract shall be subject to the terms and conditions referred to in the document.

Queries, if any, should be addressed to Procurement Management Unit (Tel: +264 61 71 2081, E-mail: [bids@namwater.com.na](mailto:bids@namwater.com.na)) Private Bag 13389 Windhoek, Namibia.

Please prepare and submit your quotation in accordance with the instructions given or inform the undersigned if you will not be submitting a quotation.

Yours faithfully

Procurement Management Unit

## **SECTION I: INSTRUCTIONS TO BIDDERS**

### **1. Rights of Public Entity**

NamWater reserves the right:

- (a) to split the contract as per the lowest evaluated cost per item, or
- (b) to accept or reject any quotation; and
- (c) to cancel the quotation process and reject all quotations at any time prior to contract award.

### **2. Preparation of Quotations**

You are requested to quote for the items mentioned in Section III by completing, signing and returning:

- (a) the Quotation Letter in Section II with its annex for Bid Securing Declaration;
- (b) the List of Goods and Price Schedule Section III;
- (c) the Specifications and Compliance Sheet in Section V; and
- (d) any other attachment deemed appropriate.

You are advised to carefully read the complete Request for Sealed Quotations document, including the Special Conditions of Contract in Section VII, before preparing your quotation. The standard forms in this document may be retyped for completion but the Bidder is responsible for their accurate reproduction.

### **3. Validity of Quotations**

The Quotation validity period shall be **90 days** from the date of submission deadline.

### **4. Eligibility Criteria**

To be eligible to participate in this Quotation exercise, you should:

- (a) have a valid company Registration Certificate;
- (b) have an original valid good Standing Tax Certificate;
- (c) have an original valid good Standing Social Security Certificate;
- (d) have a valid certified copy of Affirmative Action Compliance Certificate, proof from Employment Equity Commissioner that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;
- (e) have a certificate indicating SME Status (for Bids reserved for SMEs);
- (f) Submit signed Bid-securing Declaration.
- (g) An undertaking on the part of the Bidder that the salaries and wages payable to its personnel in respect of this proposal are compliant to the relevant laws, Remuneration Order, and Award, where applicable and that it will abide to sub-clause 4.6 of the General conditions of Contract if it is awarded the contract or part thereof; and;
- (h) **Supporting** information/literature for the items.

**The obligatory documents indicated above, are acceptable as follows:**

- A valid original document; or
- A valid original document; or a valid certified copy of an original document, as certified by a Commissioner of Oath appointed in terms of the Justices of the Peace and Commissioners of Oaths Act, 1963 (Act No. 16 of 1963) as amended.

## **5. Bid Security/Bid Securing Declaration**

Bidders are required to subscribe to a Bid Securing Declaration for this procurement process.

## **6. Delivery**

Delivery shall be **8 to 12 weeks** after acceptance/issue of Purchase Order. Deviation in delivery period shall be considered if such deviation is reasonable.

## **7. Sealing and Marking of Quotations**

Quotations should be sealed in a single envelope, clearly marked with the Procurement Reference Number, addressed to the Public Entity with the Bidder's name and contact information at the back of the envelope.

## **8. Submission of Quotations**

Quotations should be deposited in the Quotation/Bid Box located at Namibia Water Corporation Ltd Head office, Private Bag 13389, 176 Iscor Street, Aigams Building, Windhoek, not later than **07 March 2024 at 11h00**. Offers by post or hand delivered should reach Private Bag 13389 by the same date and time at latest. Late Offers will be rejected. Quotations received by e-mail will not be considered.

## **9. Opening of Quotations**

Quotations will be opened internally by the Public Entity immediately after the closing time referred to in instruction 8 above. A record of the Quotation Opening stating the name of the bidders, the amount quoted, the presence or absence of a Bid Security/Bid Securing Declaration, will be posted on the website of the Public Entity and available to any bidder on request within three working days of the Opening.

