KEMENTERIAN HAL EHWAL LUAR NEGERI

Pusat Persidangan Antarabangsa
Kementerian Hal Ehwal Luar Negeri

Makluman Pemberitahuan Tawaran

Tawaran adalah dibukakan kepada kontraktor-kontraktor yang berdaftar dengan Kerajaan Kebawah Duli Yang Maha Mulia Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam.

Bilangan Tawaran:
MFA / ICC / AV / 05 / 2024

Tajuk Tawaran:
Operation And Maintenance Of Audio-Visual Equipment, L.E.D Display System And Stage Lighting Equipment At International Convention Centre, Berakas, Ministry Of Foreign Affairs For The Period Of Three (3) Years

Kategori:
Sijil Pendaftaran Syarikat

Bayaran Dokumen Tawaran:
BND30.00 (Tidak Dikembalikan)

Tarikh Tutup Tawaran:
Selasa, 11 Jun 2024
Jam 2.00 Petang

Syarat-Syarat Tawaran

1. Tawaran-tawaran hendaklah dihantar dalam sampul surat yang tertutup dengan menyatakan bilangan tajuk tawaran serta tarikh tutup tanpa menunjukan identiti pemborong dan hendaklah dialamatkan kepada:

Pengerusi
Lembaga Tawaran Kecil
Kementerian Hal Ehwal Luar Negeri
Pusat Persidangan Antarabangsa, Berakas
Bandar Seri Begawan, BB3910
Negara Brunei Darussalam

dan dimasukkan ke dalam Peti Tawaran yang bertempat di lobi Persidangan Utama, Bangunan Pusat Persidangan Antarabangsa, Berakas tidak lewat jam 2.00 petang pada **Selasa, 11 Jun 2024.**

2. Dokumen tawaran dan keterangan lanjut bolehlah dimuat turun dilaman sesawang Kementerian Hal Ehwal Luar Negeri www.*mfa.gov.bn* atau boleh diperolehi daripada Pejabat Pengurusan Pusat Persidangan Antarabangsa, Berakas, Kementerian Hal Ehwal Luar Negeri pada hari-hari bekerja iaitu Isnin hingga Khamis dan Sabtu bermula pada 22 Mei 2024 dan tarikh akhir mengambil dokumen tawaran adalah pada Khamis, 6 Jun 2024, jam 3.00 petang.

3. Kontraktor / syarikat hendaklah terlebih dahulu untuk membaca, memahami dan meneliti kesemua kandungan skop kerja dan spesifikasi di dalam dokumen tawaran serta mengisi dengan lengkap dan teratur. Sebarang kesilapan dan kerugian disebabkan salah tafsir harga tidak akan dilayan selepas tawaran telah dibuka.

4. Bayaran Yuran Tawaran (*tender fee*) boleh dibuat secara dalam talian (*online*) melalui perkhidmatan BIBD Online Bill Payment atau pembayaran secara wang tunai di tingkat 1, Unit Kewangan, Pejabat Pengurusan Pusat Persidangan Antarabangsa, Berakas. Sila pastikan Resit Pembayaran Yuran Tawaran yang diterima adalah betul. YURAN TAWARAN TIDAK AKAN DIKEMBALIKAN kepada setiap penender sama ada berjaya atau tidak berjaya.

Hari Dan Waktu Penerimaan
Bayaran Yuran / Dokumen Tawaran
Isnin hingga Khamis:
8.30 Pagi hingga 11.30 Pagi
2.00 Petang hingga 3.00 Petang

Sabtu
8.30 Pagi hingga 10.30 Pagi

5. Tatacara pembayaran yuran tawaran secara dalam talian (*online*) boleh dimuat turun dengan mengimbas QR Code seperti tertera di muka surat seterusnya.

QR Code
Tatacara pembayaran melalui
BIBD Bill Payment

Untuk sebarang pertanyaan sila hubungi ke Unit Pengurusan, Pusat Persidangan Antarabangsa, Berakas di talian +673 2380944, 2380953 pada waktu pejabat atau e-mel ke *iccfinance@mfa.gov.bn*

6. Kerajaan Kebawah Duli Yang Maha Mulia Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam tidak terikat untuk menerima tawaran yang paling rendah atau sebarang tawaran.

