KEMENTERIAN PERTAHANAN

Pemberitahuan Tawaran Kementerian Pertahanan

Bilangan Rujukan dan Tajuk Tawaran :
MINDEF / DFA / FY2024 / MED / TA / 01
Pembelian PLB3240 Polio Vaccine

Yuran Tawaran :
BND 10.00
(Tidak dikembalikan)

Tarikh terakhir bagi pembelian Borang Tawaran adalah **seminggu** sebelum tarikh tutup tawaran iaitu **Selasa, 14 Mei 2024.**

Tarikh Tutup Tawaran :
Selasa,
21 Mei 2024
2.00 petang.

Tatacara Tawaran

a) Tawaran-tawaran hendaklah dimasukkan ke **Peti Tawaran, Lembaga Tawaran Kecil, Bangunan Arkib, Aras Bawah, Kementerian Pertahanan, Bolkiah Garison BB3510, Negara Brunei Darussalam, tidak lewat dari jam dan tarikh tutup dalam iklan tawaran. Tawaran yang lewat tidak akan dilayan.**

b) Pembekal hendaklah menghadapkan borang tawaran yang lengkap diisikan, salinan resit yuran tawaran dan dokumen tawaran / sokongan (***hardcopy*** dan ***softcopy*** dalam bentuk ***word / excel***).

c) Pembekal hendaklah membayar yuran tawaran yang ditetapkan. Yuran tawaran tidak akan dikembalikan kepada pembekal sama ada berjaya dalam tawaran atau tidak.

d) Tawaran-tawaran hendaklah dihantar dalam sampul surat biasa yang ditutup rapi. Rujukan, tajuk dan tarikh tutup tawaran hendaklah dinyatakan pada bahagian atas sebelah kiri sampul surat.

e) Iklan-iklan tawaran yang dikeluarkan oleh Jabatanarah Kewangan dan Perolehan (JKP), Kementerian Pertahanan bolehlah dilihat melalui laman sesawang ***www2.mindef.gov.bn/tender***

Tatacara Pembayaran Yuran Tawaran

f) Pembekal yang berhasrat untuk membuat pembelian Borang Tawaran hendaklah menge-mel kepada dfa.revenue@mindef.gov.bn dengan maklumat dan dokumen yang lengkap seperti di bawah:

- Rujukan Tawaran dalam Tajuk E-mel
- Nama Syarikat, Rujukan dan Tajuk Tawaran
- Nama, E-mel dan Nombor Telefon Contact Person
- Salinan Sijil 16 / Penubuhan Syarikat dan Sijil 17 / Form X yang sah
- Salinan Sijil A (jika berkenaan)

g) E-mel yang diterima akan diproses dalam tempoh satu (1) hari waktu bekerja. Manakala proses pendaftaran bagi pembekal baru dalam One Common Billing System (OCBS) akan memerlukan tambahan satu (1) hari waktu bekerja.

h) Bil tuntutan secara elektronik (Bil Kerajaan / Government Invoice) akan dikeluarkan oleh OCBS kepada pembekal yang berkelayakan melalui Registered Contact Person. Pembekal boleh membuat pembayaran dengan menggunakan Rujukan Bil melalui kaedah Internet Banking Transfer (akaun BIBD sahaja), OCBS Portal (Debit Card / Credit Card) ataupun di Kaunter Unit Hasil, JKP (wang tunai / cek).

i) Selepas bil tuntutan dijelaskan, resit rasmi akan dikeluarkan oleh OCBS secara automatik dan dokumen tawaran akan dihadapkan kepada pembekal melalui e-mel sahaja dalam tempoh satu (1) hari waktu bekerja.

Pertanyaan
Isnin Hingga Khamis:
8.30 Pagi Hingga 11.30 Pagi
2.00 Hingga 3.00 Petang

Jumaat :
8.30 Pagi Hingga 10.30 Pagi

Penjualan Dokumen Tawaran
Unit Hasil,
JKP,
Tingkat Satu,
Blok C,
Bolkiah Garison

dfa.revenue@mindef.gov.bn
atau
+673 2386614

Proses Tawaran / Isi Kandungan Dokumen
Bahagian Perolehan,
JKP,
Aras Bawah,
Blok D,
Bolkiah Garison

dfa.quotation@mindef.gov.bn
atau
dfa.rc@mindef.gov.bn

[Disclaimer: The below text is machine translated. For accurate information kindly refer the above text in original language.]

MINISTRY OF DEFENSE

Ministry of Defense Bid Notice

Number of References and Bid Title :

MINDEF/DFA / FY2024 / MEDITA / 01

Purchase of PLB3240 Polio Vaccine

Bid Fee :

BND 10.00

(Not refundable)

The last date for the purchase of the Offer Form is one week before the closing date of the offer which is Tuesday, 14 May 2024.

Offer Closing Date :

Tuesday,

21 May 2024

2.00 pm.

Bid Procedure

a) Bids must be submitted to the Bid Box, Small Bid Board, Archives Building, Lower Level, Ministry of Defence, Bolkiah Garison BB3510, Brunei Darussalam, no later than the closing time and date in the bid advertisement. Late bids will not be entertained.

b) The supplier must submit a completed offer form, a copy of the offer fee receipt and offer / supporting documents (hardcopy and softcopy in word / excel).

c) The supplier must pay the prescribed bid fee. The bid fee will not be refunded to the supplier whether successful in the bid or not.

d) Bids must be sent in a plain envelope that is tightly sealed. The reference, title and closing date of the offer should be stated on the top left side of the envelope.

e) Tender advertisements issued by the Department of Finance and Procurement (JKP), Ministry of Defense can be viewed through the website www2.mindef.gov.bn/tender

Bid Fee Payment Procedures

f) Suppliers who intend to purchase Bid Forms should email to dfa.revenue@mindef.gov.bn with complete information and documents as below:

- Offer Reference in Email Subject
- Company Name, Reference and Offer Title
- Name, Email and Telephone Number of Contact Person
- A valid copy of Certificate 16 / Company Establishment and Certificate 17 / Form X
- Copy of Certificate A (if applicable)

g) Emails received will be processed within one (1) working day. While the registration process for new suppliers in One Common Billing System (OCBS) will require an additional one (1) working day.

h) An electronic claim bill (Government Invoice) will be issued by OCBS to qualified suppliers through a Registered Contact Person. Suppliers can make payments using Bill Reference through the Internet Banking Transfer method (BIBD account only), OCBS Portal (Debit Card / Credit Card) or at the Revenue Unit Counter, JKP (cash / check).

i) After the claim bill is cleared, an official receipt will be issued by OCBS automatically and the offer document will be forwarded to the supplier via e-mail only within one (1) working day.

Inquiries

Monday Through Thursday:

8.30 AM to 11.30 AM

2.00 AM to 3.00 PM

Friday:

8.30 AM to 10.30 AM

Sales of Proceed Unit Bid Documents,

JKP,

Level One,

Block C,

Bolkiah Garrison

dfa.revenue@mindef.gov.bn

or

+673 2380614

Bid Process / Contents of Procurement Section Documents,

JKP,

Ground Level,

Block D,

Bolkiah Garrison

dfa.quotation@mindef.gov.bn

or

dfa.rc@mindef.gov.bn