## **10. Evaluation of Quotations**

NamWater shall have the right to request for clarifications in writing during evaluation. Substantially responsive offers shall be compared according to lifecycle cost to establish the lowest evaluated offer.

## **11. Technical Compliance**

Bidders shall submit along with their quotations documents, catalogues and any other literature to substantiate compliance with the required specifications and to qualify deviations if any with respect to Public Entity's requirements.

The Specifications, Performance Requirements and Compliance Sheet details the minimum specifications of the goods/items to be supplied. The specifications have to be met but no credit will be given for exceeding the specifications.

## **12. Prices and Currency of Payment**

Prices shall be fixed in Namibian Dollars.

## **13. Margin of Preference**

Not applicable.

## **14. Award of Contract**

The Bidder having submitted the lowest evaluated responsive quotation and qualified to supply the goods/items and related services shall be selected for award of contract. Award of contract shall be by issue of a Purchase Order/Letter of Acceptance in accordance with terms

and conditions contained in Section VI: Contract Agreement and General Conditions of Contract.

**NamWater may consider partially awarding of offers as per Items or Lots.**

#### **15. Notification of Award and Debriefing**

The Public Entity shall after award of contract promptly inform all unsuccessful bidders in writing of the name and address of the successful bidder and the contract amount and post a notice of award on its website within seven days. Furthermore, the Public Entity shall attend to all requests for debriefing made in writing within 7 days of the unsuccessful bidders being informed of the award.

## SECTION II: QUOTATION LETTER

*(To be completed by Bidders)*

[Complete this form with all the requested details and submit it as the first page of your quotation with the Price list and documents requested above. A signature and authorisation on this form will confirm that the terms and conditions of the RFQ prevail over any attachments. **If your quotation is not authorised, it will be rejected.**]

Quotation addressed to:	<b>NamWater</b>
Procurement Reference Number:	<b>G/RFQ/NW-082/2024</b>
Subject matter of Procurement:	<b>Supply and Delivery of Valves, Pipework, Flexible Pipe Couplings, Fasteners &amp; Gaskets for the Swakoppoort -Von Bach Inlet</b>

We offer to supply the items listed in the attached List of Goods and Price Schedule as per the defined specifications, except for the qualified deviations [Bidder may delete this phrase in case of no deviation] and, in accordance with the terms and conditions stated in your Request for Quotations referenced above.

We confirm that we are eligible to participate in this Quotation exercise and meet the eligibility criteria specified in Section 1: Instruction to Bidders.

We undertake to abide ethical conduct during the procurement process and the execution of any resulting contract.

We have read and understood the content of the Bid Securing Declaration (BSD) attached hereto and subscribe fully to the terms and conditions contained therein. We further understand that this subscription could lead to disqualification on the grounds mentioned in the BSD.

The validity period of the Quotation is .....days from the date of the bid submission deadline.

We confirm that the prices quoted in the List of Goods and Price Schedule are fixed and firm and will not be subject to revision or variation, if we are awarded the contract **prior to the expiry** date of the quotation validity.

The delivery period offered from the date of issue of Purchaser Order/ Letter of Acceptance is as shown in the List of Goods items and Price Schedule.

### Quotation Authorised by:

Name of Bidder		Company's Address and seal	
Contact Person			
Name of Person Authorising the Quotation:	Position:	Signature:	
Date		Phone No./Fax	

Appendix to Quotation Letter

**BID SECURING DECLARATION**  
**(Section 45 of Act)**  
**(Regulation 37(5) and 56(2))**

**Date:** .....

**Procurement Ref No.:**.....

**To:** .....

I/We\* understand that in terms of section 45 of the Act a public entity must include in the bidding document the requirement for a declaration as an alternative form of bid security.

