KEMENTERIAN HAL EHWAL DALAM NEGERI

Makluman
Pemberitahuan Tawaran

Tawaran dibukakan kepada Pemborong-Pemborong yang berdaftar bagi mengikuti Tawaran Projek Kerajaan Negara Brunei Darussalam di dalam kelas II serta mempunyai kategori kerja dalam pembekalan dan perkhidmatan pengubahsuaian.

Bilangan Tawaran:
MFA / ICC / STORE / 05 / 2024

Tajuk Tawaran:
Membekal Dan Menghantar Kelengkapan Baru Kerusi Dan Meja Di Pusat Persidangan Antarabangsa, Berakas, Kementerian Hal Ehwal Luar Negeri

Bayaran Tawaran:
BND30.00
(tidak dikembalikan)

Tarikh Tutup Tawaran:
Selasa,
25 Jun 2024
Jam 2.00 Petang

Syarat-Syarat Tawaran:

1. Tawaran-tawaran hendaklah dihantar dalam sampul surat yang tertutup dengan menyatakan bilangan tajuk tawaran serta tarikh tutup tanpa menunjukan identiti pemborong dan hendaklah dialamatkan kepada:

   Pengerusi
   Lembaga Tawaran Kecil
   Kementerian Hal Ehwal Luar Negeri
   Pusat Persidangan Antarabangsa, Berakas
   Bandar Seri Begawan, BB3910
   Negara Brunei Darussalam

   dan dimasukkan ke dalam Peti Tawaran yang bertempat di **lobi Persidangan Utama, Bangunan Pusat Persidangan Antarabangsa, Berakas tidak lewat jam 2.00 Petang, Selasa, 25 Jun 2024.**

2. Dokumen tawaran dan keterangan lanjut bolehlah dimuat turun dilaman sesawang Kementerian Hal Ehwal Luar Negeri **www.mfa.gov.bn** atau boleh diperolehi daripada **Pejabat Pengurusan Pusat Persidangan Antarabangsa, Berakas, Kementerian Hal Ehwal Luar Negeri** pada hari-hari bekerja iaitu **Isnin hingga Khamis dan Sabtu bermula pada 5 Jun 2024 dan tarikh akhir mengambil dokumen tawaran adalah pada Khamis, 20 Jun 2024, jam 3.00 Petang.**

3. Pemborong / syarikat hendaklah terlebih dahulu untuk membaca, memahami dan meneliti kesemua kandungan skop kerja dan spesifikasi di dalam dokumen tawaran serta mengisi dengan lengkap dan teratur. Sebarang kesilapan dan kerugian disebabkan salah tafsir harga tidak akan dilayan selepas tawaran telah dibuka.

4. Bayaran Yuran Tawaran (***tender fee***) boleh dibuat secara dalam talian (***online***) melalui perkhidmatan BIBD Online Bill Payment atau pembayaran secara wang tunai di **Tingkat 1, Unit Kewangan, Pejabat Pengurusan Pusat Persidangan Antarabangsa, Berakas.** Sila pastikan Resit Pembayaran Yuran Tawaran yang diterima adalah betul. Yuran tawaran tidak akan dikembalikan kepada setiap penender sama ada berjaya atau tidak berjaya.

Hari Dan Waktu Penerimaan Bayaran Yuran / Dokumen Tawaran

Isnin - Khamis:
8.30 Pagi - 11.30 Pagi
2.00 Petang - 3.00 Petang

Sabtu:
8.30 Pagi - 10.30 Pagi

5. Tatacara pembayaran yuran tawaran secara dalam talian (***online***) boleh dimuat turun dengan mengimbas QR Code seperti tertera di bawah.

QR Code
Tatacara Pembayaran
BIBD Online

6. Untuk sebarang pertanyaan sila hubungi ke Unit Pengurusan, Pusat Persidangan Antarabangsa, Berakas di talian +673 2380944, +673 2380953 pada waktu pejabat atau e-mel ke ***iccfinance@mfa.gov.bn***

7. Kerajaan Kebawah Duli Yang Maha Mulia Paduka Seri Baginda Sultan dan Yang Di-Pertuan Negara Brunei Darussalam tidak terikat untuk menerima tawaran yang paling rendah atau sebarang tawaran.

8. Pemborong-pemborong adalah dikehendaki untuk menyertakan maklumat seperti berikut bersama dokumen tawaran yang dihadapkan:

   - Salinan Sijil Pendaftaran Perniagaan yang menyenaraikan butir-butir syarikat berkenaan seperti nama, nombor kad pengenalan, atau nombor passport pemilik.
   - Salinan Sijil Pematuhan Cukai yang dikeluarkan oleh pihak Pemungut Cukai Pendapatan selaras dengan Bab 52(1) Akta Cukai Pendapatan Penggal 35 bagi syarikat-syarikat yang berdaftar di bawah Akta Syarikat-Syarikat Penggal 39.
   - Salinan surat pengesahan pematuhan Akta Tabung Amanah Pekerja Penggal 167 dengan menyatakan rujukan pendaftaran dan caruman bagi setiap pekerja kontrak bergaji hari atau pekerja sementara.
   - Salinan surat pengesahan syarikat-syarikat yang berdaftar di bawah Akta Syarikat-Syarikat Penggal 39 mengenai tarikh terakhir menghantar Penyata Tahunan (Annual Returns) kepada Pendaftar Syarikat-Syarikat termasuk tahun syarikat mengadakan 'Annual General Meeting'.

9. Pembekal yang menolak dan membatalkan tawaran atau kontrak setelah tutup tawaran akan dikenakan denda selaras dengan peraturan dan garis pandu yang diberikan oleh Lembaga Tawaran Negara.

[Disclaimer: The below text is machine translated. For accurate information kindly refer the above text in original language.]

MINISTRY OF HOME AFFAIRS

Offer
Notification Alert

Bids are open to Wholesalers who are registered to follow the Brunei Darussalam Government Project Bid in class II and have a work category in supply and renovation services.

Offer Number:
MFA/ICC/STORE/05/2024

Offer Title:
Supplying And Delivering New Furniture Chairs And Tables At The International Conference Center, Berakas, Ministry of Foreign Affairs

Offer Payment
BND30.00
(not returned)

Offer Closing Date:
Tuesday,
June 25,
2024 at 2:00 PM

Offer Terms:

1. Bids must be sent in a sealed envelope stating the number of bid titles and the closing date without showing the identity of the wholesaler and must be addressed to:

   Chairman
   of the Small Tender Board
   Ministry of Foreign Affairs
   International Conference Center, Berakas
   Bandar Seri Begawan, BB3910
   Brunei Darussalam

   and put in the Bid Box located in the lobby of the Main Conference, International Conference Center Building, Berakas no later than 2.00 PM, Tuesday, 25 June 2024.

2. The offer document and further information can be downloaded from the website of the Ministry of Foreign Affairs www.mfa.gov.bn or can be obtained from the Management Office of the International Conference Center, Berakas, Ministry of Foreign Affairs on working days from Monday to Thursday and Saturday starting on June 5, 2024 and the deadline for taking bid documents is Thursday, June 20, 2024, at 3:00 PM.

3. The wholesaler / company must first read, understand and examine all the contents of the scope of work and specifications in the bid document and fill in completely and properly. Any errors and losses due to price misinterpretation will not be entertained after the bid has been opened.

4. Payment of the Tender Fee (tender fee) can be made online through the BIBD Online Bill Payment service or payment in cash at the 1st Floor, Finance Unit, International Conference Center Management Office, Berakas. Please make sure the Bid Fee Payment Receipt received is correct. The bid fee will not be refunded to each successful or unsuccessful tenderer.

Day And Time Of Receipt Of Fee Payment / Bid Document

Monday - Thursday:
8.30 AM 11.30
AM 2.00 PM - 3.00 PM

Saturday:
8.30 AM - 10.30 AM

5. Online offer fee payment procedures can be downloaded by scanning the QR Code as shown below.

QR Code
BIBD Online Payment
Procedure

6. For any inquiries please contact the Management Unit, International Conference Centre, Berakas at +673 2380944, +673 2380953 during office hours or email to iccfinance@mfa.gov.bn

7. The Government of His Majesty the Sultan and Yang Di-Pertuan of Brunei Darussalam is not bound to accept the lowest bid or any bid. 8.

Wholesalers are required to include the following information with the submitted offer documents:

- A copy of the Business Registration Certificate that lists the details of the company such as the owner's name, identity card number, or passport number.

- A copy of the Tax Compliance Certificate issued by the Income Tax Collector in accordance with Chapter 52(1) of the Income Tax Act Term 35 for companies registered under the Companies Act Term 39.

- A copy of the confirmation letter of compliance with the Employee Trust Fund Act Chapter 167 stating the registration and contribution reference for each daily wage contract worker or temporary worker.

- A copy of the confirmation letter of the companies registered under the Companies Act Chapter 39 regarding the last date of sending the Annual Returns to the Registrar of Companies including the year the company holds the 'Annual General Meeting'.

9. Suppliers who reject and cancel the offer or contract after closing the offer will be fined in accordance with the rules and guidelines given by the National Tender Board.