

INVITATION FOR TENDER

Armada Properties Sdn Bhd hereby openly invites qualified and interested parties for our Tender below:

TENDER FOR	: THREE (3) YEARS TERM CONTRACT MAINTENANCE FOR JANITORIAL SERVICES AT MAHLIGAI APARTMENT, ARMADA PROPERTIES
TENDER NO.	: AP/LCD/TEN/06/24
TENDER FEE	: BND \$50.00 ONLY
TENDER CLOSING DATE	: WEDNESDAY, 12 TH JUNE 2024 @ 12.00pm

Who is qualified to apply?

- Local companies who are registered with the Ministry of Development, Negara Brunei Darussalam under **Class III and above** with category of works – **Janitorial Services (S02)**.
- Having at least a minimum of **three (3) years'** experience with similar work scope.
- Have adequate manpower to carry out routine and periodical Janitorial Services to high rise residential apartments including any Ad-Hoc Works required and able to provide dedicated and experienced key personnel for the contract.
- Such manpower shall be ready with its full team and able to be deployed immediately upon award.
- Companies must be committed to adhere to Armada's **Local Business Development (LBD)** initiatives, namely having a minimum of **forty percent (40%) local manpower** to be deployed on commencement date; and committed to increase to more than **sixty percent (60%) local manpower** employment by the end of the first year from the Commencement date, with further increase to **fifteen (15%)** in the following year.

How to join?

Interested companies may send an email to Enquiries.Tender@armada.com.bn referencing to **AP/LCD/TEN/06/24** to indicate interest. If you have not registered with Armada, you are to request for the "Company Registration Form" via the same Tender email and submit the duly completed Form before participating in the Tender.

Tender Fee and Document

Armada requests for Tenderers to pay a non-refundable Tender Fee of **B\$50.00 (Brunei Dollars: Fifty Only)** to be paid online to Armada Properties Sdn Bhd **no later than 12.00pm, 30th May 2024 (Thursday)**. Armada's bank account details will be provided to you upon our receipt of your interest sent to Enquiries.Tender@armada.com.bn.

Tenderers are required to email the scanned copy of proof of payment to Finance@armada.com.bn and Enquiries.Tender@armada.com.bn. After verification, Armada's Finance Department will issue an official receipt to the Tenderer and the Tender Documents will only be released upon the receipt and verification of the non-refundable Tender Fee.

Tenderers are to deliver to Armada one (1) set of the Tender document stating the Tender title, closing date and the Tender number duly completed in ink including appendices; and one (1) soft copy in CD-ROM and/or pendrive in a sealed envelope.

The deadline for hardcopy submission of completed Tender document is not later than 12.00pm on 12th June 2024 (Wednesday) to Armada Properties Sdn Bhd. Kindly note that only clarifications emails are to be sent out to Enquiries.Tender@armada.com.bn.