

## INVITATION FOR TENDER

Armada Properties Sdn Bhd hereby openly invite qualified and interested parties for the Tender below:

TENDER FOR	:	<b>TWO (2) YEARS TERM CONTRACT MAINTENANCE FOR GENERAL REPAIR WORKS FOR ARMADA RESIDENCES, ARMADA PROPERTIES</b>
TENDER NO.	:	<b>AP/LCD/TEN/11/24</b>
TENDER FEE	:	<b>BND \$50.00 ONLY</b>
TENDER CLOSING DATE	:	<b>MONDAY, 24<sup>TH</sup> JUNE 2024 @ 12.00PM</b>

### Who are qualified to apply?

Interested parties should be:

- Local companies who are registered with the Ministry of Development of Negara Brunei Darussalam with **Class II and above** with category of works – **Building Works (B01) and Electrical Wiring Installation (E01)**.
- Having at least a minimum of **Three (3) years'** experiences in carrying out term contract maintenance for general repair Works which include:
  - building maintenance and repair Works;
  - minor renovation and structural repair Works; and
  - minor electrical Works.
- Having adequate manpower to carry out scheduled repair Works, preparing new units, attending to complaints and emergency Works; and able to provide dedicated and experienced key personnel for the Contract. Such manpower shall be ready with its full team and able to be deployed immediately upon award.
- The Company must be committed to adhere to the Government's Local Business Development (LBD) initiatives by having a minimum of **fifteen percent (15%) of local manpower** to be deployed on commencement; and thereafter committed to increase to more than **twenty percent (20%) local manpower** employment by the end of the first year from the Commencement date, and to maintain accordingly or otherwise as mutually agreed.

### How to join?

Interested companies may send an email to [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn) and referencing to **AP/LCD/TEN/11/24** to indicate interest. If you have not registered with Armada, you are to request for the "Company Registration Form" via the same Tender email and submit the duly completed Form before participating in the Tender.

### Tender fee and document

Tenderers are required to pay a non-refundable Tender fee of **B\$50.00 (Brunei Dollars: Fifty Only)** for participating in this Tender, to be payable by online to Armada Properties Sdn Bhd **no later than 12:00pm, 13<sup>th</sup> June 2024 (Thursday)**. Armada's bank account details will be provided to you upon our receipt of your interest sent to [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn).

Tenderers are required to email the scanned copy of proof of payment to [Finance@armada.com.bn](mailto:Finance@armada.com.bn) and [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn). After verifications, Armada's Finance Department will issue an official receipt to the Tenderer and the Tender Document will only be released upon the receipt and verification of the non-refundable Tender Fee.

**Tenderers are to deliver one (1) set of the Tender document stating the Tender title, closing date and the Tender number duly completed in ink including appendices; and one (1) soft copy in CD-ROM and/or pendrive in a sealed envelope.**

The deadline for hardcopy submission of completed Tender Document is **not later than 12.00pm on 24<sup>th</sup> June 2024 (Monday)** to Armada Properties Sdn Bhd. Kindly note that **only** clarifications emails are to be sent out to [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn).