

RE-ADVERTISEMENT

REQUEST FOR PROPOSAL FOR

**CONSTRUCTION OF 15 PREDATOR PROOF LIVESTOCK BOMAS IN
AMBOSELI LAND OWNERS' CONSERVATION ASSOCIATION (ALOCA)
AND OLGULULUI OLARASHI GROUP RANCH (OOCR) IN KAJIADO SOUTH
SUB-COUNTY**

RFP NO. WWF K/LTK/223R

To be received on or before 5.00 P.M.

on Friday 15th March 2024.

1.0 Letter of invitation

World Wide Fund for Nature Kenya (WWF-Kenya) is a locally registered non-governmental conservation organization; an affiliate of WWF International. WWF has been working in Kenya since 1962 alongside the government, civil society, private sector organizations, and local communities to contribute towards providing an enabling environment for the achievement of a healthy natural environment supporting people and sustainable development in Kenya.

WWF Kenya is in the process of sourcing for proposals **Construction of 15 Predator Proof Bomas in Amboseli Land Owners Conservation Association (ALOCA) and Olgulului Olarashi Group Ranch (OGR) in Kajiado South Sub-county.**

Prices quoted should be net inclusive of all costs and taxes, must be expressed in Kenya shillings and shall remain valid for a period of 120 days from the closing date of the tender.

Eligible candidates should submit completed Proposal Documents marked with the Tender Name and Number addressed to the Procurement Coordinator and send by email to tenders@wwfkenya.org to be received on or before **Friday 15th March 2024.**

For any clarifications, please email your query to kenya.procurement@wwfkenya.org no later than **13th March 2024 at 5pm.**

2.0 General Requirements

2.1 Eligible Applicants

- 2.1.1 This Request for Proposal is open to all suppliers eligible as described in the application documents. Successful applicants shall later be contacted for the provision of services as required by WWF-KENYA.
- 2.1.2 Applicants shall adhere to WWF-KENYA Prevention of Fraud, Bribery and Corruption (Revised). Please find the link where this policy is located: <https://wwfke.awsassets.panda.org/downloads/wwf-kenya-revised-policy-on-prevention-of-fraud-bribery-and-corruption---third-party-.pdf>
- 2.1.3 Applicants shall bear all costs associated with the preparation and submission of their application and WWF-KENYA will not be responsible or liable for those costs regardless of the conduct or outcome of the application process.
- 2.1.4 The applicants shall furnish, as part of the application, documents establishing the applicant's eligibility to apply and their tender to perform the contract if accepted.
- 2.1.5 The documentary evidence of the applicant's tender to perform the contract if the application is accepted:
 - a) That the applicants has financial, technical and production capability necessary to execute the contract
 - b) That the applicant has an established physical and postal address for ease of contract and is licensed by the Kenyan Government to trade in the category applied for.

- c) That the applicant is willing to do business with WWF-Kenya and shall allow credit facilities as per WWF Kenya's terms and conditions of contract.
- d) That the questionnaire is to be fully and comprehensively completed in all respects and all documents must be submitted in English Language
- e) If insufficient space has been provided on the questionnaire for the answers, please provide the answers as supplementary on separate sheets
- f) Please note that by responding to this questionnaire you accept that all answers provided are legally binding and should the need arise, may be used as evidence in a court of law. Further, WWF-Kenya reserves the right without further recourse to verify at its own cost the accuracy of any answers provided herein.
- g) Applicants will meet all costs associated with preparation and submission of their applications
- h) Any information given and later found to be incorrect shall lead to disqualification of the Applicant
- i) The completed document shall be signed off and initialed by Director/Partner of the Organization and rubber stamped on each page and signed on the last page in the space provided
- j) Canvassing will lead to automatic disqualification of the Applicant.
- k) Late submission will not be acceptable. Any application (s) received after the date of closure will be considered as late and disqualified.
- l) Applicant is not listed on the UN list of organizations with terror links

2.2 Goods/Services eligibility and conformity

2.2.1 The applicant shall furnish as part of this application, documents establishing the eligibility and conformity to the application documents of all goods/services which the applicant proposes to supply if accepted.

2.2.2 The documentary evidence of the eligibility of goods and services shall consist of statement in the price schedule, brochures, catalogues of the goods and services offered which in some case shall be confirmed of origin issued at the time of shipment.

2.3 Corrupt and Fraudulent practices

2.3.1 WWF-Kenya requires that applicants observe the highest standards of ethics during the procurement processes and the execution of contract. In pursuance of this policy WWF-Kenya:

- a) Define for the purpose of this provision, the terms set forth below as follows
 - i. "Corrupt practice" means the offering, giving, receiving or soliciting of anything of value to influence the action of WWF-Kenya officers in the procurement process or in contract execution including acceptance of this application.
 - ii. "Fraudulent practice" means a misinterpretation of facts in order to influence a procurement process of execution of a contract to the detriment of WWF-Kenya and includes collusive practices among supplier (prior to or after application submissions) designed to establish item

prices, artificial noncompetitive levels and to deprive WWF-Kenya the benefit of free and open competition.