I/We\* accept that under section 45 of the Act, I/we\* may be suspended or disqualified in the event of

- (a) **a modification or withdrawal of a bid after the deadline for submission of bids during the period of validity;**
- (b) **refusal by a bidder to accept a correction of an error appearing on the face of a bid;**
- (c) **failure to sign a procurement contract in accordance with the terms and conditions set forth in the bidding document, should I/We\* be successful bidder; or**
- (d) **failure to provide security for the performance of the procurement contract if required to do so by the bidding document.**

I/We\* understand this bid securing declaration ceases to be valid if I am/We are\* not the successful Bidder

Signed: .....  
*[insert signature of person whose name and capacity are shown]*

Capacity of:  
*[indicate legal capacity of person(s) signing the Bid Securing Declaration]*

Name: .....  
*[insert complete name of person signing the Bid Securing Declaration]*

Duly authorized to sign the bid for and on behalf of: *[insert complete name of Bidder]*

Dated on \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_  
*[insert date of signing]*

Corporate Seal (where appropriate)

[Note\*: In case of a joint venture, the bid securing declaration must be in the name of all partners to the joint venture that submits the bid.]

*\*delete if not applicable / appropriate*



**Republic Of Namibia**

**Ministry of Labour, Industrial Relations and Employment Creation**

**Written undertaking in terms of section 138 of the Labour Act, 2015 and section 50(2) (D) of the Public Procurement Act, 2015**

**1. EMPLOYERS DETAILS**

Company Trade Name:.....

Registration Number:.....

Vat Number: .....

Industry/Sector: .....

Place of Business:.....

Physical Address:.....

Tel No.:.....

Fax No.:.....

Email Address:.....

Postal Address:.....

Full name of Owner/Accounting Officer:.....

.....

Email Address:.....

**2. PROCUREMENT DETAILS**

Procurement Reference No.:.....

Procurement Description: .....

.....

.....

Anticipated Contract Duration: .....

Location where work will be done, good/services will be delivered: .....

.....

**3. UNDERTAKING**

I ..... [insert full name], owner/representative

of .....[insert full name of company]

hereby undertake in writing that my company will at all relevant times comply fully with the relevant provisions of the Labour Act and the Terms and Conditions of Collective Agreements as applicable.

I am fully aware that failure to abide to such shall lead to the action as stipulated in section 138 of the labour Act, 2007, which include but not limited to the cancellation of the contract/licence/grant/permit or concession.

**Signature:** .....

**Date:** .....

**Seal:**.....

*Please take note:*

1. A labour inspector may conduct unannounced inspections to assess the level of compliance
2. This undertaking must be displayed at the workplace where it will be readily accessible and visible by the employees rendering service(s) in relations to the goods and services being procured under this contract.



7	600NB Straight Coupling to suit Steel Pipe O.D 609.6mm	1	Each						
8	M30X150 HDG Bolts c/w Nuts	60	Each						
9	M30X120 HDG Bolts c/w Nuts	60	Each						
10	1000NB PN10 Ring gasket	4	Each						
11	600NB PN10 Ring gasket	4	Each						
					<b>TOTAL</b>				
NAME:			POSITION:		SIGNATURE:			DATE:	
NAME OF BIDDER:			ADDRESS:						

If Price quoted is subject to change in rate of exchange at the time of delivery of goods provide details hereunder:

Currency:..... Exchange Rate:.....

If no base rate of exchange is given, the price shall be treated as firm in Namibian Dollars for all intent and purpose.

Key notes: **NA**=NOT APPLICABLE, **NQ**=NO QUOTE

## **SECTION IV: SPECIFICATIONS AND PERFORMANCE REQUIREMENTS**

### **1. General**

This RFQ calls for the **Supply and Delivery of Valves, Pipework, Flexible Pipe Couplings, Fasteners & Gaskets for the Swakoppoort -Von Bach Inlet**. The valves and pipework will be installed inside a building at the NamWater Von Bach Water Treatment Plant in Okahandja.

These specifications required are a supplement to the relevant **SANS** specifications (unless stated otherwise) and will in no way relieve the supplier of the requirements of the relevant specifications.