7. Pemborong-pemborong adalah dikehendaki untuk menyertakan maklumat seperti berikut bersama dokumen tawaran yang dihadapkan:

7.1 Salinan Sijil Pendaftaran Perniagaan yang menyenaraikan butir-butir syarikat berkenaan seperti nama, nombor kad pengenalan, atau nombor pasport pemilik;

7.2 Salinan Sijil Pematuhan Cukai yang dikeluarkan oleh pihak Pemungut Cukai Pendapatan selaras dengan Bab 52(1) Akta Cukai Pendapatan Penggal 35 bagi syarikat-syarikat yang berdaftar di bawah Akta Syarikat-Syarikat Penggal 39;

7.3 Salinan surat pengesahan pematuhan Akta Tabung Amanah Pekerja Penggal 167 dengan menyatakan rujukan pendaftaran dan caruman bagi setiap pekerja kontrak bergaji hari atau pekerja sementara;

7.4 Salinan surat pengesahan syarikat-syarikat yang berdaftar di bawah Akta Syarikat-Syarikat Penggal 39 mengenai tarikh terakhir menghantar Penyata Tahunan (Annual Returns) kepada Pendaftar Syarikat-Syarikat termasuk tahun syarikat mengadakan 'Annual General Meeting'.

8. Kontraktor / syarikat yang menolak dan membatalkan tawaran atau kontrak setelah tutup tawaran akan dikenakan denda selaras dengan peraturan dan garis pandu yang diberikan oleh Lembaga Tawaran Negara.

[Disclaimer: The below text is machine translated. For accurate information kindly refer the above text in original language.]

MINISTRY OF FOREIGN AFFAIRS

International Conference Center Ministry of Foreign Affairs

Offer Notification Alert

Bids are open to contractors registered with the Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam.

Number of Offers:
MFA/ICC/AV/05/2024

Offer Title:
Operation And Maintenance Of Audio-Visual Equipment, L.E.D Display System And Stage Lighting Equipment At International Convention Centre, Berakas, Ministry Of Foreign Affairs For The Period Of Three (3) Years

Category:
Company Registration Certificate

Bid Document Fee:
BND30.00 (Non-Refundable)

Bid Closing Date:
Tuesday, 11 June 2024 at 2.00 PM

Terms of Offer

1. Bids must be sent in a sealed envelope stating the number of bid titles and the closing date without showing the identity of the wholesaler and must be addressed to:

Chairman
Small Tender Board
Ministry of Foreign Affairs
International Conference Centre, Berakas
Bandar Seri Begawan,
BB3910 Brunei Darussalam

and put in the Bid Box located in the lobby of the Main Conference, International Conference Center Building, Berakas no later than 2.00 pm on Tuesday, 11 June 2024.

2. The offer document and further information can be downloaded from the website of the Ministry of Foreign Affairs www.mfa.gov.bn or can be obtained from the Management Office of the International Conference Center, Berakas, Ministry of Foreign Affairs on working days from Monday to Thursday and Saturday starting on 22 May 2024 and the deadline for taking bid documents is on Thursday, 6 June 2024, at 3.00 pm.

3. The contractor / company must first read, understand and examine all the contents of the scope of work and specifications in the bid document and fill in completely and properly. Any errors and losses due to price misinterpretation will not be entertained after the bid has been opened.

4. Payment of the Tender Fee (tender fee) can be made online through the BIBD Online Bill Payment service or payment in cash at the 1st floor, Finance Unit, International Conference Center Management Office, Berakas. Please make sure the Bid Fee Payment Receipt received is correct. THE BIDDING FEE WILL NOT BE REFUNDED to each tenderer whether successful or unsuccessful.

Reception Day and Time
Fee Payment / Bid Documents
Monday to Thursday: 8.30am to 11.30am 2.00pm to 3.00pm
Saturday 8.30 AM to 10.30 AM

5. Online bidding fee payment procedures can be downloaded by scanning the QR Code as shown on the next page.

QR Code
Payment procedure through
BIBD Bill Payment

For any inquiries please contact the Management Unit, International Conference Centre, Berakas at +673 2380944, 2380953 during office hours or email to iccfinance@mfa.gov.bn

6. The Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam is not bound to accept the lowest bid or any bid. 7.

— are required to include the following information with the documents offered offers:

7.1 A copy of the Business Registration Certificate that lists the particulars of the company such as the name, identity card number, or passport number of the owner;

7.2 A copy of the Tax Compliance Certificate issued by the Income Tax Collector in accordance with Chapter 52(1) of the Income Tax Act Term 35 for companies registered under the Companies Act Term 39;

7.3 A copy of the confirmation letter of compliance with the Workers' Trust Fund Act Chapter 167 stating the registration and contribution reference for each daily wage contract worker or temporary worker;

7.4 A copy of the confirmation letter of the companies registered under the Companies Act Chapter 39 regarding the last date of sending the Annual Returns to the Registrar of Companies including the year the company holds the 'Annual General Meeting'.

8. Contractors / companies that reject and cancel bids or contracts after closing bids will be fined in accordance with the rules and guidelines provided by the National Tender Board.