

INVITATION FOR TENDER

Armada Properties Sdn Bhd hereby openly invites qualified and interested parties for our Tender below:

TENDER FOR	: TWO (2) YEARS TERM CONTRACT MAINTENANCE FOR AIR-CONDITIONING UNITS AT ARMADA PROPERTIES, NEGARA BRUNEI DARUSSALAM
TENDER NO.	: AP/LCD/TEN/04/24
TENDER FEE	: BND \$50.00 ONLY
TENDER CLOSING DATE	: TUESDAY, 14TH MAY 2024 @ 12.00pm

Who is qualified to apply?

- Local companies who are registered with the Ministry of Development, Negara Brunei Darussalam under **Class IV and above** with category of works – **Air-Conditioning and Ventilation System (M01)**
- Having at least a minimum of **three (3) years'** experience with similar work scope and able to handle more than **2,500 units** of Air Conditioning Units for every **six (6) months** for duration of **two (2) years**.
- Have adequate manpower to carry out planned general servicing and Ad Hoc maintenance activities and able to provide dedicated and experienced key personnel for the contract.
- Such manpower shall be ready with its full team and able to deploy its manpower immediately upon award.
- The company must be committed to adhere to **Local Business Development (LBD)** initiatives, namely having a minimum of **twenty percent (20%) local manpower** to be deployed including administrative support personnel on commencement date; and committed to increase to **thirty percent (30%) local manpower** employment by the end of the first year and to be maintained in the following year.

How to join?

Interested companies may send an email to Enquiries.Tender@armada.com.bn referencing to **AP/LCD/TEN/04/24** to indicate interest. If you have not registered with Armada, you are to request for the "Company Registration Form" via the same Tender email and submit the duly completed Form before participating in the Tender.

Tender Fee and Document

Armada requests for Tenderers to pay a non-refundable Tender Fee of **B\$50.00 (Brunei Dollars: Fifty Only)** to be paid online to Armada Properties Sdn Bhd **no later than 11.00am, 03rd May 2024 (Friday)**. Armada's bank account details will be provided to you upon our receipt of your interest sent to Enquiries.Tender@armada.com.bn.

Tenderers are required to email the scanned copy of proof of payment to Finance@armada.com.bn and Enquiries.Tender@armada.com.bn. After verification, Armada's Finance Department will issue an official receipt to the Tenderer and the Tender Documents will only be released upon the receipt and verification of the non-refundable Tender Fee.

Tenderers are to deliver one (1) set of the Tender document stating the Tender title, closing date and the Tender number duly completed in ink including appendices; and one (1) soft copy in CD-ROM and/or pendrive in a sealed envelope.

The deadline for hardcopy submission of completed Tender Document is not later than 12.00pm on 14th May 2024 (Tuesday) to Armada Properties Sdn Bhd. Kindly note that only clarifications emails are to be sent out to Enquiries.Tender@armada.com.bn.