For coating purposes, “internally” shall refer to surfaces contacting the pumping medium, and “externally” shall refer to surfaces not contacting the pumping medium.

Where “superior stainless steel” or “superior grade stainless steel” is specified, the term “superior” refers to corrosion resistance.

Where “Hot Dip Galvanized (HDG)” is specified, Hot Dip Galvanizing shall be done according to SANS 121:2000. Prior to galvanizing steel surfaces shall be blast clean SABS 064 and the final finishing shall comply with S.I.S. 05 5900 grade Sa 2.5. Zinc plating shall not be acceptable, and shall be grounds for rejection.

Considering that, the same Make and Model of items will not necessarily be offered for the same listed item across all size and pressure ranges, Bidders shall complete a Technical Compliance Sheet for every different Model of items offered. Supporting literature for every Model of items offered shall therefore also be attached.

Bidders are encouraged to submit primary and alternative offers if the offers are in full compliance with the technical specifications, and that supporting literature verifying compliance is submitted.

Bidders are requested not to submit offers for items not complying with the technical specifications or where supporting literature cannot be supplied to verify compliance, specifically with regards to coating requirements, drinking water certifications / approvals, and construction / operational specifications.

## 2. Butterfly Isolating Valves

Each valve shall be supplied with its gearbox ready fitted with the gearbox end-stops set and locked before shipment. Gearboxes shall be sized such that no more than 200Nm torque be required at the hand wheel to open or close the valve at rated differential pressure across the valve. **Only Rotork or Auma gearboxes will be accepted.**

NamWater reserves the right to disqualify offers for valves where the gearboxes offered are determined to be substandard, yet the valves are fully technically compliant.

All butterfly valves shall be clockwise closing. All butterfly valve disk drive shaft torque requirements shall be included in the supporting literature.

The gearbox shall be fitted to the valve gearbox-mounting flange with the hand wheel shaft perpendicular to the valve disk drive shaft.

External and mounting fasteners shall be stainless steel 316 (A4).

The valves shall be installed as isolation valves for raw water applications.

## 3. Pipework

All flanges of pipe specials shall be fitted in the two-hole-top off the centreline configuration.

Steel pipes shall comply with SANS 62 (medium) or SANS 719 Grade B/C (minimum wall thickness of 4.5 mm).

All pipework welding shall be done as per SANS 10044 for steel fusion welding. Mating surfaces shall be welded all around their mating periphery.

## 4. Flexible Pipe Couplings

Flexible flange adaptor couplings will be supplied and delivered to join plain-ended pipes, with restraining flanges, to flanged valves, fittings and pipes. **Only Klamflex dedicated flexible pipe couplings or similar shall be acceptable:** All flanges of the flexible pipe couplings shall conform to SANS 1123. The couplings shall allow for angular misalignment ( $\pm 6^\circ$ ) and axial adjustment. All coupling welding shall be done per SANS 10044 for steel fusion welding.

All flange adaptors shall be complete and ready for installation with the necessary sleeves, rubber wedge rings and clamping bolts and nuts.

## 5. Fasteners

The bolts to be of **Grade 4.6** unless stated otherwise. All fasteners where applicable shall be ISO metric according to SANS 1700. All bolts, nuts, threaded rods and washers shall be hot-dip galvanized as per SANS ISO 1461. **Electroplated bolts, nuts and washers will not be accepted.**

## 6. Gaskets

**The gasket OD should be dictated by the flange specifications.** The gaskets shall be of the ring-type, non-asbestos compressed fiber or graphite. The gaskets shall be suitable for raw water at temperatures from 0°C to 60°C. The gaskets shall have a thickness of 3mm.

**Full faced gaskets will not be accepted.**

## **7. Corrosion Protection (Pipework and Pipe Couplings)**

All steel surfaces shall be blast clean to SANS 10064 and the final finishing shall comply with S.I.S. 05 5900 grade Sa 2.5. before galvanizing or primer coatings are applied.