- b) Will reject a proposal for award if it determines that the applicant recommended for award (acceptance) has engaged in corrupt or fraudulent practices in competing for the application “acceptance in question”
- c) Will declare an applicant ineligible either indefinitely or for a stated period time to be awarded any contract if it at any time determines that the applicant has engaged in corrupt or fraudulent practices in competing for the contract. The policy is located:
<https://wwfke.awsassets.panda.org/downloads/wwf-kenya-revised-policy-on-prevention-of-fraud-bribery-and-corruption---third-party-.pdf>

2.4 Special Provisions

All suppliers should comply with WWF’S ESSF and statement of principles. Refer to the link below:
https://wwf.panda.org/discover/people_and_conservation/advancing_social_policies_and_principles/

3.0 Requirements in response to the Scope of Works

3.1 Mandatory Statutory Documents

Bidders that do not submit the following documents will not be considered for evaluation.

- Company Profile
- Company PIN certificate
- Certificate of Registration
- Valid Tax Compliance Certificate
- Bank details
- CR12
- Industry Accreditation NCA etc, licenses or registration letters from the relevant regulatory authority for these services
- Application form duly signed by the authorized signatory and filled Business Questionnaire

3.2 Technical Proposal

Refer to the Evaluation Matrix

3.3 Financial Proposal (Fill in the Bill of Quantities (BQs) document

The Contractor is responsible for government taxes and insurance. WWF-Kenya shall retain gross fee withholding tax as per the Income Tax Act, Cap. 470, Laws of Kenya, and subsequently make remissions to the Kenya Revenue Authority.

4.0 Evaluation Matrix

Evaluation Criteria	Evaluation Details	Maximum Score
Experience	-Attach 3 reference/ recommendation letters of similar works -Attach 3 contracts/PO's for similar works - Schedule of ongoing contracts;	30%
Capacity/ Skills and Organizational Structure	-The project manager CV [Min 5Years in relevant field] - Qualifications and CV of Proposed key personnel -Organization structure and company profile -Proposed equipment and machinery- indicate whether owned or leased (copies of agreements)	30%
Schedule of Services	-Attach work plan	10%
Financial Statement	2 Years audited financial statement	10%
Financial Proposal	(Lowest Bid/Bidders Price*20)	20%
Total Score		100%

5.0 Completed Business Questionnaire and trade references

1	Name of Organization	
2	Postal Address	P.O Box..... Code.....
3	Physical location of Business Premises	Town..... Street..... Building Name..... Floor.....
4	Contacts	Telephone..... Fax No..... Email..... Website.....
5	Nature of Organization (e.g. Sole Proprietorship, Public Limited Company, Partnership etc.)	
6	Names of the Proprietor, Directors or Partners - Proprietor	1.
	Partnership	1. 2. 3. 4.
7	Business Operations	Year established..... Duration of Business Operation.....
8	Company Registration No. (Attach)	Number.....
9	VAT Registration No. (Attach Copy)	Number..... Attached copy? Yes No.
	PIN	Number.....

10	State Credit Period Proposed is (30 days Minimum) NB: WWF K will not make any advance payments.	
11	State Tender Validity Period (Minimum Proposed is 120 days)	State Tender Validity Period (Minimum Proposed is 120 days)
12	Performance Bond The Contractor shall procure and deliver to WWF Kenya a performance bond for an amount equivalent to 10% of the total amount payable. If the total cost is equivalent or more than Ksh 3,000,000	
13	Contact Person.....	Job Title.....
14	Registration with Regulatory relevant bodies	Registration Body..... Category of Registration.....
Provide contact details for three referees for previous/current work that is similar or the same to the one now applied for. Note that the referees may be contacted without further reference to you. (Attach documentary evidence of existence of the contract)		
A	Have you previously been contracted by WWF-Kenya? (Tick one)	YES NO ☐ ☐ Describe the contract and nature of works And for how long..... When.....
B	Others Organizations or Companies Organization Name Contact Name and Position Office & 1. Mobile Tel No. Email Address Service provided	
2.	Organization Name Contact Name and Position Office & Mobile Tel No. Email Address Service provided	
3	Organization Name Contact Name and Position Office &	

Mobile	Tel	No.....
Email	Address.....	
Service provided		

TRADE REFERENCES

Do any of the following apply to your Organization, or to (any of) the Director(s)/Partners/Proprietor(s)		
Have you or your principals been subject of legal proceedings for insolvency, bankruptcy, receivership or your business activities suspended for related reasons?	Yes/No	If Yes give details
Has been convicted of a criminal offence related to business or professional conduct	Yes/No	If Yes give details
Have you had any contracts terminated for poor performance in the last five years, or any contracts where damages have been claimed by the contracting authority/client?	Yes/No	If Yes give details
Have you fulfilled your obligations to pay taxes and social security contributions for the last three years?	Yes/No	Attach certificate of Tax compliance

Application Form

(To be submitted in the letterhead of the tenderer)

Date: _____

To: P.O. BOX 62440-00200

NAIROBI.

