



Pemberitahuan Tawaran

Rujukan Tawaran :
MINDEF / DFA / FY2024 / DITU / TA / 09
Pembelian 'Access Switch'

Yuran Tawaran :
BND30.00
(Tidak dikembalikan)

Tarikh terakhir bagi pembelian Borang Tawaran adalah **seminggu** sebelum tarikh tutup tawaran iaitu **Isnin, 12 Ogos 2024**.

Tarikh Tutup Tawaran :
Selasa,
20 Ogos 2024
2.00 Petang

Tatacara Tawaran

1. Tawaran-tawaran hendaklah dimasukkan ke **Peti Tawaran, Lembaga Tawaran Kecil, Bangunan Arkib, Aras Bawah, Kementerian Pertahanan, Bolkih Garison BB3510, Negara Brunei Darussalam**, tidak lewat dari jam dan tarikh tutup dalam iklan tawaran. Tawaran yang lewat tidak akan dilayan.
2. Pembekal hendaklah menghadapkan borang tawaran yang lengkap disikan, salinan resit yuran tawaran dan dokumen tawaran / sokongan (*hardcopy* dan *softcopy* dalam bentuk Word / Excel).
3. Pembekal hendaklah membayar yuran tawaran yang ditetapkan. Yuran tawaran tidak akan dikembalikan kepada pembekal sama ada berjaya dalam tawaran atau tidak.
4. Tawaran-tawaran hendaklah dihantar dalam sampul surat biasa yang ditutup rapi. Rujukan, tajuk dan tarikh tutup tawaran hendaklah dinyatakan pada bahagian atas sebelah kiri sampul surat.
5. Iklan-iklan tawaran yang dikeluarkan oleh Jabatanarah Kewangan dan Perolehan (JKP), Kementerian Pertahanan bolehlah dilihat melalui laman sesawang www.mindef.gov.bn/tender.

Tatacara Pembayaran Yuran Tawaran

6. Pembekal yang berhasrat untuk membuat pembelian Borang Tawaran hendaklah e-mel kepada dfa.revenue@mindef.gov.bn dengan maklumat dan dokumen yang lengkap seperti di bawah:
 - Rujukan Tawaran dalam Tajuk E-mel
 - Nama Syarikat, Rujukan dan Tajuk Tawaran
 - Nama, E-mel dan Nombor Telefon Contact Person
 - Salinan Sijil 16 / Penubuhan Syarikat dan Sijil 17 / Form X yang sah
 - Salinan Sijil A (jika berkenaan)
7. E-mel yang diterima akan diproses dalam tempoh satu (1) hari waktu bekerja. Manakala proses pendaftaran bagi pembekal baru dalam One Common Billing System (OCBS) akan memerlukan tambahan satu (1) hari waktu bekerja.
8. Bil tuntutan secara elektronik (Bil Kerajaan / Government Invoice) akan dikeluarkan oleh OCBS kepada pembekal yang berkelayakan melalui Registered Contact Person. Pembekal boleh membuat pembayaran dengan menggunakan Rujukan Bil melalui kaedah Internet Banking Transfer (akaun BIBD sahaja), OCBS Portal (Debit Card / Credit Card) ataupun di Kaunter Unit Hasil, JKP (wang tunai / cek).
9. Selepas bil tuntutan dijelaskan, resit rasmi akan dikeluarkan oleh OCBS secara automatik dan dokumen tawaran akan dihadapkan kepada pembekal melalui e-mel sahaja dalam tempoh satu (1) hari waktu bekerja.

Pertanyaan

Isnin hingga Khamis
8.30 Pagi hingga 11.30 Pagi
2.00 Petang hingga 3.00 Petang

Jumaat :
8.30 Pagi hingga 10.30 Pagi

Penjualan Dokumen Tawaran

Unit Hasil, JKP, Tingkat Satu,
Blok C,
Bolkih Garison
dfa.revenue@mindef.gov.bn
atau
+673 2386614

Proses tawaran / isi kandungan dokumen

Bahagian Perolehan,
JKP, Aras Bawah,
Blok D, Bolkih Garison
dfa.quotation@mindef.gov.bn
atau
dfa.rc@mindef.gov.bn

[Disclaimer: The below text is machine translated. For accurate information kindly refer the above text in original language.]



Offer Notification

Offer Reference :
MNDEF/DAF/2024/DITUITA/06/Purchase of 'Access
Switch'

Bid Fee : BND30.00
(Non-refundable)

The last date for the purchase of the Offer Form is one week before the closing date of the offer, which is
Monday, August 12, 2024.

Offer Closing Date :
Tuesday,
20 August 2024
2.00 PM

Bid Procedure

1. Bids must be submitted to the Bid Box, Small Bid Board, Archives Building, Lower Level, Ministry of Defence, Bolkiah Garrison BB3510, Brunei Darussalam, no later than the closing time and date in the bid advertisement. Late bids will not be entertained.
2. The supplier must submit a completed offer form, a copy of the offer fee receipt and offer / supporting documents (hardcopy and softcopy in Word / Excel).
3. The supplier must pay the prescribed bid fee. The bid fee will not be refunded to the supplier whether successful in the bid or not.
4. Bids must be sent in a plain envelope that is tightly sealed. The reference, title and closing date of the offer should be stated on the top left side of the envelope.
5. Bid advertisements issued by the Department of Finance and Procurement (JKP), Ministry of Defense can be viewed through the website www.mindef.gov.bn/tender.

Bid Fee Payment Procedure

6. Suppliers who intend to purchase a Bid Form should email dfa.revenue@mindef.gov.bn with complete information and documents as below:
 - Offer Referral in Email Subject Company
 - Name, Referral and Offer Title
 - Name, Email and Telephone Number of Contact Person
 - A valid copy of Certificate 16 / Company Establishment and Certificate 17 / Form X
 - Copy of Certificate A (if applicable)
7. Emails received will be processed within one (1) working day. While the registration process for new suppliers in One Common Billing System (OCBS) will require an additional one (1) working day.
8. An electronic claim bill (Government Invoice) will be issued by OCBS to qualified suppliers through a Registered Contact Person. Suppliers can make payments by using Bill Reference through the Internet Banking Transfer method (BIBD account only), OCBS Portal (Debit Card / Credit Card) or at the Revenue Unit Counter, JKP (cash / cheque).
9. After the claim bill is cleared, an official receipt will be issued by OCBS automatically and the offer document will be forwarded to the supplier via email only within one (1) working day.

Inquiries:
Monday through Thursday
8.30 AM to 11.30 AM 2.00 PM to
3.00 PM

Friday:
8.30 AM to 10.30 AM

Sales Bid Document
Yield Unit, JKP, Level One, Block C,

Bolkiah Garrison
dfa.revenue@mindef.gov.bn or

+673 2386614

Offer process / document content

Procurement Division,
JKP, Aree Bawah, Blok
D, Bolkiah Garrison
dfa.quotation@mindef.gov.bn
or
dfa.rc@mindef.gov.bn

