

Invitation to Bid for Supply and Delivery of a Brand New 4x4 SUV; Land Cruiser Hardtop LC76 Series 2023 (Soft Skin) or its equivalent

Danish Refugee Council (DRC)

Founded in 1956, the Danish Refugee Council (DRC) is Denmark's largest, and a leading international NGO - one of the few with a specific expertise in forced displacement. In 40 countries 9,000 employees protect, advocate

Tender Description

Invitation to Bid

Mogadishu Office, Somalia.

Waaberi District, Off Airport Road,
Behind Turkey Polytechnic School.

Date: TBC.

To: Interested and qualified bidders.

Advertisement ITB No. ITB-SOM-CO-24-002 – Supply and Delivery of a Brand New 4x4 SUV; Land Cruiser Hardtop LC76 Series 2023 (Soft Skin) or its equivalent

Dear Sir/Madam:

The Danish Refugee Council (DRC) has received a grant from Several Donors for the implementation of the humanitarian aid operation in Somalia. For smooth running of the operation DRC is looking for suitable Suppliers to supply a Brand New 4X4 SUV; Land Cruiser Hardtop LC76 2023 (Soft Skin) or its equivalent

Therefore, the DRC requests you to submit a price bid for the supply of the item listed on the attached DRC Bid Form Annexes A.1

I. Tender Details.

The Tender details are as follows:

Line	Item	Time, date, address as appropriate
1	ITB published	28 th March 2024
2	Closing date for clarifications	8 th April, 2024 - 4:30 PM (East African Time)
3	Closing date and time for receipt of Tenders	15 April, 2024 – 4:30 PM (East African Time)
4	Tender Opening Location	DRC Mogadishu Office
5	Tender Opening Date and time	17 April, 2024 – 11:00 AM (EAT)

Attachments

Annexes - ITB -SOM-CO-24-002.zip

Cover Letter - ITB-SOM-CO-24-002 - Procurement of SUV - Land Cruiser Hardtop LC76 2023 (Soft Skin) or Equivalent.docx

Cover Letter - ITB-SOM-CO-24-002 - Procurement of SUV - Land Cruiser Hardtop LC76 2023 (Soft Skin) or Equivalent.pdf

How to apply

Submission of Bids

Bidders are solely responsible for ensuring that the full bid is received by DRC in accordance with the ITB requirements, prior to the specified date and time mentioned above. DRC will consider only those portions of the bids received prior to the closing date and time specified.

All responsive Bids shall be written on the **DRC Bid Form (Annex A.1 and A.2)**.

Beyond the DRC Bid Form, the following documents shall be contained with the bid:

- **Annex B - Tender & Contract Award Acknowledgment Certificate.**
- **Annex C - General Conditions of Contract.**
- **Annex D - Supplier Code of Conduct.**
- **Annex E - Supplier Profile and Registration form.**
- **Annex F - Past Experience and Reference**
- **Annex G - Source and Nationality.**

Bids not submitted on Annex A, or not received before the indicated time and date as set forth on page 1, or delivered to any other email address, or physical address will be disqualified.

Bids submitted by mail, email or courier by so is at the Bidders risk and DRC takes no responsibility for the receipt of such Bids.

Bidders are solely responsible for ensuring that the full Bid is received by DRC in accordance with the ITB requirements.

A. Email submission Bids Should be submitted by email to the following dedicated, controlled, & secure email address: tender.som@drc.ngo

When Bids are emailed, the following conditions shall be complied with:

Email Subject: ITB-SOM-CO-24-002

TECHNICAL BID

NAME OF THE BIDDER

Email Subject: ITB-SOM-CO-24-002
FINANCIAL BID-
NAME OF THE BIDDER

- **The ITB number shall be inserted in the Subject Heading of the email**
- **Separate emails shall be used for the 'Financial Bid' and 'Technical Bid', and the Subject Heading of the email shall indicate which type the email contains.**
 - o The Financial Bid shall only contain the financial bid form, Annex A.2
 - o The Technical Bid shall contain all other documents required by the tender as mentioned in section A. Administrative Evaluation but excluding any pricing information.
- Bid documents required, shall be included as an attachment to the email in PDF, JPEG, TIF format, or the same type of files provided as a ZIP file. Documents in MS Word or excel formats, will result in the bid being disqualified.
- Email attachments shall not exceed 4MB; otherwise, the bidder shall send his bid in multiple emails.

Failure to comply with the above may disqualify the Bid.

DRC is not responsible for the failure of the Internet, network, server, or any other hardware, or software, used by either the Bidder or DRC in the processing of emails.

DRC is not responsible for the non-receipt of Bids submitted by email as part of the e-Tendering process.

Bids can be submitted in one of two ways, hardcopy or electronically. If the Bidder submits a Bid in both Hardcopy and electronically, DRC will choose the version that is the most advantageous to DRC.