Property no.118, Along

Dagoretti Road, Karen

1. Having examined the tender documents including, Ref. No..... (insert number), the receipt of which is hereby duly acknowledged, we the undersigned, submit our tender for.....
..... (Description of Goods and Services)
.....at a total cost of Kshsincluding VAT.....and
WHT.....
in conformity with the said application documents all or part of the items that may be required and are within our capability to supply.
2. We undertake, if our application is accepted, to deliver services in accordance with the delivery schedule and credit terms specified in the schedule of requirements or official order, signed by authorized staff of WWF-KENYA.
3. We agree to abide by this application for the period of processing, preparation and execution of the tender application together with acceptance thereof which together shall constitute a binding agreement between us.
4. We agree to abide by and uphold WWF-KENYA's general terms and conditions of contract
5. We agree to abide by and uphold WWF-KENYA policy on Prevention of Fraud & Corruption and WWF'S ESSF and statement of principles.
6. We understand: -
 - a) That this is a tender/quotation application for consideration to supplier for goods/services.
 - b) That WWF-KENYA is not bound to accept this application or any other that it may receive.

Details of Authorised Signatories

Should award of this tender be made to us, the following person is authorized to execute the contract (Director/CEO/Manager).

Name.....

Designation.....

Email.....

Phone.....

Dated this _____ day of _____ 20_____

(Signature)

(In the capacity of)

Duly authorized to sign tender for and on behalf of _____

Rubber Stamp/Company Seal

SCOPE OF WORKS AND BILL OF QUANTITIES

TERMS OF REFERENCE FOR THE CONSTRUCTION OF PREDATOR PROOF LIVESTOCK BOMAS IN KAJIADO SOUTH SUB-COUNTY.

Introduction.

World Wide Fund for Nature (WWF)-Kenya, an affiliate of the WWF Network has been operating in Kenya since 1962 and is registered as an independent local non-profit, non-governmental organization since October 2016. Its aim is to promote sustainable strategies for conservation and sustainable development. WWF-Kenya is working towards a healthy natural environment by supporting people, improved governance and policy approaches in Kenya. Focusing on various geographical and thematic areas in Kenya, WWF-Kenya works in the Coastal Kenya region, South of Kenya and in the Kenya Rift Lakes (KRL) Region. Thematically, the organization is working on forestry, freshwater, wildlife, marine ecosystems, agriculture, climate and energy, cross-cutting policy and environmentally important governance practices.

WWF-Kenya is implementing a Master Plan and Model Large-scale Landscape Program for Sustainable Development and Nature Conservation (BMZ II Project). The project is supported by the Germany Federal Ministry for Economic Cooperation and Development. The project is implemented in a region of outstanding importance for the conservation of global biodiversity.

The project goal is to have policy and governance framework and strategy for functioning wildlife corridors and sustainable land and natural resources management to be adapted by key stakeholders for replication. Amboseli ecosystem plays a key role providing wildlife corridors and dispersal areas as they migrate from Kilimanjaro in Tanzania, to Amboseli park, to Chyulu park and Tsavo West. During this migration, wildlife come into contact with livestock leading to conflict where by predator animals prey on livestock. To reduce the conflict, construction of predator proof fences will protect livestock at night and avoid HWC cases.

Objective of the activity

Construct as models for replication, wildlife predator proof bomas and reduce cases of HWC for enhanced wildlife conservation and community livelihoods.

Deliverables

BMZ II project targets constructing 15 predator proof bomas in achieving the above objective. The bomas will be constructed 8 in ALOCA (Former Kimana group ranch) and 7 in Kitirua, Olgulului group ranch. The contractor will be expected to achieve the following: -

- Submit a work plan before starting work on the ground clearly showing the road map in achieving the assignment within a specified timeframe.
- Capacity build the boma owners on minor maintenance practices of the predator fences.
- Submit a job completion summary report.
- Supply materials and construct 15 predator proof livestock bomas as per the specifications in the BQ below: -

Item	Description	Unit	Quantity Per boma	Quantity for 15 bomas	Cost For 15 bomas (Kshs)
1	Angle line poles 9 feet long solid, 4 inch diameter	Pcs	33	495	
2	Black pipe 2 inches 9 feet long	Pcs	11	115	
3	Triple twist chain link wire 14 gauge 7 feet long	Rolls	7	105	
4	Binding wire	Kgs	4	60	
5	Ordinary nails 4 inches	Kgs	2	30	
6	U nails	Kgs	6	90	
7	Cement Simba brand	Bags	3	45	
8	River Sand	Tones	0.5	7.5	
9	Ballast	Tones	0.5	7.5	
10	Metallic gate 5 feet wide and 6 feet high	Pcs	2	30	
11	Barbed wire 610m Devki brand	Rolls	1	15	
12	Wire mesh heavy duty	Pcs	2	30	
13	Transport cost of materials to sites	Sites	1	15	
14	Un-skilled labour	Bomas	1	15	
15	Skilled labour	Bomas	1	15	

How to apply

Interested Contractors should submit their separate technical and financial proposals to tenders@wwfkenya.org and clearly indicate the title and number of the tender on the subject by **5 pm on Friday 15th March 2023**.

NB:

Only shortlisted applicants will be contacted for further engagement.

We do not appreciate third-party mediation based on this advertisement.