



**Pemberitahuan Tawaran
Kementerian Pertahanan**

Rujukan dan Tajuk Tawaran:
MINDEF / DFA / FY2024 / TA / VEH / 002
Pembelian All Terrain Vehicle (ATV) Quadbike and Trailer For The Royal Brunei Airforce

Tarikh Mula Tawaran:
19 Jun 2024

Yuran Tawaran:
BND 50.00
(Tidak dikembalikan)

Tarikh terakhir bagi pembelian Borang Tawaran ialah
Selasa, 16 Julai 2024.

Tarikh Mula Tawaran:
19 Jun 2024

Tarikh Tutup Tawaran:
Selasa,
30 Julai 2024
Jam 2.00 Petang

Tatacara Tawaran

- Tawaran-tawaran hendaklah dimasukkan ke Peti Tawaran, Lembaga Tawaran Kecil, Bangunan Arkib, Aras Bawah, Kementerian Pertahanan, Bolkliah Garison BB3516, Negara Brunei Darussalam, tidak lewat dari jam dan tarikh tutup dalam iklan tawaran. Tawaran yang lewat tidak akan diilayan.
- Pembekal hendaklah menghadapkan borang tawaran yang lengkap disahkan, salinan real yuran tawaran dan dokumen tawaran / sokongan (*hardcopy* dan *softcopy* dalam bentuk *word* / *excel*).
- Pembekal hendaklah membayar yuran tawaran yang ditetapkan. Yuran tawaran tidak akan dikembalikan kepada pembekal sama ada berjaya dalam tawaran atau tidak.
- Tawaran-tawaran hendaklah dihantar dalam sampul surat biasa yang ditutup rapi. Rujukan, tajuk dan tarikh tutup tawaran hendaklah dinyatakan pada bahagian atas sebelah kiri sampul surat.
- Iklan-iklan tawaran yang dikeluarkan oleh Jabatanarah Kewangan dan Perolehan (JKP), Kementerian Pertahanan bolehlah dilihat melalui laman sesawang www2.mindef.gov.bn/tender

Tatacara Pembayaran Yuran Tawaran

f. Pembekal yang berhasrat untuk membuat pembelian Borang Tawaran hendaklah mengemil kepada dta.revenue@mindef.gov.bn dengan maklumat dan dokumen yang lengkap seperti di bawah:

- Rujukan Tawaran dalam Tajuk E-mel
- Nama Syarikat, Rujukan dan Tajuk Tawaran
- Nama, E-mel dan Nombor Telefon Contact Person
- Salinan Sijil 16 / Perubuhan Syarikat dan Sijil 17 / Form X yang sah
- Salinan Sijil A (jika berkenaan)

E-mel yang diterima akan diproses dalam tempoh satu (1) hari waktu bekerja. Manakala proses pendaftaran bagi pembekal baru dalam One Common Billing System (OCBS) akan memerlukan tambahan satu (1) hari waktu bekerja.

g. Bil luntutan secara elektronik (Bil Kerajaan / Government Invoice) akan dikeluarkan oleh OCBS kepada pembekal yang berkelajakan melalui Registered Contact Person. Pembekal boleh membuat pembayaran dengan menggunakan Rujukan Bil melalui kaedah Internet Banking Transfer (akuan BIBD sahaja), OCBS Portal (Debit Card / Credit Card) ataupun di Kaunter Unit Hasil, JKP (wang tunai / cek).

h. Selepas bil luntutan dipelakan, real rasmi akan dikeluarkan oleh OCBS secara automatik dan dokumen tawaran akan dihadapkan kepada pembekal melalui e-mel sahaja dalam tempoh satu (1) hari waktu bekerja.

Pertanyaan

Isnin Hingga Khamis :
8.30 Pagi Hingga 11.30 Pagi
2.00 Hingga 3.00 Petang

Jumaat :
8.30 Pagi Hingga 10.30 Pagi

Penjualan dokumen tawaran
Unit Hasil, JKP,
Tingkat Satu, Blok C,
Bolkliah Garison
dta.revenue@mindef.gov.bn

atau
+673 2386614

Proses tawaran / isi kandungan dokumen
Bahagian Perolehan,
JKP,

Aras Bawah,
Blok D,
Bolkliah Garison
dta.rs@mindef.gov.bn

[Disclaimer: The below text is machine translated. For accurate information kindly refer the above text in original language.]



Offer Notification
Ministry of Defence

Reference and Offer Title:
MINDEF / DFA / FY2024 / TA / VEH / 002
Pembelian All Terrain Vehicle (ATV) Quadbike and Trailer For The Royal Brunei Airforce

Offer Start Date: 10
June 2024

Bid Fee: BND
10,000
(Non-refundable)

The last date for the purchase of the Offer Form is
Tuesday, 16 July 2024.

Offer Start Date: 18
June 2024

Offer Closing Date:
Tuesday,
July 09, 2024
At 2:00 PM

Bid Procedures

a. Bids must be submitted to the Bid Box, Small Bid Board, Archives Building, Lower Level, Ministry of Defence, Bokiah Garrison 883510, Brunei Darussalam, no later than the closing time and date in the bid advertisement. Late bids will not be entertained.

b. The supplier must submit a completed offer form, a copy of the offer fee receipt and offer / supporting documents (hardcopy and softcopy in word / excel).

c. The supplier must pay the prescribed bid fee. The bid fee will not be refunded to the supplier whether successful in the bid or not.

d. Bids must be sent in a tightly sealed plain envelope. The reference, title and closing date of the offer should be stated on the top left side of the envelope.

e. Tender advertisements issued by the Department of Finance and Procurement (JKP), Ministry of Defence can be viewed through the website www2.mindef.gov.bn/tender

Bid Fee Payment Procedure

f. Suppliers who intend to purchase a Bid Form should email dfa.revenue@mindef.gov.bn with complete information and documents as below:

- Offer Referral in Email Subject
- Company Name, Referral and Offer Title
- Name, Email and Telephone Number of Contact Person
- Copy of Certificate 16/ Company Establishment and Certificate 17/ Form X valid
- Copy of Certificate A (if applicable)

Emails received will be processed within one (1) working day. While the registration process for new suppliers in One Common Billing System (OCBS) will require an additional one (1) working day.

g. An electronic claim bill (Government Invoice) will be issued by OCBS to qualified suppliers through a Registered Contact Person. Suppliers can make payments with using Bill Reference through the Internet Banking Transfer method (BIBD account only), OCBS Portal (Debit Card / Credit Card) or at the Revenue Unit Counter, JKP (cash / check).

h. After the claim bill is cleared, an official receipt will be issued by OCBS automatically and the offer document will be forwarded to the supplier via email only within one (1) working day.

Question

Monday to Thursday:
8.30 AM to 11.30 AM
2.00 PM to 3.00 PM

Friday:
8.30 AM to 10.30 AM

Sales of Proceeds Unit bid
documents, JKP,
Level One, Block C,
Bokiah Garrison
dfa.revenue@mindef.gov.bn

or
+673 2386144

The offer process / content of the Procurement
Division document,

JKP,
Ground Level,
Block D,
Bokiah Garrison
dfa.rc@mindef.gov.bn