



**Pemberitahuan Tawaran
Kementerian Pertahanan**

1. Rujukan dan Tajuk Tawaran:
MINDEF / DFA / FY2024/ MAB / TA / 03
Pembelian Membarui lesen Bagi Perisian Data Log (3 Years License renewal)

2. Rujukan dan Tajuk Tawaran:
MINDEF / DFA / FY2024/ MAB / TA / 04
Pembelian Membarui lesen Bagi Perisian Fortisanbox (3 Years License renewal)

Yuran Tawaran:
BND 30.00
(Tidak dikembalikan)

Tarikh terakhir bagi pembelian Borang Tawaran adalah
seminggu sebelum tarikh tutup tawaran iaitu
Selasa, 25 Jun 2024.

Tarikh Tutup Tawaran :
Selasa,
2 Julai 2024
Jam 2.00 Petang

Tatacara Tawaran

- Tawaran-tawaran hendaklah dimasukkan ke Peti Tawaran, Lembaga Tawaran Kecil, Bangunan Arkib, Aras Bawah, Kementerian Pertahanan, Blok D Garison 8B3510, Negara Brunei Darussalam, tidak lewat dari jam dan tarikh tutup dalam iklan tawaran. Tawaran yang lewat tidak akan diilang.
- Pembekal hendaklah menghadapkan borang tawaran yang lengkap disikan, salinan resit yuran tawaran dan dokumen sewaran / sokongan (hardcopy dan softcopy dalam bentuk Word / Excel).
- Pembekal hendaklah membayar yuran tawaran yang ditetapkan. Yuran tawaran tidak akan dikembalikan kepada pembekal sama ada berjaya dalam tawaran atau tidak.
- Tawaran-tawaran hendaklah dihantar dalam sampul surat biasa yang ditutup rapi. Rujukan, tajuk dan tarikh tutup tawaran hendaklah dinyatakan pada bahagian atas sebelah kiri sampul surat.
- Iklan-iklan tawaran yang dikeluarkan oleh Jabatanarah Kawangan dan Perolehan (JKP), Kementerian Pertahanan bolehlah dilihat melalui laman sesawang www.mindef.gov.bn

Tatacara Pembayaran Yuran Tawaran

- Pembekal yang berhasrat untuk membuat pembelian Borang Tawaran hendaklah mengemil kepada dfa.revenue@mindef.gov.bn dengan maklumat dan dokumen yang lengkap seperti di bawah:

Rujukan Tawaran dalam Tajuk E-mel
Nama Syarikat, Rujukan dan Tajuk Tawaran
Nama, E-mel dan Nombor Telefon Contact Person
Salinan Sijil 16 / Penubuhan Syarikat dan Sijil 17 / Form X yang sah
Salinan Sijil A (jika berkenaan)

E-mel yang diterima akan diproses dalam tempoh satu (1) hari waktu bekerja. Manakala proses pendaftaran bagi pembekal baru dalam One Common Billing System (OCBS) akan memerlukan tambahan satu (1) hari waktu bekerja.

- Bil tuntutan secara elektronik (Bil Kerajaan / Government Invoice) akan dikeluarkan oleh OCBS kepada pembekal yang berkelayakan melalui Registered Contact Person. Pembekal boleh membuat pembayaran dengan menggunakan Rujukan Bil melalui kaedah Internet Banking Transfer (akuaun BBD sahaja), OCBS Portal (Debit Card / Credit Card) ataupun di Kaunter Unit Hasil, JKP (yang huraikan).

- Selepas bil tuntutan dijataskan, resit rasmi akan dikeluarkan oleh OCBS secara automatik dan dokumen tawaran akan dihadapkan kepada pembekal melalui e-mel sahaja dalam tempoh satu (1) hari waktu bekerja.

Pertanyaan

Isnin hingga Khamis :
8.30 Pagi hingga 11.30 Pagi
2.00 Petang hingga 3.00 Petang

Jumaat :
8.30 Pagi hingga 10.30 Pagi

Penjualan dokumen tawaran
Unit Hasil, JKP,
Tingkat Satu, Blok C,
Bolkiah Garison
dfa.revenue@mindef.gov.bn

atau
+673 2386614

Proses tawaran / isi kandungan dokumen
Bahagian Perolehan,
JKP, Aras Bawah,
Blok D, Bolkiah Garison
dfa.rc@mindef.gov.bn

[Disclaimer: The below text is machine translated. For accurate information kindly refer the above text in original language.]



Ministry of
Defence Bid Notice

1. Reference and Offer Title:
MINDEF / DFA/FY2024/MAB/TA/03
Purchase of License Renewal for Log Data Software (3 Years License renewal)

2. Reference and Offer Title:
MINDEF/DFA/FY2024/MAB/TA / 04
Purchase of License Renewal For Fortisanbox Software (3 Years License renewal)

Bid Fee: BND
30.00
(Non-refundable)

The last date for the purchase of the Offer Form is one week
before the closing date of the offer which is
Tuesday, 25 June 2024.

Bid Closing Date
Tuesday,
2 July
2024 at 2:00 PM

Bid Procedure

- a. Bids must be submitted to the Bid Box, Small Bid Board, Archives Building, Lower Level, Ministry of Defence, Bolleiah Garrison BB3510, Brunei Darussalam, no later than the closing time and date in the bid advertisement. Late bids will not be entertained.
- b. The supplier must submit a completed bid form, a copy of the bid fee receipt and bid / supporting documents (hardcopy and softcopy in Word / Excel).
- c. The supplier must pay the prescribed bid fee. The bid fee will not be refunded to the supplier whether successful in the bid or not.
- d. Bids must be sent in a tightly sealed plain envelope. The reference, title and closing date of the offer should be stated on the top left side of the envelope.
- e. Advertisements of offers issued by the Department of Finance and Procurement (JKP), Ministry of Defence can be viewed through the website www.mindef.gov.bn

Bid Fee Payment Procedure

- f. Suppliers who wish to purchase a Bid Form should email to dfa.revenue@mindef.gov.bn with complete information and documents as below:

Offer Reference in Email Subject
Company Name, Reference and Offer Title
Name, Email and Telephone Number of Contact Person
Copy of Certificate 16 / Company Establishment and valid Certificate 17 / Form
X Copy of Certificate A (if applicable)

Emails received will be processed within one (1) working day. While the registration process for new suppliers in One Common Billing System (OCBS) will require an additional one (1) working day.

- g. An electronic claim bill (Government Invoice) will be issued by OCBS to qualified suppliers through a Registered Contact Person. Suppliers can make payments by using Bill Reference through the Internet Banking Transfer method (BIBD account only), OCBS Portal (Debit Card / Credit Card) or at the Revenue Unit Counter, JKP (cash/cheque).

h. After the claim bill is cleared, an official receipt will be issued by OCBS automatically and the offer document will be forwarded to the supplier via e-mail only within one (1) working day.

Question

Monday to Thursday :
8.30 AM to 11.30
AM 2.00 PM to 3.00 PM

Friday:
8.30 AM to 10.30 AM

Sales bid document
Revenue Unit, JKP,
Level One, Block C,
Bolleiah Garrison

dfa.revenue@mindef.gov.bn

or
+673 238654

Bid process / document content of
Procurement Division,
JKP, Lower Level,
Block D, Bolleiah Garrison
dfa_rc@mindef.gov.bn