

**INVITATION FOR TENDER**

Armada Properties Sdn Bhd hereby openly invites qualified and interested parties for the Tender below:

<b>TENDER FOR</b>	<b>: THREE (3) YEARS TERM CONTRACT MAINTENANCE FOR SECURITY AND ACCESS CONTROL SYSTEMS AT MAHLIGAI APARTMENT JALAN ONG SUM PING, NEGARA BRUNEI DARUSSALAM</b>
<b>TENDER NO.</b>	<b>: AP/LCD/TEN/05/24</b>
<b>TENDER FEE</b>	<b>: BND \$50.00 ONLY</b>
<b>TENDER CLOSING DATE</b>	<b>: TUESDAY, 27<sup>th</sup> AUGUST 2024 @ 12.00pm</b>

**Who are qualified to apply?**

- Local companies and entities which are registered with the Registrar of Companies or with the Registrar of Business Names, in which a copy of the Incorporation Certificate or Registration Certificate is to be submitted along with the Names of Shareholders and Directors or Names of Proprietor/Partners.
- Specialised in installation, maintenance and troubleshooting of security and access control systems.
- Having at least a minimum of **three (3) years'** experience with similar work scope which includes but not limited to:
  - CCTV System
  - RFID System
  - Card Access System including access to swimming pool area, premises and car park barrier system
  - Intercom System
- Having adequate manpower to carry out the maintenance works and ability to provide dedicated and experience key personnel for the contract.
- Such manpower shall be ready with its full team and able to be deployed immediately upon award.
- Companies must be committed to adhere to Armada's **Local Business Development (LBD)** initiatives, namely having a minimum of **fifteen percent (15%) local manpower** to be deployed on commencement date; and committed to increase to **twenty percent (20%) local manpower** employment by the end of the first year from the Commencement date and maintain accordingly in the following year.

**How to join?**

Interested companies may send an email to [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn) referencing to **AP/LCD/TEN/05/24** to indicate interest. If you have not registered with Armada, you are to request for the "Company Registration Form" via the same Tender email and submit the duly completed Form before participating in the Tender.

**Tender Fee and Document**

Armada requests for Tenderers to pay a non-refundable Tender Fee of **B\$50.00 (Brunei Dollars: Fifty Only)** to be paid online to Armada Properties Sdn Bhd **no later than 12.00pm, 16<sup>th</sup> August 2024 (Friday)**. Armada's bank account details will be provided to you upon our receipt of your interest sent to [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn).

Tenderers are required to email the scanned copy of proof of payment to [Finance@armada.com.bn](mailto:Finance@armada.com.bn) and [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn). After verification, Armada's Finance Department will issue an official receipt to the Tenderer and the Tender Documents will only be released upon the receipt and verification of the non-refundable Tender Fee.

**Tenderers are to deliver to Armada one (1) set of the Tender document stating the Tender title, closing date and the Tender number duly completed in ink including appendices; and one (1) soft copy in CD-ROM or pendrive in a sealed envelope.**

**The deadline for hardcopy submission of completed Tender document is not later than 12.00pm on 27<sup>th</sup> August 2024 (Tuesday) to Armada Properties Sdn Bhd. Kindly note that only clarifications emails are to be sent out to [Enquiries.Tender@armada.com.bn](mailto:Enquiries.Tender@armada.com.bn).**