

NMBZ Holdings, a Registered Group of Companies in Zimbabwe is inviting existing and prospective suppliers to a mandatory supplier registration process. NMBZ Holdings' suppliers are subject to the supplier registration process, thereafter, the Group will only deal with the approved suppliers.

The registration will depend on the supplier's ability to manufacture/ provide the following defined products/services in the categories listed below:

CATERING SERVICES

- Outside catering
- Canteen services

CONTRACTORS (Must be registered with ZBCA/CIFOZ, NSSA)

- Civil and structural engineering contractors
- Electrical contractors
- Building contractors
- Mechanical engineering works contractors

ENERGY

- Diesel
- Petrol
- Oils
- Solar equipment supply and servicing

GROCERIES

- General office groceries
- Bottled water supplies

HARDWARE

- General hardware
- Electrical hardware
- Mechanical hardware
- Power supply e.g. generators, UPS systems
- Steel Merchants and Fabricators
- Transformers and electric motor servicing

HEALTH AND SAFETY

- Medical suppliers
- Fire equipment supply and servicing
- Personal Protective Equipment and clothing

HUMAN CAPITAL

- Recruitment and selection
- Psychometric testing
- HR Consultancy and Training services
- Wellness partners
- Corporate wear

HYGIENIC SERVICES

- Fumigation
- General cleaning services
- Waste management
- Cleaning contractors
- Hygienic suppliers
- Mobile toilets

INFORMATION AND COMMUNICATIONS TECHNOLOGY

- Computer hardware, software, consumables, accessories
- Networking equipment and services
- Data Centre equipment and supplies
- Web services, hosting and development
- ICT service providers
- ICT consultancy
- Internet service providers
- IT equipment hire
- Cloud computing solutions
- Apple products accredited suppliers

LOGISTICS

- Courier services
- Crane hire services
- Cleaning agents
- Warehouse Facilities
- Removal services
- Taxi services

MARKETING SERVICES AND SUPPLIES

- Market research
- Promotional materials, Media and Advertising
- Digital marketing services - App developers, Website developers, Social Media Management services
- Engravers
- Florists
- Interior Designers
- Signage services
- Corporate gifts
- Events managers
- Events hiring services
- Communication channels
- Photography and videography
- Billboards and outdoor advertising
- Roadshow trucks and services
- Bulk SMS
- Designers and media influencers

MOTOR VEHICLES

- Supply of vehicles
- Vehicle repairs, spares and maintenance
- Breakdown services
- Panel Beating
- Vehicle batteries
- Tyre supply and fitting
- Car tracking
- Valet services

OFFICE FURNITURE AND EQUIPMENT

- Desks, chairs, filing cabinets
- Photocopier parts and servicing
- Note counters
- Fake note currency verifiers
- Television Screens
- Rate boards
- Coin counters

PROJECTS CONSULTANTS (Must be registered with ZIE, ZACE, ZIQS, ECZ, REIZ, ZIRUP, EACZ, IAZ, Valuers Council, NSSA)

- Architects
- Quantity Surveyors
- Mechanical Engineering Consultants
- Electrical Engineering Consultants
- Civil and structural engineering consultants
- Project Managers
- Real estate agents
- Registered Valuers
- Land Surveyors
- Town planners
- Environmental Impact Assessment Consultants
- Geologists

SECURITY SERVICES

- Locks and key services
- Security equipment, Guard services, Alarm systems
- CCTV, Safe/ Vault/ Man trapdoor, maintenance
- Access Control
- CIT services

SPECIALIST SERVICES

- Elevator maintenance and services
- Landscaping services
- Borehole drilling and pump installations
- Shop fitters
- Air conditioning and refrigeration
- Plant and equipment hire
- Painters
- Boiler makers
- Carpeting and floor tilers
- Central gas bulk systems contractors
- Solar systems contractors
- Bulk water suppliers
- Plumbers
- Waterproofing
- Swimming pool contractors
- Hardware stores
- Metal fabricators

STATIONERY

- General office stationery, POS rolls
- Printed corporate stationery, plastic money bags
- Security seals
- Date stamps

TELECOMMUNICATIONS

- Telephone handsets
- Mobile phone suppliers
- Conferencing and presentation
- Alcatel PABX and maintenance
- Call Centre Management services
- PA systems
- Boardroom/ meeting room automation
- IP PABX supply and maintenance

TRAVEL, ACCOMMODATION AND CONFERENCE

- Hotels
- Lodges
- Conference facilities
- Travel agents
- Taxis/Cab services

DIGITAL BANKING SERVICES

- POS Machines
- CPACE cards

ADDITIONAL SERVICES

- Debt collection services
- Records management and archiving services
- Environment, Social and Governance consultancy services

SUPPLIER REGISTRATION REQUIREMENTS:

- Completed application forms
- Certified copy of Certificate of Incorporation.
- Certified copy of VAT Registration Certificate
- CR6 Form
- Certified copies of Directors' identification
- Certified copy of a valid ITF 263 Tax Clearance Certificate
- Certified copy of CR14
- Copy of 2023 Financial Statements

- Banking details
- Brief Company Profile and Trade license (where applicable)
- Dealership Accreditation (where applicable)
- Three (3) traceable Trade References
- Environmental & Social Policy and/or any related policies or procedures
- Project Consultants and Contractors (Submit Certificate of completion for referenced projects or a copy of the contracts, at least 3 projects)
- Non-refundable application fee of USD50.00

All 'Ready-for-Business' suppliers should download the fillable supplier registration form on our website www.nmbz.co.zw.

Prospective suppliers are to submit soft copies of the Supplier Registration documents together with the proof of payment to this email address vendor@nmbz.co.zw.

The email subject should indicate the category applied for. Only shortlisted suppliers will be contacted.

NB: This advertisement does not imply an offer to provide goods and services to NMBZ Holdings. It is a supplier selection process for supplier management purposes **only** to ensure that all of the Group's requirements are met with integrity and transparency. NMBZ Holdings reserves the right not to accept any application.

In line with our dedication to diversity and inclusion, we encourage women and youth-owned businesses to apply as prospective suppliers. Your unique expertise and entrepreneurial spirit will contribute to our collective efforts in creating a more sustainable and equitable future.

Closing date for submission: 29 March 2024