Unless otherwise stated, all pipe specials, flanges and flexible pipe coupling items shall be hot-dip galvanized to SANS 121:2000.

Note: The average galvanizing layer thickness shall not be less than 150 microns and the minimum thickness at any spot, not less than 100 microns.

## **8. Supporting Literature**

Delivery will only be deemed complete if NamWater received the following data, certified by the manufacturer:

- Complete technical & installation information for all equipment supplied.
- Technical information for Check valves will include pressure drop chart - flow (m<sup>3</sup>/h) vs pressure drop (mWh/Bar). Optimum flow range for the check valves shall be clear.
- A workshop/maintenance manual containing detailed tolerances required for servicing of equipment.

**The above data can be submitted in a soft copy as PDF files.**

## **9. Inspections**

NamWater will inspect all items upon delivery to ascertain if the dimensions, pipe flange ratings, material and coatings are correct. NamWater will thus not send a technical person to inspect the items at the factory. The onus rests with the Supplier to ensure that all items are to specifications before delivery is made to NamWater.

Payments will only be made if all the delivered items are to in accordance with the Bid specifications.

## **10. After Sales Services & Warranty**

An authorised sales agent capable of replacing the offered items during the guarantee period must be located in Namibia. The sales agent must be able to replace failed offered items to NamWater Head office within 30 working days of receipt of request for such items.

## SECTION V: SPECIFICATIONS COMPLIANCE SHEET

Procurement Ref No. G/RFQ/NW-082/2024

### ISOLATION VALVES

Item No	<i>Technical Specification Required</i>	<i>Compliance and Substantiating Annexure Number</i>	<i>Details of Non-Compliance or Relevant Annexure Number</i>
A*	B*	C	D
<b>1.</b>	<b>Double Eccentric Flanged Butterfly Isolation Valve:</b>		
	The valves are pressure tested in accordance with EN 12266 or ISO 5208.		
	PN10 valves fit between flanges drilled to SANS1123/1000/3. The flanges shall be fitted in the two-hole-top orientation. (EN 1092-2)		
	The valves have a face-to-face dimensions according to EN 558-1, basic series 13		
	The valve disks are driven by means of a profiled shaft (splines, keyed, square etc.). Valves with pinned disk/shaft connections will not be accepted.		
	All valves have gearbox mounting flanges in accordance with EN ISO 5210/1.		
	Valve bodies ductile / grey cast iron.		
	Valve disks ductile / grey cast iron.		
	Valve shafts are stainless steel 316, 420, 430F, 431 or duplex.		
	PN16 valves operate satisfactorily and reliably under a flow velocity of 3 m/s.		
	Dimensional drawings of all valves submitted.		
	Gearbox Make (Only Rotork or Auma gearboxes will be accepted)		
	Mounting flange in accordance with EN ISO 5211.		
	The gearbox fitted with mechanical position indicator mounted on the valve stem to show the position of the valve.		

<b>Item No</b>	<b><i>Technical Specification Required</i></b>	<b><i>Compliance and Substantiating Annexure Number</i></b>	<b><i>Details of Non-Compliance or Relevant Annexure Number</i></b>
<b><i>A*</i></b>	<b><i>B*</i></b>	<b><i>C</i></b>	<b><i>D</i></b>
	The gearbox enclosure has an Ingress Protection rating of IP67 as defined by EN 60529.		

## PIPEWORK & FLEXIBLE PIPE COUPLINGS

Item No	<i>Technical Specification Required</i>	<i>Compliance and Substantiating Annexure Number</i>	<i>Details of Non-Compliance or Relevant Annexure Number</i>
A*	B*	C	D
<b>2.Pipework &amp; Flexible Couplings:</b>			
	All flanges as denoted conform to SANS 1123		
	Steel pipes 150NB and smaller comply with the SANS 62 Medium specification		
	Steel pipes 200NB or larger comply with SANS 719 Grade B/C		
	Pipe wall thickness as specified		
	Klamflex dedicated flange adapters or similar, suitable for mild steel pipe according to SANS 719 outside diameters		
	Welding in accordance with SANS 10044 for steel fusion welding		
<b>3.Flexible pipe couplings:</b>			
	Klamflex flange adapters or similar, suitable for mild steel pipe and AC pipes		
	Expansion joint to fit between 200 mm gap distance (flange: SANS 1123/1600/3)		
	Operating pressure of 10 Bar with a burst pressure $\geq$ 30 Bar		
	Full technical specification for the expansion joint attached		
	EPDM/NRB or similar materials approved for drinking water		
	Flanges hot dip galvanized (SANS 121) or Stainless steel 316 or superior grade stainless steel (in terms of corrosion resistance)		

## Gaskets & Fasteners

Item No	Technical Specification Required	Compliance and Substantiating Annexure Number	Details of Non-Compliance or Relevant Annexure Number
A*	B*	C	D
<b>4.Gaskets:</b>			
	Suitable for raw water at temperatures from 0°C to 60°C		
	3mm thickness		
	Ring gasket (not full-faced)		
<b>5.Fasteners:</b>			
	All fasteners where applicable are ISO metric according to SANS 1700		
	All fasteners hot-dip galvanized as per SANS 121: 2000		

All Bids shall be accompanied with detailed supporting literature to enable NamWater to evaluate the conformity to specification and include additional features.

**Offers with insufficient details or information will not be considered.**

**NOTE:**

**Tenders will be disqualified if this information is not included in the tender documents. Only original documentation is acceptable and faxed copies of literature are unacceptable. Information supplied in an electronic format will be accepted if in PDF format on a CD.**

**Specifications and Compliance Sheet Authorised By:**

Name:		Signature:	
Position:		Date:	
Authorised for and on behalf of:		Company	

## SECTION VI: GENERAL CONDITIONS OF CONTRACT AND CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods (Ref. **G/RFQ-GCC**) (available at public entities physical address/website: Insert Public Entity address/website) except where modified by the Special Conditions below.

## SECTION VI: CONTRACT AGREEMENT

Any resulting contract shall be placed by means of a Purchase Order/Letter of Acceptance and shall be subject to the General Conditions of Contract (GCC) for the Procurement of Goods except where modified by the Special Conditions below.

## SECTION VIII: SPECIAL CONDITIONS OF CONTRACT

**Procurement Ref No. G/RFQ/NW-082/2024**

The clause numbers given in the first column correspond to the relevant clause number of the GCC.

Subject and GCC clause reference	Special Conditions
<b>Site GCC 1.1(m)</b>	The Site/final destination for delivery of the Goods is <b>Okahandja, NamWater Stores</b>
<b>Incoterms Edition GCC 4.2(b)</b>	Incoterms shall be governed by the rules prescribed in Incoterms 2010.
<b>Notices GCC 8.1</b>	Any notice shall be sent to the following addresses: For NamWater Ltd the address and the contact name shall be: Procurement Management Unit (Tel: +264 61 71 2081), E-mail: <a href="mailto:bids@namwater.com.na">bids@namwater.com.na</a> Private Bag 13389 Windhoek, Namibia  For the Supplier, the address and contact name shall be:  _____
<b>Delivery and Documents GCC 13.1</b>	The Goods are to be delivered within <b>8-12 weeks</b> from the date of Purchase Order or Letter of Acceptance. The documents to be furnished by the Supplier are: (a) signed delivery note;

<b>Subject and GCC clause reference</b>	<b>Special Conditions</b>
<b>Terms of Payment GCC 16.1</b>	The structure of payments shall be: full payment following complete delivery of the Supplies and submission of an invoice and the documents listed in clause 13.1
<b>Terms of Payment GCC 16.3</b>	Payments shall be made not later than thirty days after submission of an invoice and its certification by the Purchaser.
<b>Terms of Payment GCC 16.4</b>	The currency of payment shall be the currency of order specified in the List of Goods, Price Schedule and Product details in the Statement of Requirements.
<b>Performance Security GCC 18</b>	A performance security in the form of a bank guarantee or money retention representing 10% of the final contract price shall be required or withheld for a period of one year after complete delivery.
<b>Packing GCC 23.2</b>	<p>The packing, marking and documentation within and outside the packages shall be:</p> <ul style="list-style-type: none"> <li>• The supplier should use the item numbers already allocated in SECTION III: LIST OF GOODS AND PRICE SCHEDULE or an appropriate method consistent with the order of the items numbers in this document.</li> <li>• The gaskets shall be packed in new sound single walled carton boxes.</li> <li>• The bolts, nuts and washers shall be packed in new sound, double jute/woven polythene bags and each pack shall contain maximum 50 Kgs. Net weight.</li> </ul>
<b>Insurance GCC 24</b>	The insurance should be covered as described in <b>Delivery Duty Paid (DDP)</b>
<b>Transportation GCC 25</b>	The Goods shall be delivered: <b>Delivery Duty Paid (DDP)</b>
<b>Inspection and Tests GCC 26.</b>	NamWater will inspect all items upon delivery to ascertain Technical compliance and specification compliance verification.
<b>Liquidated Damages GCC 27</b>	Liquidated damages for the whole contract are 1/14% per day. The maximum amount of liquidated damages for the whole contract is 14% of the final contract price.

<b>Subject and GCC clause reference</b>	<b>Special Conditions</b>
<p><b>Warranty GCC 28.3</b></p>	<p>The warranty period shall be 18 months from date of delivery or 12 months from date of commissioning, whichever occurs first. The Supplier shall rectify, free of charge, any defects developing under proper use and arising solely from faulty materials, faulty designs, faulty workmanship and unacceptable deviation from performance criteria as specified in this document.</p> <p>Should any repairs, rectifications and/or component replacements be conducted as warrantee claims, the warrantee period shall be extended equal to the duration required to complete the respective repairs, rectifications and/or component replacements as measured from the date of the claim submission until delivery to NamWater.</p> <p>All components affected by any repairs, rectifications and/or component replacements conducted as warrantee claims, shall, following the repair, rectification and/or component replacement, remain under warrantee for 12 months after delivery to NamWater or 6 months after reinstallation and commissioning, whichever occurs first.</p> <p>The Supplier shall transfer the benefit of any and all periods of warrantee by the manufacturer of the equipment, which may be un-expired at the end of the above warrantee period (s), to NamWater.</p>

**SCHEDULE 3: QUOTATION CHECKLIST SCHEDULE****Procurement Ref No. G/RFQ/NW-082/2024**

<b>Description</b>	<b>Attached</b>	<b>Not Attached</b>
Quotation Letter		
List of Goods and Price Schedule		
Specifications Compliance Sheet		
Evidences for conformity of Goods		
Valid company Registration Certificate Copy from <b>Ministry of Trade and Industry</b>		
Original valid good standing Tax Certificate from <b>Inland Revenue</b> or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Original valid good Standing Certificate from <b>Social Security Commission</b> or a valid certified copy of an original certified by the Namibian Police of good standing Tax Certificate		
Valid Affirmative Action Compliance Certificate, proof from <b>Employment Equity Commissioner</b> that bidder is not a relevant employer, or exemption issued in terms of Section 42 of the Affirmative Action Act, 1998;		
<b>Supporting</b> information/literature.		

**Disclaimer:** *The list defined above is meant to assist the Bidder in submitting the relevant documents and shall not be a ground for the bidder to justify its non-submission of major documents for its quotation to be responsive. The onus remains on the Bidder to ascertain that it has submitted all the documents that have been requested and are needed for its submission to be complete and responsive.*