

The Civil Aviation Authority of Botswana (CAAB) is a statutory body mandated to provide safe, regular, secure and efficient use and development of civil aviation in Botswana. CAAB invites companies with necessary qualifications, background and relevant experience in similar work to tender for the following:

**Tender Reference Number: CAAB 36/23-24/WORK**

**Tender Title; A Design and Build Tender for Technical Buildings Refurbishment Works in Preparation for Air Traffic Surveillance Equipment Installation at Four International Airports Viz Sir Seretse Khama (SSKIA), Kasane (KIA), PG Matante (PGMIA) and Maun (MIA)**

- Sealed Tender offers are invited for the provision of Tender Title; A Design and Build Tender for Technical Buildings Refurbishment Works in Preparation for Air Traffic Surveillance Equipment Installation at Four International Airports Viz Sir Seretse Khama (SSKIA), Kasane (KIA), PG Matante (PGMIA) and Maun (MIA)
- The Procuring Entity is Civil Aviation Authority of Botswana (CAAB).
- Procurement Method is: Open Domestic Bidding
- Tenderers who are 100% citizen of Botswana must, to be considered for the award of the contract, be registered with the Public Procurement Regulatory Authority in the following categories:
  - Main Contractor For Works
  - Code 01 (Building Construction works and maintenance) Sub Code 01 (Building Construction) Grade D or higher.
  - Code 02 (Electrical Engineering works and Maintenance), Sub Code 01 (Electrical Installations), Sub code 02 (High Voltage Reticulation), Sub code 07 Security System Installations, Grade D or higher.
  - Code 08 Mechanical Engineering Works and Maintenance) Sub Code 01 (Air Conditioning/Refrigeration Systems), Sub Code 04 (Fire Suppression Systems) Grade D or higher.
  - Code 120 (ICT technical support services) Subcode 05 (Network management and maintenance services)

In addition, the main contractor, associates, or his Design sub-contractors that are domiciled in Botswana shall possess the following PPRA codes.

- Code 301 (Architecture Services) and sub-code 01 (Architecture Services), Code 303 (Civil Engineering Services) and sub-code 04 (Civil/Structural Engineering), Code 304 (Electrical Engineering Services) and sub-code 01 (Electrical Design - general) and Code 305 (Mechanical Engineering Services) and sub-code 01 (Mechanical Design - general)
- Code 319 (ICT Consultancy Services) Subcode 01 (ICT system development) Subcode 02 (Networks and Facilities management-ICT) Subcode 05 (Telecommunications)
- The tender is reserved for 100% citizen owned Companies as stated under Section 76 (1) & (2) of the Public Procurement Act.
- The physical address for collection of tender documents is: Chief Procurement Officer, Sir Seretse Khama International Airport, Terminal Building, Plot No.17401, Office number 1001, First Floor, Private Bag SK9, Gaborone, Tel: 3688200, e-mail: [tenders@caab.co.bw](mailto:tenders@caab.co.bw)
- Documents may be collected from 21<sup>st</sup> March 2024 during working hours between 0800hrs and 1700hrs
- A non-refundable deposit of P1 100.00 and P550.00 payable by cash in

favour of Civil Aviation Authority of Botswana (CAAB). Proof of payment is required on collection of the tender documents.

- Queries or clarifications relating to the issuance of these documents may be addressed in writing not later than 15<sup>th</sup> April 2024 before the tender closing date to Chief Procurement Officer, Tel No. 3688200, Email address [tenders@caab.co.bw](mailto:tenders@caab.co.bw)
- A compulsory site visit (in all four (4) airports) and pretender meeting with representatives of the Procuring Entity will take place at Sir Seretse Khama International Airport on the 3<sup>rd</sup> of April 2024 Starting at 0900hrs  
PG Matante International Airport on the 5<sup>th</sup> of April 2024 Starting at 0900hrs  
Maun International Airport on the 8<sup>th</sup> of April 2024 Starting at 0900hrs  
Kasane International Airport on the 10<sup>th</sup> of April 2024 Starting at 0900hrs
- The closing date and time for receipt of sealed tender offers is 29<sup>th</sup> April 2024 at 1000 hours.
- Late tender offers will not be accepted.
- The Bid Submission Method is: **Two Envelope Submission Method in which the original and two copies of the Technical Offer are placed in one separate sealed envelope clearly marked "Technical Offer", whilst the original and two copies of the Financial Offer are enclosed in another separate sealed envelope clearly marked "Financial Offer". The two sealed envelopes are then placed in one outer securely sealed envelope.**
- NOTE: All three (3) envelopes must be clearly labelled with tender no, tender name and bidder's name and address on the reverse of the envelope.**

*Failure to do so will lead to the bid disqualification.*

- One (1) original tender document marked "ORIGINAL", and two (2) copies of the original Document marked "COPY" for both Technical and Financial offers packaged and marked as stated above. ALL three (3) envelopes must be labelled.
- "Tender Reference CAAB 36/23-24/WORK. A Design and Build Tender for Technical Buildings Refurbishment Works in Preparation for Air Traffic Surveillance Equipment Installation at Four International Airports Viz Sir Seretse Khama (SSKIA), Kasane (KIA), PG Matante (PGMIA) and Maun (MIA)." And shall be hand delivered to Chief Procurement Officer, Sir Seretse Khama International Airport, Terminal Building, Plot No.17401, Office number 1001, First Floor, Private Bag SK9, Gaborone. The name and address of the bidder should be clearly marked on the envelope.

The Public Procurement Regulatory Authority Standardised Conditions of Tender for Works shall apply to this procurement, for which all the applicable Tender Data is contained in the tender documents.

Notwithstanding anything in the foregoing, Civil Aviation Authority of Botswana (CAAB) is not bound to accept the lowest or any tender offer.



Vision

A transformative, agile, high performance civil aviation authority

Mission

To regulate the aviation industry and sustainably provide airport and airspace services

Values

Customer First | Integrity | One Team | Passion | Innovation